

R. Kent Snider, Chairman



Adams County Board
507 Vermont Street
Quincy, IL. 62301

ADAMS COUNTY BOARD

COUNTY BOARD MEETING MINUTES

JULY 12, 2022

7 P.M.

**PROCEEDINGS
OF THE COUNTY BOARD
ADAMS COUNTY, ILLINOIS**

**COUNTY OF ADAMS)
STATE OF ILLINOIS)**

The County Board of Adams County, Illinois met at the Courthouse, Quincy, Illinois, on Tuesday, July 12th, 2022 at 7:00 P.M., pursuant to recess.

PRESENT: R. Kent Snider, Chairman
Ryan A. Niekamp, County Clerk

Mr. Matt Obert gave the invocation which was followed by the Pledge of Allegiance to the flag of the United States of America.

Chairman Snider called the meeting to order.

The County Clerk called the roll and the following members were present: Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.

Total Present: 19 Absent: 21

Absent were: Barbara Fletcher and Raquel Sparrow

Chairman Snider declared a quorum present.

Officeholders, department heads, and/or their representatives also present were: Georgene Zimmerman- Supervisor of Assessments, Lori Geschwandner-Circuit Clerk, Anthony Foster- Director of Court Services, Todd Nelson- Public Defender, Scott Graham- Adams County Coroner, John Simon-EMA & Ambulance Director, Jim Frankenhoff- County Engineer, David Hochgraber- Director of IT, Lowell Klassert- Director of HR and Sheriff Rich Wagner.

The Chairman announced that each month they will have department heads present awards to employees that have gone above and beyond.

At this time, John Simon presented the award to his employee, Brian Stotter who has been a paramedic with the Adams County Ambulance Department for 4 years.

Sheriff Wagner also presented an award to his employee, Don Hummer.

Mr. Duesterhaus moved to approve the minutes of the June 14th, 2022 county board meeting as printed and distributed.

Mr. Demoss seconded the motion.

Motion to approve the minutes of the June 14, 2022 meeting as printed was adopted.

Transportation, Building & Technology

Committee Report (Mr. Bellis)

Bills – The committee met on Tuesday, July 12th to review the bills for the Highway Department, the Maintenance Department, and the Technology Department. All of the bills were in order.

Reports

The Highway Department has various projects going on.

Resolutions

- a. 2022-07-501-023 – Resolution reporting bids and awarding the contract from the July 6, 2022 bid letting for the reconstruction of 0.173 miles of Lancaster Lane in Melrose Road District using Road District Motor Fuel Tax Funds and authorizing the Adams County Board Chairman to sign the contract. (Attachment A-1)
Mr. Zanger made a motion to approve the resolution.
Mr. Hinkamper seconded the resolution.
Resolution 2022-07-501-023 was approved.

New Business

- a. Juvenile Detention Center HVAC – Smoke Control System
The committee discussed this system. The bids will be due on August 5th and they will have them ready for next month's meeting.

The committee's next meeting is scheduled for August 9th, 2022.

Legislative & Judicial

Committee Report (Mr. Peter)

Bills – The committee met on July 12, 2022 to review the bills from the Circuit Clerk, Juvenile Detention Center, Probation Department, Public Defender, State’s Attorney, and the Supervisor of Assessments. All of the bills were in order.

Resolutions-

- a. 2022-07-121-034 – Resolution Certifying and Approval of the Adams County Election Judges for a Two-Year Term (Attachment B-1)
The Clerk read the resolution by title only.
Mr. Duesterhaus made a motion to approve the resolution.
Mr. Kerkhoff seconded the motion.
Resolution 2022-07-121-034 was approved.

- b. Intergovernmental Agreement with Two Rivers Regional Council of Public Officials.
The Clerk read the agreement by title only. (Attachment B-2)
Mr. Peter made a motion to approve the agreement.
Mrs. Bockhold seconded the motion.
Mr. Austin asked for a reminder on what is changing. Mr. Peter responded that it is giving voting to some of the ex-official members. It’s to help get a quorum so the work can be done.
The Intergovernmental Agreement was approved.

- c. Resolution 2022-07-001-039 – Resolution to grant a variance to the Adams County Floodplain Ordinance. (Attachment B-3)
The clerk read the resolution by title only.
Mr. Peter made a motion to approve the resolution.
Mr. Kerkhoff seconded the motion.
Mr. Rakers asked for clarification on what this is. Mr. Peter responded that there are requirements for people in the floodplain and the highway department reviews them. There has been a request for variance in that. Mr. Rakers asked what this is for. Mr. Peter stated this is a variance for a particular site. Mr. Austin asked is this was a variance for an actual structure. Mr. Peter stated that the Highway Department can speak more on this and that it is for a non-residential structure. Mr. Austin asked how this will be a variance that doesn’t keep happening. Mr. Peter stated that the farmers in the area are not going to put big, expensive structures up. Mr. Austin stated that there hasn’t been one since he was on the board, but he doesn’t want to open up the door for more variances to come forward and people who do this cannot get insurance on these buildings. He also asked what the county’s liability is. The response was that there was none.
Mr. Obert made a motion to table the resolution to next month.
Mr. Austin seconded the motion.
The resolution was tabled.

County Code

There were no county code items.

Firework Permit

The following firework permits were approved together:

- a. Firework Permit for the Village of Clayton for a display to be held on August 13, 2022, at 9:15PM. (Attachment B-4)
- b. Firework Permit for Point D’Vine, LLC for a display to be held on July 2, 2022 at 9:30PM. (Attachment B-5)

Mr. Peter explained that the one is after-the-fact, but all the paperwork was properly submitted.

Mr. Peter made a motion to approve the two firework permits.

Mrs. Bockhold seconded the motion.

The two firework permits were approved.

Liquor License

There were no liquor license items.

The committee’s next meeting is scheduled for August 9th, 2022.

Public Health & Safety

Committee Report (Mr. McCleary)

Bills – The committee met on July 14, 2022 and reviewed the bills for the Sheriff’s Office, Coroner’s Office, Emergency Management Agency and Animal Control. All of the bills were in order.

Reports-

The Coroner reported there were 77 deaths, 6 autopsies, 1 abandon cremation and 39 cremations for the month of June which is average.

Sheriff reported there were currently 141 inmates. The department is researching jail commissary and jail video/visitation vendors for better service and increased revenue. The department also assisted on the Trump rally and no overtime was used along with no reported incidents. The department has also received concerns about the West Vermont Street door being unlocked so they will send that issue to committee.

Mr. Hinkamper asked if they were able to cover the rally with no overtime hours for the Trump Rally.

Mr. Simon (Ambulance and EMA) reported that Trump rally had 20 providers there and \$6500 was spent in overtime and supplies. They will bill out \$10,000 for the 58 patients seen but nobody had to be transported. They used some COVID tents and such to help with the rally.

Resolution-

- a. Ambulance Personal Stipend per the Hancock County agreement. (Attachment C-1)

Mr. McCleary made a motion to approve the stipend.

Mr. Rakers seconded the motion.

John Simon stated that this pays the staff for the work effort they are doing under the agreement. He stated that they are 100 days into the agreement, and he went over the time that the staff is working towards the agreement duties. He stated the Ambulance Board approved it the previous week. Mr. Obert asked if this will come from the Hancock County's payments to us. Mr. Rakers stated that this is money coming directly from Hancock County.

The stipend was approved.

The committee's next meeting is scheduled for August 9th, 2022.

Executive Committee

Committee Report (Mr. Austin)

The committee met on July 5th, 2022.

Discussion and Possible Action

- a. ARPA Project Review

Mr. Austin stated that all 6 of the ARPA resolutions up for vote were approved unanimously by the Executive Committee as well as vetting them through the Finance Committee which also unanimously voted to move forward. Mr. Austin stated that he passed out a spreadsheet to board members to show the breakdown of projects. He stated we did receive and deposited the second installment of the money. He stated that they are at the point where the requests they are getting are over the amount of money they have to spend, so they must vet these. He stated there were a couple projects that have fallen out due to the consultant not thinking they were eligible uses for the money. He stated they have reported twice to the Federal Government and will continue to do that on a quarterly basis.

Resolutions

- a. 2022-07-431-029 – ARPA: Adams County Judicial Computer Upgrades (Attachment D-1)

Mr. Austin stated that we did one project with them through ARPA before. He stated we are modernizing everything IT-wise to get the courts to be remote-accessible. He stated one of the main goals of ARPA is to find ways to do remote work and

have remote access. He stated some of this work has been done and this is a further phase. He stated it was raised in priority due to having failing equipment. The Clerk read the resolutions by title only.

Mr. Austin made a motion to approve the resolution.

Mr. Hinkamper seconded the motion.

A roll call vote was taken to approve the resolution. Those in favor were: Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.

There were 19 in favor, 2 absent and 0 opposed.

The resolution was approved.

- b. 2022-07-001-030 – ARPA: Clayton Camp Point Water District Upgrades (Attachment D-2)

Mr. Austin stated this is water tower renovation. He stated they have a 500,000-gallon tank and the engineers estimate was \$780,000. They are asking for \$225,000 specifically toward the renovation of the existing tower. It will get 15-20 years of life. He stated they are paying for 2/3rds of the project using enterprise funds. We would pay for 1/3 of the project.

The Clerk read the resolutions by title only.

Mr. Austin made a motion to approve the resolution.

Mr. McCleary seconded the motion.

A roll call vote was taken to approve the resolution. Those in favor were: Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.

There were 19 in favor, 2 absent and 0 opposed.

