



**Office of Ryan A. Niekamp
Adams County Clerk's Office
507 Vermont St. Quincy, IL 62301
Ph: (217) 277-2150 Fx: (217)277-2155**

MARRIAGE RECORD MAIL-IN REQUEST

Groom/Spouse A: _____
Name at time of marriage First Name Last Name

Bride/Spouse B: _____
Name at time of marriage First Name Last Name

Date of Marriage: _____

Number of copies requested: _____

I do hereby certify that, as the person who is requesting said record, I am legally entitled to a certified copy according to the Vital Records Act contained in Illinois Compiled Statutes (110 ILCS 535/25).

Your Signature **Date**

Printed Name Phone Number

Address

City State Zip

Office Use Only			
Mailed Date _____	CASH	CHECK	CARD
Amt Paid _____	CHECK # _____		

TO OBTAIN A COPY OF A MARRIAGE RECORD:

- 1) Complete this application.
- 2) Your application must be signed by you.
- 3) You must be one of the following:
 - One of the spouses on the certificate
 - A parent named on certificate
- 4) Include a copy of your identification (see below for acceptable forms of identification).
- 5) Include your payment (see below for acceptable forms of payment).

FEES:

- Include a check, cashier's check or money order for payment made out to "Adams County Clerk".
- One copy is \$25.00.
- Each additional certified copy of the same record issued at the same time is \$15.00.

IN PERSON: Visit the Office of the Adams County Clerk at 507 Vermont St. in Quincy, IL. (Located in the West/5th Street Entrance)
Methods of Payment: Cash, check or credit/debit card. There is an additional fee for using a card for payment.

BY MAIL: Complete form, make copy of acceptable identification (and any necessary documentation), and make payment in form of personal check, cashier's check or money order payable to "Adams County Clerk". Send to Office of the Adams County Clerk, 507 Vermont St. Quincy, IL 62301.
MUST BE EXACT AMOUNT-NO REFUND FOR OVER PAYMENT

ONLINE: Visit www.officialrecordsonline.com

ACCEPTABLE FORMS OF IDENTIFICATION:

One of the following:

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|---------------------------------|----------------------|
| -Driver's License/State ID Card | -U.S. Passport |
| - Consulate ID Card | -US Military ID Card |
| -US Naturalization Certificate | -US Immigration Card |

-OR-

One of the following as well as a piece of recently post-marked mail:

- | | |
|----------------------------------|---------------------------|
| -Medical or Car Insurance Card | -Bank Statement (90 Days) |
| -Credit Card Statement | -Public Assistance Card |
| -Paycheck Stub | -W-2 Form (Most Current) |
| -Voter's Registration Card | -Vehicle Registration |
| -School Photo ID | -Utility Bill (60 Days) |
| -Checkbook with Name and Address | -Work Photo ID Card |