The resolution was approved.

- c. 2022-07-001-031 – ARPA: Payson Water System Upgrades (Attachment D-3)

Mr. Austin stated that the Village of Payson has a 40,000-gallon tank and the recommendation has been to have a 100,000-gallon tank and they are looking to replace the entire unit. It is a residential and commercial area. They are asking for \$350,000 from ARPA and the consultant immediately approved. This includes using IEPA loan, the village's reserve funds, their own ARPA money and our ARPA money.

The Clerk read the resolutions by title only.

Mr. Austin made a motion to approve the resolution.

Mr. Hoskins seconded the motion.

A roll call vote was taken to approve the resolution. Those in favor were: Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven

Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.

There were 19 in favor, 2 absent and 0 opposed.

The resolution was approved.

d. 2022-07-001-036 – ARPA: Village of Clayton Water Main Replacement (Attachment D-4)

Mr. Austin stated this replacement program amounts to 1500 linear feet for a new water main throughout the village. He stated they have begun these projects a few years ago and this is ongoing. He stated that this changes the water distribution system in Clayton and gets rid of the old pipes. The consultant has approved, and this eliminates led-based pipe system. The village is losing at least 25% of the water due to the old pipes.

The Clerk read the resolutions by title only.

Mr. Austin made a motion to approve the resolution.

Mr. Brady seconded the motion.

A roll call vote was taken to approve the resolution. Those in favor were: Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.

There were 19 in favor, 2 absent and 0 opposed.

The resolution was approved.

e. 2022-07-001-037 – ARPA: Adams County Fairgrounds- Restroom Replacement and Water Mains (Attachment D-5)

Mr. Austin stated that we approved \$170,000 of loss of revenue for the Adams County Fairgrounds. He stated this is approved by the consultant. He stated this is not just about the Fair, but also numerous other year-round events that are held there. He stated they have been wanting to do this project and the restrooms are not good. This will replace the restrooms to be a touchless facility. Mr. Demoss stated that there are people from all over the United States that come to our Fairgrounds and they bring in a lot of money.

The Clerk read the resolutions by title only.

Mr. Austin made a motion to approve the resolution.

Mr. Reich seconded the motion.

A roll call vote was taken to approve the resolution. Those in favor were: Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.

There were 19 in favor, 2 absent and 0 opposed.

The resolution was approved.

- f. 2022-07-001-038 – ARPA: Replacement of funds to County General Fund for COVID-19 Expenses from March 2020 to July 2022. (Attachment D-6)
- Mr. Austin explained they have been adding up labor and money spent on PPE. He stated that the testing site had rent paid and other things that were not covered under the Health Department’s CURES money. FEMA reimbursement could take years to get, so the deficit would sit for a long period of time and is not good practice. He stated this would reimburse ourselves and he also suggests that we close this fund so we have no more expenses out of it. He believes future COVID expenses should come out of regularly budgeted items. He stated we could budget money if we get it from FEMA.
- The Clerk read the resolution by title only.
- Mr. Austin made a motion to approve the resolution.
- Mr. Bellis seconded the motion.
- A roll call vote was taken to approve the resolution. Those in favor were: Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.
- There were 19 in favor, 2 absent and 0 opposed.
- The resolution was approved.

He stated that Federal rules on waste water lagoons are changing. He stated that they will be talking about the Village of Ursa and the Village of Lima next month. He stated that we do not have money to fund all of the remaining requests and they need to be vetted through.

Mr. Obert brought up the park restrooms that were brought up by the Public Health and Safety committee. Mr. Austin stated the only reason it is not on the agendas now is because the villages ranked the water systems higher. He stated that Mr. McCleary did great work but that the water main systems were ranked as more important by the villages.

The committee’s next meeting will be on August 1st, 2022 at 5:30 in the County Board Room.

Finance

Committee Report (Mr. Austin)

Bills – The committee met on July 11th, 2022 to review the bills. All of the bills were in order.

Report-

Resolutions

- a. 2022-07-001-033 - Resolution for Annual Increase of State's Attorney and Public Defender. (Attachment E-1)
The Clerk read the resolution by title only.
Mr. Austin made a motion to approve the resolution.
Mr. Bellis seconded the motion.
Mr. Austin stated that we get reimbursed a percentage of these two salaries and we will budget appropriately for next year.
The resolution was approved.
A roll call vote was taken to approve the resolution. Those in favor were Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.
There were 19 in favor, 2 absent and 0 opposed.
The resolution was approved.
- b. 2022-07-001-034 – Resolution to Increase Circuit Clerk's Salary.
The Clerk read the resolution by title only.
Mr. Austin made a motion to table this for one month due to not getting all of the right language into the resolution. He stated they have plenty of time as this would not take effect until December.
Mr. Obert seconded the motion.
The resolution was tabled.

Finance

- a. Transfer of Funds from Anthony Foster – Court Services Director – in the amount of \$25,000 from Account Line Number 001-321-5115 – Salary Part Time Staff – for a Revised Budget of \$65,508 and \$25,000 to Account Line Number 001-321-5150 – Salary Overtime – for a Revised Budget Amount of \$50,000. (Attachment E-2)
Mr. Austin made a motion to approve the transfer of funds.
Mr. Cooley seconded the motion.
Mr. Austin stated this is budget-neutral.
A roll call vote was taken to approve the transfer of funds. Those in favor were:
Those in favor were A roll call vote was taken to approve the resolution. Those in favor were: Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.
There were 19 in favor, 2 absent and 0 opposed.
The transfer of funds was approved.

- b. Additional Fund Appropriation from Lori Geschwandner – Circuit Clerk – in the amount of \$10,500 Revenue Line Number – 001-421-4995 – Transfer from Circuit Clerk Op & Admin – for a Revised Budget Amount of \$10,500 and \$10,500 to Expense Line Number 421-421-5195 – Transfer to County General for Salaries – for a Revised Budget Amount of \$10,500. (Attachment E-3)

Mr. Austin made a motion to approve the additional fund appropriation.

Mr. Obert seconded the motion.

Mr. Austin stated this was a transfer from one of their special use funds. They agreed upon this during union negotiations. He stated the Circuit Clerk is able and willing to use part of the fund to cover. He thanked the Circuit Clerk for helping to make the negotiations go better and valuing her staff.

A roll call vote was taken to approve the additional fund appropriation. Those in favor were: Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider.

Total in favor was 19. Total opposed was 0. Total absent was 2.

The additional fund appropriation was approved.

- c. Additional Fund Appropriation from Richard Wagner – Sheriff – in the amount of \$28,000 to Revenue Line Number 001-231-4651 – Sheriff Salary Reimbursement – for a Revised Budget Amount of \$28,000. (Attachment E-4)

Mr. Austin made a motion to approve the additional fund appropriation.

Mr. Cooley seconded the motion.

Mr. Austin stated that the Sheriff's salary now falls under the same thing as the Public Defender where it is based on a percentage of the States Attorney Salary. He stated that we will be reimbursed for part of the salary. This is the prorated amount from that salary increased. Mr. Bellis asked what the state will cover. Mr. Austin stated that it is 66% of the Sheriff's salary. Mr. Farha stated that the salary will be 80% of the State's Attorney's salary.

A roll call vote was taken to approve the additional fund appropriation.

Total in favor was 19. Total opposed was 0. Total absent was 2.

The additional fund appropriation was approved.

- d. Additional Fund Appropriation from John Simon – EMS Director – in the amount of \$20,000 to Expense Line 621-621-5775 – Training – for a Revised Budget Amount of \$45,000. (Attachment E-5)

Mr. Austin made a motion to approve the additional fund appropriation.

Mr. Hoskins seconded the motion

Mr. Austin stated this is to add \$20,000 to the training area. This pays for people

to elevate from EMT to paramedics. Mr. Simon stated they established a program where we would provide the employees a tuition assistance program. He stated this will help keep and gain employees and not lose them to competitors. A roll call vote was taken to approve the Additional Fund Appropriation. Those in favor were Mark Peter, Matt Obert, Robert Reich, John Brady, David McCleary, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Mark Sorensen, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Taylor Rakers, Travis Cooley and Kent Snider. Total in favor was 19. Total opposed was 0. Total absent was 2. The additional fund appropriation was approved.

Budget/Levy

a. Discussion of Budgeting Software

Mr. Austin stated we have been discussing this for a couple of years. He stated they have used excel as far as it is going to go and we need to invest in a program with more budgeting abilities. He stated that this isn't an eligible ARPA expense. They have it narrowed down to a provider called Cleargov. He stated many counties use it and it looks like it will mesh well with Accounts Payable and Payroll. He stated that it is \$10,000 onboarding and \$17,000 per year for the package. He stated it will not be in effect for this year but they would like it to be included in next year's budget.

Insurance

Mr. Hoskins stated they hope to have a formal proposal in the next month or two for a health insurance trust. July 21st is a CIRMA meeting in Bloomington.

The committee's next meeting will be August 8th, 2022.

Unfinished Business

There was no unfinished business to discuss.

New Business

Approval of Board Member Travel Vouchers

There were no board member travel vouchers to discuss.

Monthly Reports

Supervisor of Assessments/Board of Review, the Probation Department, Juvenile Detention Center, the County Clerk & Recorder's office, Sheriff's Department, Information

Technology, the Public Defender, the Circuit Clerk, and the Treasurer's office, Monthly check register for June 2022, and Funds Summary report for June 2022 including revenue and expenses. (Attachment F-1)

Mr. Duesterhaus made a motion to receive and file the monthly reports with the appropriate committee.

Mr. Demoss seconded the motion.

Motion to receive and file the monthly reports with the appropriate committee adopted.

Appointments

a. Adams County Bicentennial Commission Appointments.

Chairman Snider entertained a motion to appoint F. Bryden Cory to the commission.

Mr. Obert made a motion to appoint F. Bryden Cory to the commission.

Mr. Zanger seconded the motion.

The appointment was approved.

b. Adams County 3-7-7 Board (Attachment F-2)

Chairman Snider entertained a motion to appoint Clairice Hetzler to the 3-7-7 Board for a three-year term.

Mr. Post made a motion to appoint Clairice Hetzler to the 3-7-7 Board for a three-year term.

Mr. Obert seconded the motion.

The appointment was approved.

Correspondence

1) Illinois Department of Corrections: Annual County Jail Inspection
(Attachment G-1)

Mr. Duesterhaus moved to receive and file the correspondence with the appropriate committee.

Mr. Bellis seconded the motion.

Motion to receive and file the correspondence with the appropriate committee adopted.

The Chairman thanked Drew Zimmerman for his service as a reporter and that Drew will be moving away.

The July 12th, 2022 meeting was recessed until Tuesday, August 9th, 2022.

RESOLUTION 2022-07-501-023

By the Adams County Transportation, Building & Technology Committee

TO THE HONORABLE ADAMS COUNTY BOARD

Ladies and Gentlemen:

WHEREAS, your Committee, with the approval of the Illinois Department of Transportation, advertised for bids and held letting on July 6, 2022 for the asphalt resurfacing and the installation of storm sewer and drainage structures with the necessary ancillary work on 0.173 miles of TR 467 (Lancaster Lane) in Melrose Road District with Road District Motor Fuel Tax Funds; and

WHEREAS, the following was the low bid:

Million Construction, Quincy, IL
Melrose Road District, Section 21-16140-00-FP - \$402,382.50

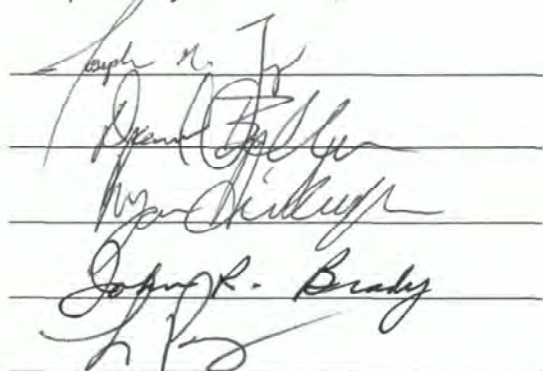
The unsuccessful bidders were:

Laverdiere Construction, Macomb, IL with a bid of \$411,706.00
Rees Construction, Quincy, IL with a bid of \$424,691.65.

WHEREAS, your Committee with the approval of the Illinois Department of Transportation recommends that the contract be awarded to Million Construction Company on their bid for the above project.

NOW, THEREFORE BE IT RESOLVED, that the County Board of Adams County does hereby concur in the award of the contract to Million Construction Company on their bid for the above project and authorizes the Adams County Board Chairman to sign the contract.

Respectfully submitted,

Four handwritten signatures are written over four horizontal lines. The signatures are in cursive and appear to be of the committee members.

Adams County Transportation, Building & Technology Committee


RESOLUTION NUMBER 2022-07-121-034

**RESOLUTION ADOPTING ORDINANCE NUMBER 2022-07-121-034
FOR THE APPROVAL OF ELECTION JUDGES NOMINATED BY THE
ESTABLISHED POLITICAL PARTIES**

WHEREAS, the attached list of registered voters have been nominated by their respective political parties to serve a two year term as either a regular election judge or an alternate election judge; and

WHEREAS, the individuals nominated are registered voters in the County of Adams;

NOW THEREFORE IT BE RESOLVED, that the County Board approves the attached list of individuals to serve a two year term as the County's judges of election.



R. Kent Snider, Chairman

Attest:



Ryan A. Nickamp, County Clerk

**INTERGOVERNMENTAL AGREEMENT
TO AMEND AND MODIFY MEMBERSHIP OF THE
TWO RIVERS REGIONAL COUNCIL OF PUBLIC OFFICIALS**

This Intergovernmental Cooperative Agreement is made and entered into this 14th day of April, 2022, by the Counties of Adams, Brown, Schuyler and Pike, and the undersigned municipalities within said counties, and is for the purpose of amending and modifying the membership provided for the Two Rivers Regional Council of Public Officials, as originally constituted and designated in the Intergovernmental Agreement establishing said Two Rivers Regional Council of Public Officials of July 1, 1974.

WHEREAS, the Two Rivers Regional Council of Public Officials ("Two Rivers") was established pursuant to Illinois Revised Statutes Chapter 85, Section 1011 et seq., by written Intergovernmental Agreement dated July 1, 1974, between the Counties of Adams, Brown, Pike and Schuyler of the State of Illinois and the municipalities located therein, namely City of Quincy, City of Mount Sterling, City of Pittsfield and City of Rushville, State of Illinois; and,

WHEREAS, it is the intention of this Intergovernmental Agreement to amend and modify the original agreement of July 1, 1974, establishing Two Rivers, and to amend and modify the amendments of April 3, 1989, and July 9, 2009, to create and provide for certain ex-officio members, currently with voting privileges to become non-voting members due to quorum requirements.

NOW, THEREFORE, it is mutually agreed by the parties hereto as follows:

SECTION 1. AMENDMENT: That paragraph 3 of the Intergovernmental Agreement to establish the Two Rivers Regional Council of Public Officials dated July 1, 1974, be and is hereby deleted and there is substituted and in thereof the following:

3. (A) That voting representation in said Council shall consist of the following persons:
 - a. One county board member of each member county of the Council to be chosen by the respective county board.
 - b. From each member county, as ex-officio member, with voting privileges, one other representative appointed by the chairman of the county board.
 - c. As ex-officio members with voting privileges, three additional elected members of general-purpose governmental units or taxing bodies from any county with over 50,000 population to be appointed by the chairman of the county board.
 - d. As an ex-officio member with voting privileges, one representative from each county having over 800 square miles in land area which shall be appointed by the chairman of the county board of said county.
 - e. As an ex-officio member with voting privileges, one representative from each county who shall be a member from a local, state or federal agency, commission and board, which members shall be appointed by the chairman of the county

board for said county. No member appointed pursuant to this paragraph shall be an elected official of any general-purpose unit of local government or an employee of such.

(B) That non-voting representation in said Council shall consist of the elected chief executive from the member cities of Quincy, Mt. Sterling, Pittsfield, and Rushville or an alternate representative to be designated by the governing board or council of each of said municipalities, which alternate representative, shall be an elected official of said municipality. Said non-voting members shall not count in determining the Quorum for a meeting.

SECTION 2. SAVINGS CLAUSE: Nothing in this Agreement shall be construed to affect any suit or proceeding pending in any court, or any rights acquitted, or liability incurred, or any cause or causes of action acquired or existing, nor shall any just or legal right or remedy of any character be lost, impaired, or affected by this agreement.

SECTION 3. EFFECTIVE DATE: This Intergovernmental Agreement shall be in full force and effect from and after its passage, approval, and adoption by the members of said Two Rivers Regional Council of Public Officials, as provided by law.

IN WITNESS WHEREOF, the parties hereto have executed this Intergovernmental Cooperative Agreement the day and year first above written.

COUNTY OF ADAMS

BY: _____

Chairman, County Board

ATTEST: _____

County Clerk

COUNTY OF BROWN

BY: _____

Chairman, County Board

ATTEST: _____

County Clerk

COUNTY OF SCHUYLER

BY: _____

Chairman, County Board

ATTEST: _____

County Clerk

COUNTY OF PIKE

BY: _____
Chairman, County Board

ATTEST: _____
County Clerk

CITY OF QUINCY

BY: _____
Mayor, City of Quincy

ATTEST: _____
City Clerk

CITY OF MOUNT STERLING

BY: _____
Mayor, City of Mount Sterling

ATTEST: _____
City Clerk

CITY OF RUSHVILLE

BY: _____
Mayor, City of Rushville

ATTEST: _____
City Clerk

CITY OF PITTSFIELD

BY: _____
Mayor, City of Pittsfield

ATTEST: _____
City Clerk

Resolution 2022-07-001-039
Resolution to grant a variance to the Adams County Floodplain Ordinance

WHEREAS, the Adams County Judicial Committee met on June 14, 2022 to hear a request for a floodplain variance as requested by the Adams County Floodplain Ordinance; and,

WHEREAS, a property owner has requested a variance for the construction of an agricultural structure with wet floodproofing techniques approved by FEMA.

NOW, THEREFORE, BE IT RESOLVED, by the Adams County Board: That the Legislative and Judicial Committee grants variance to the following property owner and recommends that the County Board concur in the granting of the variance.

Scott Stamerjohn, President, of Twin Hollows Outfitters for a 30' x 36' machinery storage shed

BE IT FURTHER RESOLVED, that the permit for the variance be granted with conditions imposed as required by FEMA.

AND BE IT FURTHER RESOLVED, that the County Engineer is authorized to sign the variance permit with conditions he deems advisable to meet the requirements of the FEMA regulations.

ADOPTED: _____, 2022

X

County Board Chairman

X

County Clerk

APPLICATION FOR AN OUTDOOR PYROTECHNIC DISPLAY PERMIT

PART A - DISPLAY SPONSOR INFORMATION

Display Sponsor's Name: Village of Clayton	Telephone Number: 217-094-7012
Address: 114 E Main St. Clayton, IL 62324	Cell Phone:

PART B - PYROTECHNIC DISTRIBUTOR INFORMATION

Pyrotechnic Distributor's Name: J & M Displays, Inc.	OSFM License: IL06-OPF-00031
Address: 10034 Kincaid St. Athens, IL 62613	Telephone Number: 217-636-7598
Location Where Fireworks Stored:	Storage Dates:
Lead Pyrotechnic Operator's Name: Waylon Perry	OSFM License: IL21-OPF-00031-01727
Operator's Name	Date of Birth
Matthew Hill	11-19-76
	License No. (if any)
	IL21-0-00031-01718
Liability Insurance: (not less than \$1,000,000.00)	
Name and Address of Insurer: Britton-Gallagher and Associates, Inc. One Cleveland Center, Floor 30 1375 E 9th St. Cleveland, OH 44114	Telephone Number: 216-658-7100
Policy Number: SIB ML000 60-221	Coverage Dates: 1/15/22 - 1/15/23
Type of Coverage: general liability	
List Type, Size and Approximate Number of Fireworks to be Displayed (If you need more space, please attach a separate sheet of paper.)	

PART C - DISPLAY INFORMATION

Display Location: Old Settlers Rd	
Property Owner's Name: Village of Clayton	Telephone Number: 217-894-7012
Owner's Address (if different than Display Location): 114 E Main St.	
Date of Display: 8-13-22	Time of Display: approx. 9:15 pm
Alternative Date: TBD	Time of Alternative Display: TBD
By signing below, the Owner of the property on which the Outdoor Pyrotechnic Display will take place, hereby authorizes the Display Sponsor and the Pyrotechnic Distributor to perform the Outdoor Pyrotechnic Display on said property:	
Signature: <i>Samuel C Miller, President</i>	

PART D - SITE INSPECTION INFORMATION

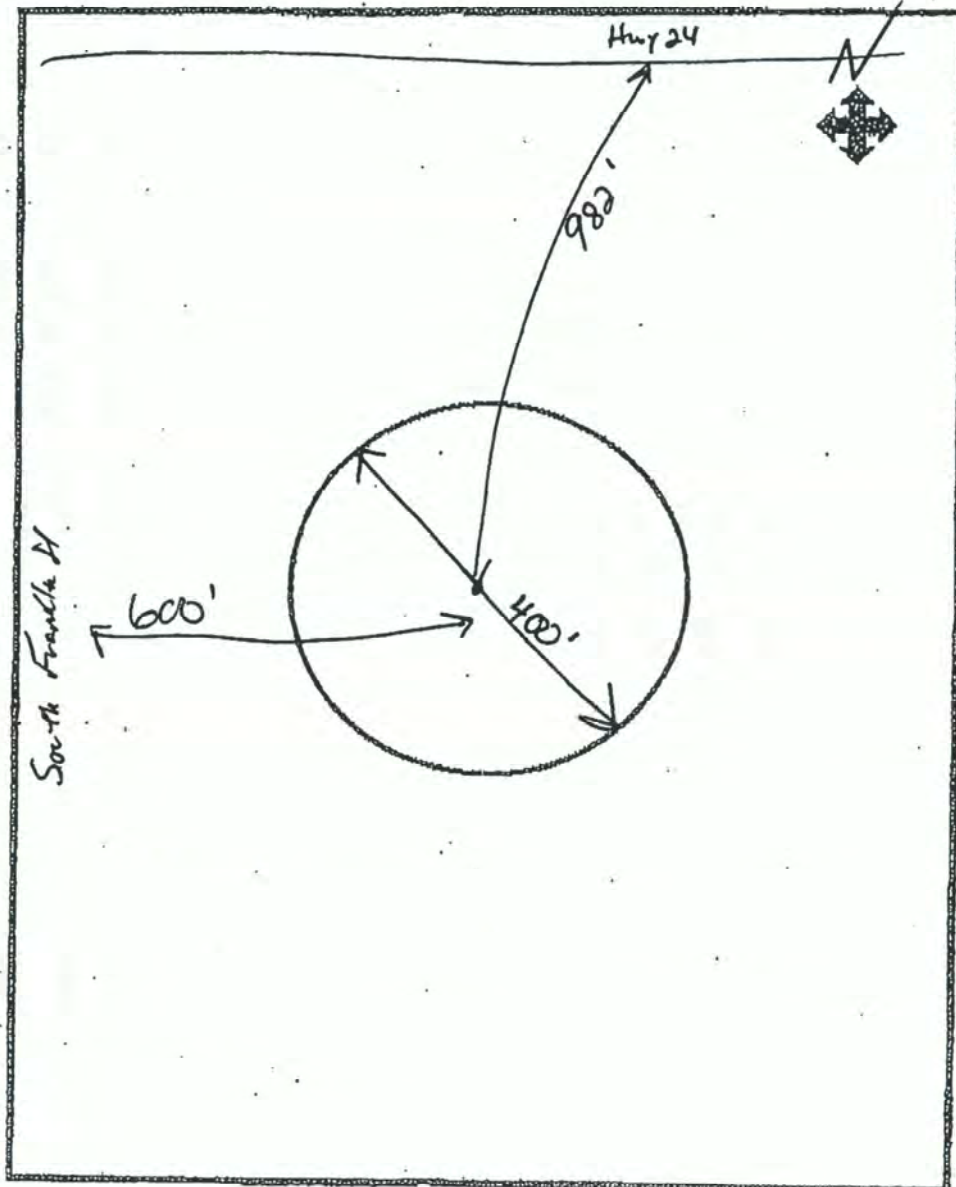
Answer the following questions	Yes	No
Is distance to any fire hydrant or water supply greater than 600'?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is display area clear from overhead obstructions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Have provisions been made to keep the public out of the display area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Is a hospital, nursing home, or other institution within 600' of the display site?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Have provisions been made for on-site fire protection during the display?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Has a diagram of the display site been attached to this application?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Identify the largest mortar size (in inches) you intend to use...	6	
Identify the minimum secured diameter of the display site (in feet) based on the largest mortar size.	300'	

PART E - FIRE DEPARTMENT AUTHORIZATION (Completed by Fire Department)

Department Name: <i>Clayton Fire Prot. Dist</i>		Telephone Number: <i>217-440-7114</i>
Department Address: <i>113 S. Park St. Clayton, IL</i>		
Based on review of the display site, the provided diagram, and this application:		Yes <input type="checkbox"/> No <input type="checkbox"/>
Have you verified the answers the applicant has given to Part.D of this application?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Will the performance of the described Outdoor Pyrotechnic Display at the planned display site be hazardous to property or endanger any person?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
By signing below, the Fire Chief of the above-identified fire jurisdiction, or his or her designee, hereby acknowledges that he or she inspected the Display Site:		
Signature:	<i>[Signature]</i> Fire Chief	
Print Name:	<i>Samuel C. Miller</i>	Date: <i>6/18/22</i>

PART F - DIAGRAM OF DISPLAY SITE (Completed by the Applicant)

In the space provided below, draw and identify the location of the following items: Streets, Discharge Site, Fallout Area, Parking Area, Spectator Area, Buildings, Overhead Obstructions, and Spotters. The associated separation distances must also be shown. Do not forget to identify the direction in your drawing!





**STATE OF ILLINOIS
OFFICE OF THE STATE FIRE MARSHAL
DIVISION OF FIRE PREVENTION**

1035 Stevenson Drive • Springfield, IL 62703-4259



Pyrotechnic Distributor License

J & M DISPLAYS
18064 170TH AVENUE
YARMOUTH, IA 52660

IL06-OPF-00031

License #

Matt Perez

STATE FIRE MARSHAL

02/15/2021

ISSUE DATE


OPF


EXPIRATION DATE

This license may be revoked by the Office of the State Fire Marshal for failure to comply with the lawful rules regulating this program.

WAYLON PERRY
J & M DISPLAYS
18064 170TH AVENUE
YARMOUTH, IA 52660

Illinois Office of the State Fire Marshal
Division of Fire Prevention
THIS IS TO CERTIFY THAT
WAYLON PERRY
Pyrotechnic Operator License



Has completed all the requirements under the
Pyrotechnic Distributor and Operator Act 225
ILCS 227 and is employed by
J & M DISPLAYS
d/b/a:

MARK PEREZ
STATE FIRE MARSHAL

License #
IL21-OPF-00031-01727
Expires: **12/07/2024**



Illinois
Department of
Natural Resources

Office of Mines and Minerals
Oper #: 1591
J&M DISPLAYS, INC
18064 170TH AVENUE
YARMOUTH, IA 52660-9772

HAS PAID THE REQUIRED FEE AND IS HEREBY ISSUED A

STORAGE CERTIFICATE

Not exceeding 50,000 pounds/count of explosives

Under the "Illinois Explosives Act"
Approved January 1, 2011

Effective Date: 3/1/2022

Certificate No.: 9716

Expires: Last day of February, 2023

Office of Mines
and Minerals

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

11/01/2010 14:00:00 11/01/2010 14:00:00

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. **THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53.** See "WARNINGS" and "NOTICES" on reverse.

Direct ATP: ATF - Chief, FRLC
Correspondence To: 244 Needy Road, Martinsburg, WV 25405-9431
License/Permit Number: **5-IA-057-50-1K-00054**

Chief, Federal Explosives Licensing Center (FELC): *Christopher R. Keers*
Expiration Date: **October 1, 2021**

Name: J & M DISPLAYS INC

Preuses Address (Changes? Notify the FELC at least 10 days before the move):
10064 170TH AVE
YARMOUTH, IA 52660-9772

Type of License or Permit:
50-MANUFACTURER OF EXPLOSIVES

Purchasing Certification Statement: The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signatory of each copy shall be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signatory shall be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."
Mailing Address (Changes? Notify the FELC of any changes.): J & M DISPLAYS INC, 10064 170TH AVE, YARMOUTH, IA 52660-9772

License/Permittee Responsible Person Signature: *James J. Detken*
Printed Name: James J. Detken
Position/Title: Chief, FRLC
Date: 11-27-2018

Previous Edition is Obsolete: ATF Form 5100.14/5100.15 Part 1, Revised October 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC): 244 Needy Road, Martinsburg, WV 25405-9431
Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-1401
Email: FELC@atf.gov
ATF Homepage: www.atf.gov

Change of Address (27 CFR 555.54(a)(1)). Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. (The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for renewed license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)

Right of Succession (27 CFR 555.59). (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

Cut Here ✂

(Continued on reverse side)

Federal Explosives License/Permit (FEL) Information Card
License/Permit Name: J & M DISPLAYS INC
Business Name:
License/Permit Number: 5-IA-057-50-1K-00054
License/Permit Type: 50-MANUFACTURER OF EXPLOSIVES
Expiration: October 1, 2021
Please Note: Not Valid for the Sale or Other Disposition of Explosives.



DEPARTMENT OF JUSTICE

Bureau of Alcohol, Tobacco,
Firearms and Explosives

Martinsburg, WV 25403

September 24, 2021

J & M Displays Inc
18064 170th Ave
Yarmouth, IA 52660-9772

901090: MBH/SJI
5400

File Number: 5-IA-00054

Premises Address: 18064 170th Ave, Yarmouth, IA 52660-9772

Dear Sir/Madam:

This letter acknowledges receipt of your timely application to renew your Federal explosives license/permit.

The Bureau of Alcohol, Tobacco, Firearms and Explosives (ATF) is not able to process your application prior to the expiration date of your license/permit. However, Federal law allows you to continue operations under your current license/permit until such time as ATF completes processing your application. See 5 U.S.C. § 558. This letter, or as explained below, a follow-up letter, will serve as your license/permit until we complete action on your renewal. It is referred to as a Letter of Authorization (LOA).

Since we have not completed processing your application, you may supply a copy of this letter to other licensees/permittees, e.g., your distributors, for the next six months (or until we complete action on your renewal, if that occurs in less than six months) as evidence of your licensed/permitted status. If we have not completed processing your application for renewal within six months of the date of this letter, we will send you another letter, which will also be valid for six months (or until we complete action on your renewal, if that occurs in less than six months). This is of course contingent upon your remaining entitled to continue operations under your current license/permit.

Please direct questions or concerns regarding this letter to Joie Inman at 304-616-4442.

Sincerely,

Chief, Federal Explosives Licensing Center

ATF web address: www.atf.gov

RECEIVED

JUN 25 2022

ADAMS COUNTY CLERK

PART C - DISPLAY INFORMATION

Display Location: <i>Ponte Divine LLC</i>	
Property Owner's Name: <i>Rita + Gary Speckhart</i>	Telephone Number: <i>217.626.3030</i>
Owner's Address (if different than Display Location):	
Date of Display: <i>Sat. July 2nd 2022</i>	Time of Display: <i>9:30 am</i>
Alternative Date:	Time of Alternative Display: <i>n/a</i>
<p>By signing below, the Owner of the property on which the Outdoor Pyrotechnic Display will take place, hereby authorizes the Display Sponsor and the Pyrotechnic Distributor to perform the Outdoor Pyrotechnic Display on said property:</p> <p>Signature:</p>	

PART D - SITE INSPECTION INFORMATION

Answer the following questions:	Yes	No
Is distance to any fire hydrant or water supply greater than 600'?		✓
Is display area clear from overhead obstructions?	✓	
Have provisions been made to keep the public out of the display area?	✓	
Is a hospital, nursing home, or other institution within 600' of the display site?		✓
Have provisions been made for on-site fire protection during the display?	✓	
Has a diagram of the display site been attached to this application?	✓	
Identify the largest mortar size (in inches) you intend to use.		
Identify the minimum secured diameter of the display site (in feet) based on the largest mortar size.		

APPLICATION FOR AN OUTDOOR PYROTECHNIC DISPLAY PERMIT

PART A – DISPLAY SPONSOR INFORMATION

Display Sponsor's Name: <i>Printe D'Vine LLC</i>	Telephone Number : <i>(217) 656. 3056</i>
Address: <i>276 HWY 57 Quincy IL 62305</i>	Cell Phone: <i>Rita Speckhart (217) 242. 4255</i>

PART B – PYROTECHNIC DISTRIBUTOR INFORMATION

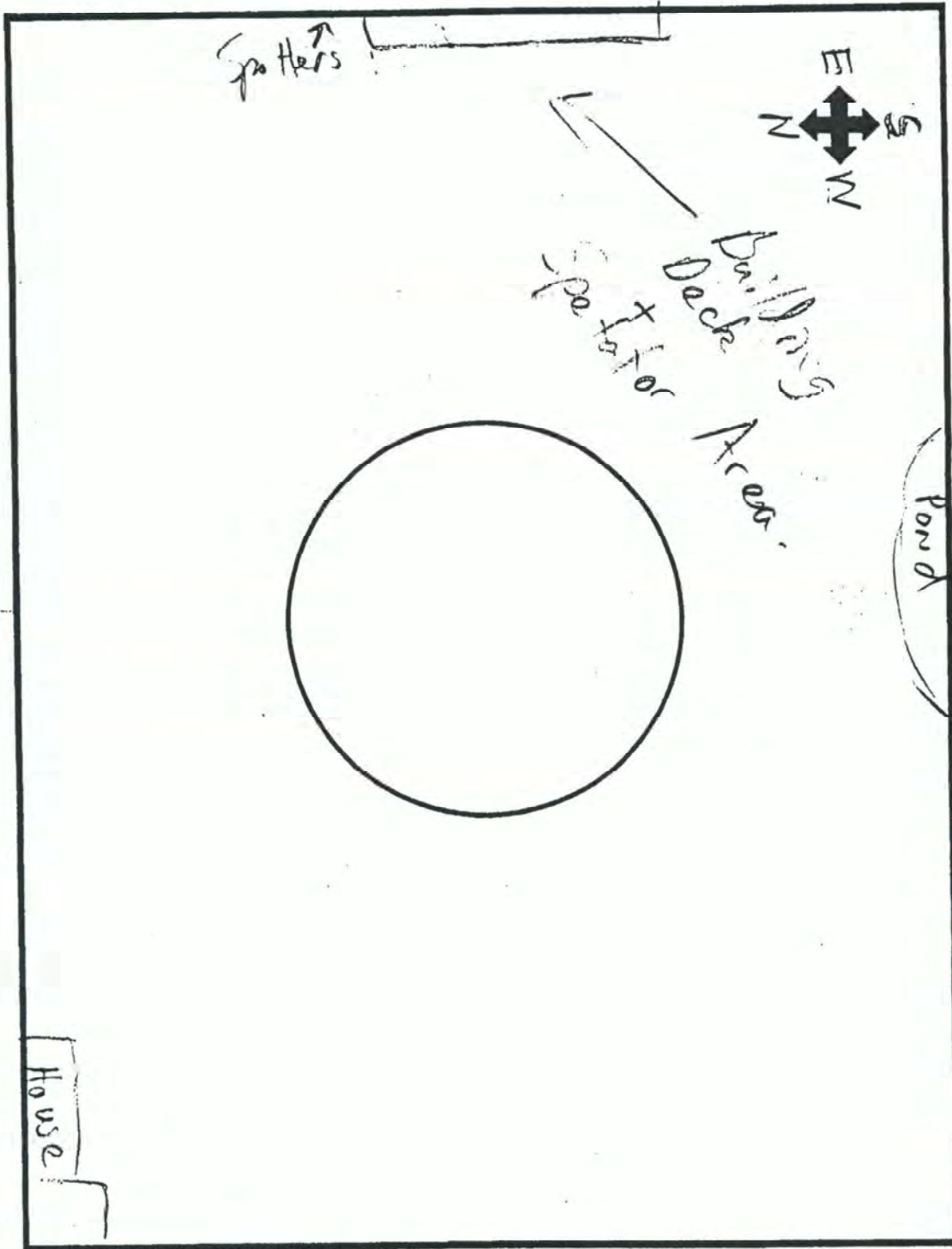
Pyrotechnic Distributor's Name: <i>TOM MAX The Fireworks Superstore LLC</i>		OSFM License:
Address: <i>43401 55909 Trabue Ln Hannibal MO</i>		Telephone Number: <i>(573) 221. 5849</i>
Location Where Fireworks Stored: <i>The Fire works Superstore</i>		Storage Dates: <i>Present</i>
Lead Pyrotechnic Operator's Name:		OSFM License:
Assistant's Names	Date of Birth	License No. (if any)
Liability Insurance: (not less than \$1,000,000.00)		
Name and Address of Insurer: <i>ERIC ERIN - Country Financial Rep 1932 State St. Quincy IL 62301</i>		Telephone Number: <i>(217) 222. 7300</i>
Policy Number: <i>AB 9122943</i>		Coverage Dates: <i>8.10.21 - 8.10.22</i>
Type of Coverage: <i>Commercial property + commercial general</i>		
List Type, Size and Approximate Number of Fireworks to be Displayed: <i>liability</i> (If you need more space, please attach a separate sheet of paper.)		

PART E – FIRE DEPARTMENT AUTHORIZATION (Completed by Fire Department)

Department Name: Payson Fall Creek Fire Dept	Telephone Number: (217) 656-3231
Department Address: 111 N. Park St. Payson IL 62360	
Based on review of the Display Site, the provided Diagram, and this application:	Yes: No
Have you verified the answers the applicant has given to Part D of this application?	<input checked="" type="checkbox"/> <input type="checkbox"/>
Will the performance of the described Outdoor Pyrotechnic Display at the planned display site be hazardous to property or endanger any person?	<input type="checkbox"/> <input checked="" type="checkbox"/>
By signing below, the Fire Chief of the above-identified fire jurisdiction, or his or her designee, hereby acknowledges that he or she inspected the Display Site:	
Signature: <i>Don Benjamin</i>	
Print Name: Don Benjamin	Date: 6-22-2022

PART F – DIAGRAM OF DISPLAY SITE (Completed by the Applicant)

In the space provided below, draw and identify the location of the following items: Streets, Discharge Site, Fallout Area, Parking Area, Spectator Area, Buildings, Overhead Obstructions, and Spotters. The associated separation distances must also be shown. Do not forget to identify the direction in your drawing:



PART C – DISPLAY INFORMATION

Display Location: <i>Pointe D Vine LLC</i>	
Property Owner's Name: <i>Rita + Emily Sleekheit</i>	Telephone Number: <i>217-650-3050</i>
Owner's Address (if different than Display Location): <i>276 Hwy 57 Quincy IL 62305</i>	
Date of Display: <i>Sunday July 3 2022</i>	Time of Display: <i>9:30 pm</i>
Alternative Date:	Time of Alternative Display: <i>n/a</i>
By signing below, the Owner of the property on which the Outdoor Pyrotechnic Display will take place, hereby authorizes the Display Sponsor and the Pyrotechnic Distributor to perform the Outdoor Pyrotechnic Display on said property: Signature:	

PART D – SITE INSPECTION INFORMATION

Answer the following questions:	Yes	No
Is distance to any fire hydrant or water supply greater than 600'?	✓	✓ <i>AD</i>
Is display area clear from overhead obstructions?	✓	
Have provisions been made to keep the public out of the display area?	✓	
Is a hospital, nursing home, or other institution within 600' of the display site?		✓
Have provisions been made for on-site fire protection during the display?	✓ <i>AD</i>	✓
Has a diagram of the display site been attached to this application?	✓	
Identify the largest mortar size (in inches) you intend to use.	<i>1 1/2"</i>	
Identify the minimum secured diameter of the display site (in feet) based on the largest mortar size.	?	

APPLICATION FOR AN OUTDOOR PYROTECHNIC DISPLAY PERMIT

PART A – DISPLAY SPONSOR INFORMATION

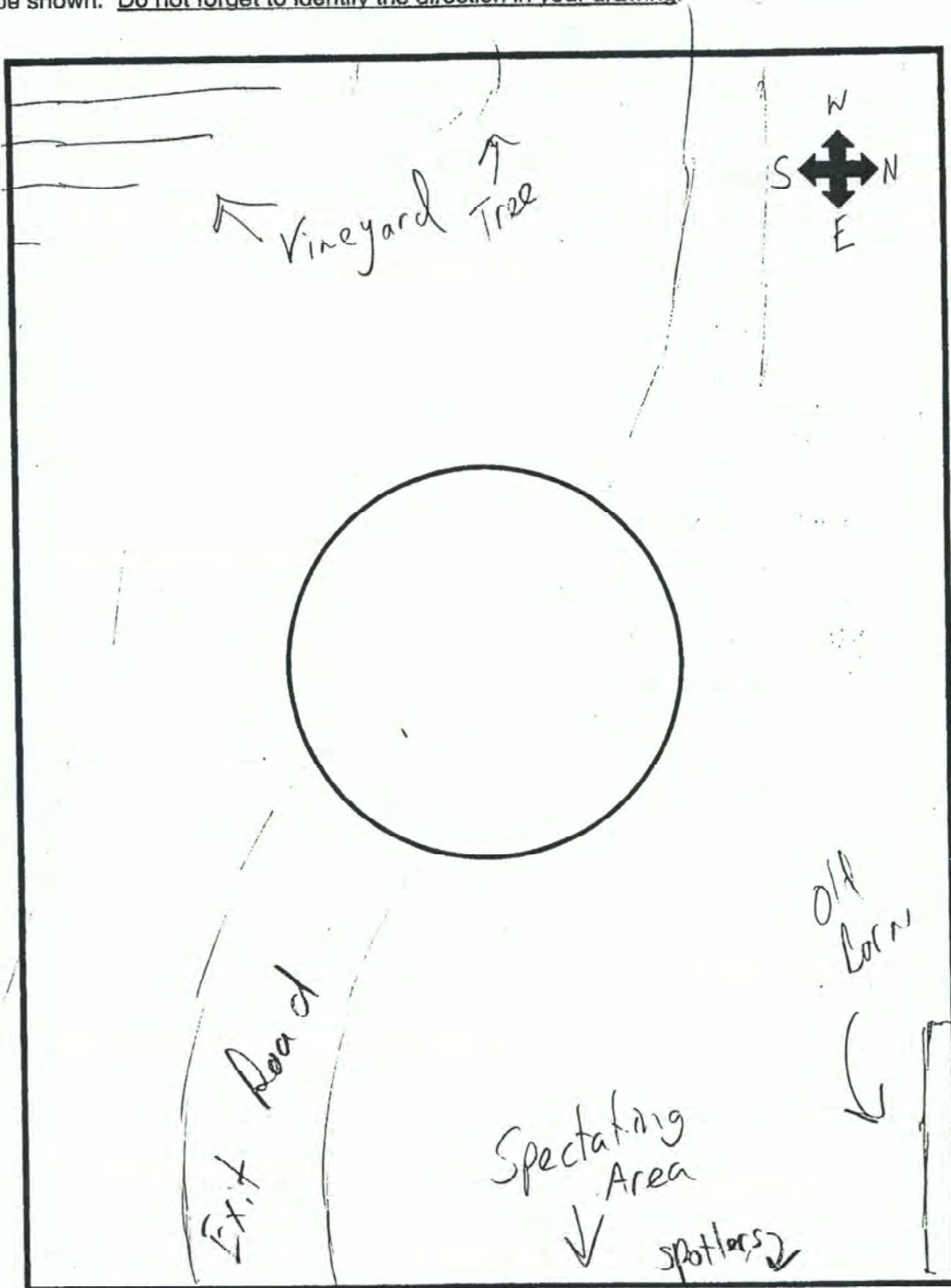
Display Sponsor's Name: <i>Pointe D Vine LLC</i>	Telephone Number : <i>217.696.3056</i>
Address: <i>276 HWY 51 Quincy IL 62305</i>	Cell Phone: <i>Rita Speckhart 217.242.4255</i>

PART B – PYROTECHNIC DISTRIBUTOR INFORMATION

Pyrotechnic Distributor's Name: <i>Tan Marx The Fireworks Superstore LLC</i>		OSFM License:
Address: <i>63401 55909 Traver Ln Hannibal MO.</i>		Telephone Number: <i>573.221.5849</i>
Location Where Fireworks Stored: <i>The Fireworks Superstore</i>		Storage Dates: <i>Present</i>
Lead Pyrotechnic Operator's Name:		OSFM License:
Assistant's Names	Date of Birth	License No. (if any)
Liability Insurance: (not less than \$1,000,000.00)		
Name and Address of Insurer: <i>Eric Emri-Country Financial Rep. 1932 State St. Quincy IL 62301</i>		Telephone Number: <i>217.222.7300</i>
Policy Number: <i>AB 9122943</i>		Coverage Dates: <i>8.10.21 - 8.10.22</i>
Type of Coverage: <i>Commercial property + commercial general liability</i>		
List Type, Size and Approximate Number of Fireworks to be Displayed: (if you need more space, please attach a separate sheet of paper.)		

PART F - DIAGRAM OF DISPLAY SITE (Completed by the Applicant)

In the space provided below, draw and identify the location of the following items: Streets, Discharge Site, Fallout Area, Parking Area, Spectator Area, Buildings, Overhead Obstructions, and Spotters. The associated separation distances must also be shown. Do not forget to identify the direction in your drawing:



PART E – FIRE DEPARTMENT AUTHORIZATION (Completed by Fire Department)

Department Name: Payson Fall Creek Fire Dept		Telephone Number: 217.650.3231	
Department Address: 111 N. PARK ST.			
Based on review of the Display Site, the provided Diagram, and this application:		Yes	No
Have you verified the answers the applicant has given to Part D of this application?		✓	
Will the performance of the described Outdoor Pyrotechnic Display at the planned display site be hazardous to property or endanger any person?			✓
By signing below, the Fire Chief of the above-identified fire jurisdiction, or his or her designee, hereby acknowledges that he or she inspected the Display Site:			
Signature: <i>Don Benjamin</i>			
Print Name: Don Benjamin		Date: 6-23-2022	

Proposed Personnel Stipend

Hancock County Operations Agreement

On March 16, 2022, Adams County entered into an agreement with the County of Hancock to manage their ambulance service until November of 2022. In this agreement, Adams County staff would be responsible to oversee staff, assign schedules, process accounts payable and payroll, and many other administrative functions. Over the past 90 days, staff have performed functions under the agreement within the parameters of estimated time. Staff has not been compensated for the extra work extending beyond their normal responsibilities.

Hancock County compensates Adams County \$5,000 monthly for these services and has promptly paid each month upon submission of the invoice.

The Hancock County board has, as of their June meeting, requested the financial assessment that was provided for in the agreement. This assessment will cost Hancock County \$12,500. This assessment will increase the work effort.

Work Effort

Throughout the last 90-day period, the Deputy Chief of Operations on average commits 15 to 18 hours weekly to the project. This largely is to address scheduling, but also maintenance issues and general crew concerns.

The Deputy Chief of Administration on average commits 12 to 15 hours weekly to the project. This includes managing and processing payroll, human resources issues, accounts payable, and documentation review of patient care reports.

I commit on average 8 hours weekly providing generalized oversight and county board interaction.

Adams County has expended fuel for travel to Hancock County. It is estimated that fuel is approximately \$400 monthly.

Proposed

I am proposing that we provide a monthly stipend backdated to the beginning of the agreement that would end upon termination of the agreement with Hancock County.

Deputy Chief of Operations - \$ 1,500

Deputy Chief of Administration \$ 1,250

Chief \$ 1,250

Total revenue from the agreement will total \$ 55,000

Total personnel cost and fuel estimate of the agreement \$ 43,100

RESOLUTION NO. 2022-07-431-029

**RESOLUTION TO UPGRADE THE ADAMS COUNTY JUDICIARY SYSTEM
COMPUTER HARDWARE THROUGH THE AMERICAN RESCUE PLAN ACT**

WHEREAS, The American Rescue Plan Act provides for State And Local Fiscal Recovery Funds, a definition which includes Adams County, Illinois and authorizes \$12,709,982 in total funds for Adams County, the first half of which has been received and is under deposit, and

WHEREAS, the Center for Disease Control continues to recommend social distancing when in public and the avoidance of groups of people in confined spaces as sound measures of COVID mitigation, and

WHEREAS, the American Rescue Plan Act (ARPA), 42 U.S.C. 802 *et seq.*, amended Title VI of the Social Security Act to add Section 603, the "Local Fiscal Recovery Fund," giving local governments resources to address the impacts of COVID-19, and

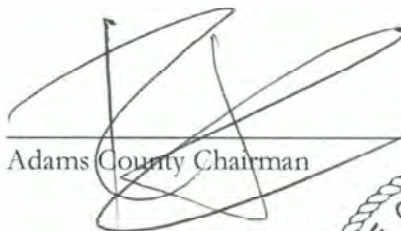
WHEREAS, the Local Fiscal Recovery Fund and additional guidance from the Treasury Department's Interim Final Rule, 31 C.F.R. Part 35, authorize use of the funds to not only respond to public health emergency caused by COVID-19, and to make necessary investments in infrastructure; including necessary investments in water, sewer, or broadband infrastructure, and

WHEREAS, the Adams County Board has defined a strategy for the use of American Rescue Plan Act State and Local Fiscal Recovery Funds to support continued COVID mitigation via replacement and upgrades of computer hardware for the Adams County Judiciary in order to properly utilize remote appearances, electronic court files and support of these ongoing programs and software's, and

NOW THEREFORE, the Adams County Board hereby ordains the following:

1. The Adams County Board authorizes the use of \$17,100.00 from the current balance of American Rescue Plan Act, State and Local Fiscal Recovery funds to purchase and upgrade the Adams County Judiciary computer hardware;
2. The Adams County Board has assigned clear responsibilities for periodic reporting of progress on this project to the Adams County Board or its designated agent, Bellwether LLC.

Passed by the Board of Adams County this 12th day of July, 2022.



Adams County Chairman

ATTEST:



Adams County Clerk



CHAMBERS OF
SCOTT D. LARSON
CIRCUIT JUDGE

CIRCUIT COURT
EIGHTH JUDICIAL CIRCUIT
STATE OF ILLINOIS



ADAMS COUNTY COURTHOUSE
521 VERMONT STREET
QUINCY, ILLINOIS 62301
(217) 277-2062
FAX (217) 277-2072
EMAIL slarson@co.adams.il.us

June 6, 2022

Adams County Board
c/o Finance Committee, Mr. Bret Austin
521 Vermont Street
Quincy, IL 62301

Re: Judicial Department computer upgrades

Dear Mr. Austin:

This letter is to serve as a request for the County Board to approve the expenditure of American Rescue Plan Act (ARPA) funds for computer hardware upgrades for the Adams County Judiciary.

The total amount requested by the Judicial Department is: \$17,100.00.

Attached to this letter, please find a spreadsheet compiled by the County IT Department with their recommendation for replacing desktop computers throughout the judicial department. Given the age of the computers, their slow speed (due to increased operating capacity), and the fact that they will not be compatible with Windows 11 when rolled out county-wide, make the time right to replace the computers. Furthermore, the slow speed of the computers is impacting courtroom efficiency.

In total there will be 22 new computers for the following areas: eight (8) courtrooms, seven (7) judges' chambers, four (4) court reporters, one (1) jury commissioner, and two (2) judicial support staff. These computers are used by the judiciary and staff on a daily basis.

In the courtroom the judges can only access the electronic "court file" from their bench computer. Judges further use the bench computers for Zoom appearances and remote proceedings. The use remote appearances and hearings will continue in Illinois courtrooms as the Illinois Supreme Court has amended rules to liberally allow remote hearings in both criminal and civil cases.

Judges use their computers in their offices for electronic legal research, accessing electronic case files, processing electronic orders, Zoom for status conferences, meetings, and continuing education. Additionally, local law enforcement is in the process of changing the search warrant process to a fully digital platform that will incorporate video conferencing. However, in the past months, judges

Mr. Austin
June 6, 2022
Page 2

have been having difficulty with slow working speeds and having to re-boot their bench and office computers.

As illustrated, the need for computer hardware upgrades for the Adams County judiciary is imminent. The changes to the legal system brought about by Zoom remote appearances, electronic court files and increased reliance upon computer hardware for the daily functioning of the courts require these upgrades, at a minimum. On behalf of the Adams County Judiciary, I forward this proposal for your review and approval.

If I can be of any further assistance in this matter, please do not hesitate to contact me.

Sincerely,

A handwritten signature in black ink, appearing to read "Scott D. Larson". The signature is written in a cursive style with a large initial "S".

Scott D. Larson
Presiding Judge, Adams County

Scott Larson

From: Shannon Matticks
Sent: Monday, May 16, 2022 11:27 AM
To: Garrett Baugh; Scott Larson
Subject: RE: follow up

Garrett and Scott,

The current price on the standard Optiplex 5090 i5 16GB is \$773.00 if you will need a new monitor or additional monitors those are \$241.00 each. If you have any further questions, please let us know. Thank you and have a terrific week!

Best Regards,

Shannon Matticks



Shannon Matticks
Adams County IT
Administrative Assistant
Phone: 217-277-2029
Mobile: 217-231-1682
Email: smatticks@co.adams.il.us
507 Vermont Suite G15
Quincy, IL 62301

<i>AssetName</i>	<i>IP Address</i>	<i>Manufacturer</i>	<i>Model</i>	<i>Recommendations</i>
CT-KCOTTRELL	10.101.34.105	Dell Inc.	OptiPlex 3040	Replace
CT-LSCHNACK	10.101.30.137	Dell Inc.	OptiPlex 3020	Replace
CT-MHOFFMAN	10.101.34.108	Dell Inc.	OptiPlex 3020	Replace
CT-RECORDING	10.101.34.109	Dell Inc.	OptiPlex 3050	Replace
CT-SMAIN	10.101.34.106	Dell Inc.	OptiPlex 3040	Replace
CT-SNIEKAMP	10.101.34.104	Dell Inc.	OptiPlex 3040	Replace
CT-TGROTT	10.101.34.101	Dell Inc.	OptiPlex 3040	Replace
JUD-1A	10.101.30.156	Dell Inc.	OptiPlex 5050	Keep or Replace
JUD-1B	10.101.30.147	Dell Inc.	OptiPlex 5050	Keep or Replace
JUD-2A	10.101.30.126	Dell Inc.	OptiPlex 5050	Keep or Replace
JUD-2B	10.101.30.141	Dell Inc.	OptiPlex 5050	Keep or Replace
JUD-2C	10.101.34.132	Dell Inc.	OptiPlex 5050	Keep or Replace
JUD-2D	10.101.30.157	Dell Inc.	OptiPlex 5050	Keep or Replace
JUD-2E	10.101.30.139	Dell Inc.	OptiPlex 3080	Upgrade RAM to 16GB
JUD-3A	10.101.30.155	Dell Inc.	OptiPlex 5050	Keep or Replace
JUD-ALANNERD	10.101.34.119	Dell Inc.	OptiPlex 3040	Replace
JUD-ALANNERDM	10.101.30.143	Hewlett-Packard	HP 250 G4 Notebook PC	Replace
JUD-CHIEFJUDGEM	10.101.30.58	Hewlett-Packard	HP 250 G4 Notebook PC	Replace
JUD-CR2D-OFFICE	10.101.34.120	Hewlett-Packard	HP Compaq Pro 6300 SFF	Replace
JUD-DWELLBORN	10.101.34.115	Dell Inc.	OptiPlex 3040	Replace
JUD-DWELLBORNSP	10.101.30.59	Microsoft Corporation	Surface Pro 7+	Good
JUD-FLR1CARTSP	10.101.30.59	Microsoft Corporation	Surface Pro 7+	Good
JUD-FLR2CARTSP	10.101.30.52	Microsoft Corporation	Surface Pro 7+	Good
JUD-HHENZE	10.101.34.102	Dell Inc.	OptiPlex 3040	Replace
JUD-HHENZESP	10.101.30.47	Microsoft Corporation	Surface Pro 7+	Good
JUD-JWOOLEYHAN	10.101.34.117	Dell Inc.	OptiPlex 3040	Replace
JUD-JWOOLEYHASP	10.101.30.54	Microsoft Corporation	Surface Pro 7+	Good
JUD-MSP1	10.101.30.49	Microsoft Corporation	Surface Pro 7	Good
JUD-MSP2	10.101.30.64	Microsoft Corporation	Surface Pro 7	Good
JUD-RADRIAN	10.101.34.114	Dell Inc.	OptiPlex 3040	Replace
JUD-SLARSON	10.101.34.113	Dell Inc.	OptiPlex 3040	Replace
JUD-SLARSONM	10.101.30.50	Hewlett-Packard	HP 250 G4 Notebook PC	Replace
JUD-SMAINSP	10.101.30.45	Microsoft Corporation	Surface Pro 7+	Good
JUD-TBRENNER	10.101.34.112	Dell Inc.	OptiPlex 3050	Replace
JUD-TBRENNERSP	10.101.30.119	Microsoft Corporation	Surface Pro 7+	Good

RESOLUTION NO. 2022-07-001-030

RESOLUTION TO AID IN THE UPGRADES OF THE CLAYTON, CAMP POINT WATER DISTRICT'S WATER TOWER THROUGH THE AMERICAN RESCUE PLAN ACT

WHEREAS, The American Rescue Plan Act provides for State And Local Fiscal Recovery Funds, a definition which includes Adams County, Illinois and authorizes \$12,709,982 in total funds for Adams County, the first half of which has been received and is under deposit, and

WHEREAS, the Center for Disease Control continues to recommend social distancing when in public and the avoidance of groups of people in confined spaces as sound measures of COVID mitigation, and

WHEREAS, the American Rescue Plan Act (ARPA), 42 U.S.C. 802 *et seq.*, amended Title VI of the Social Security Act to add Section 603, the "Local Fiscal Recovery Fund," giving local governments resources to address the impacts of COVID-19, and

WHEREAS, the Local Fiscal Recovery Fund and additional guidance from the Treasury Department's Interim Final Rule, 31 C.F.R. Part 35, authorize use of the funds to not only respond to public health emergency caused by COVID-19, and to make necessary investments in infrastructure; including necessary investments in water, sewer, or broadband infrastructure, and

WHEREAS, the Adams County Board has defined a strategy for the use of American Rescue Plan Act State and Local Fiscal Recovery Funds to support continued COVID mitigation infrastructure, including necessary investments in water, sewer, or broadband infrastructure, and

NOW THEREFORE, the Adams County Board hereby ordains the following:

1. The Adams County Board authorizes the use of \$225,000.00 from the current balance of American Rescue Plan Act, State and Local Fiscal Recovery funds for the implementation of upgrades to the Clayton, Camp Point Water District's water tower;
2. The Adams County Board has assigned clear responsibilities for periodic reporting of progress on this project to the Adams County Board or its designated agent, Bellwether LLC.

Passed by the Board of Adams County this 12th day of July, 2022.



 Adams County Chairman

ATTEST:


 Adams County Clerk



CLAYTON CAMP POINT WATER COMMISSION

515 S MAIN ST, PO BOX 466

CAMP POINT, IL 62320

217-593-7323

WEBSITE: www.ccpwc.net

05/25/22

Adams County Board,

RE: American Rescue Plan (ARPA) Funding Request

Clayton-Camp Point Water Commission (Camp Point Tower Rehabilitation)

The Clayton-Camp Point Water Commission was established in the late 1970's with the intention of serving clean, quality drinking water to the Villages of Clayton and Camp Point. Since then, the Commission has grown to serve Eight Adams County Communities and around 800 rural customers directly. Through a Water Co-Op and a Water District we indirectly serve many more Adams County communities and rural customers. It is our goal to provide all of our Adams County customers with safe, clean and quality drinking water. We try to minimize costs and system issues by maintaining our current infrastructure while looking ahead to projects that can improve our system.

Our 500,000 gallon Camp Point Tower, is located 2 miles east of Camp Point. This tower was last rehabilitated in 2002. The Camp Point Tower is in need of structural repairs, repainting inside and out, and some safety features added. This tower is essential to our water system for water storage, fire protection and sustaining adequate water pressure in the Camp Point, Clayton, Golden and surrounding Adams County areas. This project will ensure that the Commission will be able to continue providing all these communities and surrounding areas with continued high quality water service.

The engineer's estimate for this project is \$780,000 (see attachment for breakdown), with an estimated 2-4 months for completion.

The Commission is asking for the Adams County board to consider approving ARPA Funds in the amount of \$225,000 (Line items #5,#9-see attachment). We believe that these items are vital to the supply and storage of quality drinking water for our customers. As the interior coating helps to protect the inside of the tank that is in direct contact with the drinking water, the cathodic protection will help ensure that the coatings will have a longer lifespan to protect the tank's integrity and water supply. The Commission did apply for a Federal Grant (Community Funding Grant), but was not selected. We continue to search out other avenues of Federal or State Grants, but have not had any success to this point. Any funds that are not eligible for grant funding will come out of the Commission's reserves. This project comes at a time at which there are several other pressing needs facing the Commission to continue producing safe, clean, quality drinking water at a reasonable rate. That being said, our reserves are limited and we will have to make choices as to which projects need moved up and which ones will have to wait until funds become available.

On behalf of the Clayton-Camp Point Water Commission, and customers, we appreciate your consideration of assisting us on this project.

**OPINION OF PROBABLE COST
CLAYTON-CAMP POINT WATER COMMISSION
CAMP POINT 500,000 GALLON TANK IMPROVEMENTS
Camp Point, Illinois**

ITEM NO.	QUANTITY	UNIT	UNIT COST	TOTAL
CONSTRUCTION COSTS				
1.	19,600	SF	\$18	\$ 352,800.00
2.	1	LS	\$0	\$ -
3.	1	LS	\$1,000	\$ 1,000.00
4.	1	LS	\$3,000	\$ 3,000.00
5.	1	LS	\$25,000	\$ 25,000.00
6.	1	LS	\$8,000	\$ 8,000.00
7.	1	LS	\$15,000	\$ 15,000.00
8.	1	LS	\$3,000	\$ 3,000.00
9.	10,000	SF	\$20	\$ 200,000.00
10.	30	HR	\$600	\$ 18,000.00
11.	90	LF	\$50	\$ 4,500.00
12.	40	LF	\$50	\$ 2,000.00
13.	1	LS	\$12,000	\$ 12,000.00
SUB-TOTAL CONSTRUCTION				\$ 644,300.00
Contingency - 10%				\$ 64,430.00
TOTAL CONSTRUCTION COSTS (Rounded)				\$ 708,730.00
NON-CONSTRUCTION COSTS				
14.	Engineering - Design Phase - Design/Contract Documents			\$ 35,000.00
15.	Engineering - Construction Phase - Bidding/On Site Construction Observation			\$ 33,000.00
16.	Legal / Misc Costs			\$ 3,000.00
SUB-TOTAL - NON-CONSTRUCTION COSTS				\$ 71,000.00
TOTAL PROJECT COST =				\$ 780,000

Note: Due to the location of the tank in relation to existing surrounding structures on neighboring properties (very few) it is assumed containment will not be required. Should lead paint be present on the tank, the containment line item will be need to be added into the project at an estimated cost of \$200,000 at the time of this report.

Since the ENGINEER has no control over the cost of labor, materials, or equipment or over a Contractor's method of determining prices, or over competitive bidding or market conditions, his opinion of probable Project Cost or Construction Cost that may be provided for herein are to be made on the basis of his experience and qualifications and represent his best judgement as a design professional familiar with the construction industry, but the ENGINEER cannot and does not guarantee that Proposals, Bids or the Construction Cost will not vary from opinions of probable cost prepared by him. If the OWNER wishes greater assurance as to the Construction Cost, he shall employ an independent cost estimator.

Revised: 03-07-22

P:\2163574\Documents\Reports\CCPWC - Estimate 2021.dwg\OPC Update 3-7-22

RESOLUTION NO. 2022-07-001-031

RESOLUTION TO PROVIDING FUNDING ASSISTANCE TO THE PAYSON, ILLINOIS WATER SYSTEM IN THE REPLACEMENT OF THE WATER TOWER THROUGH THE AMERICAN RESCUE PLAN ACT.

WHEREAS, The American Rescue Plan Act provides for State And Local Fiscal Recovery Funds, a definition which includes Adams County, Illinois and authorizes \$12,709,982 in total funds for Adams County, the first half of which has been received and is under deposit, and

WHEREAS, the Center for Disease Control continues to recommend social distancing when in public and the avoidance of groups of people in confined spaces as sound measures of COVID mitigation, and

WHEREAS, the American Rescue Plan Act (ARPA), 42 U.S.C. 802 *et seq.*, amended Title VI of the Social Security Act to add Section 603, the "Local Fiscal Recovery Fund," giving local governments resources to address the impacts of COVID-19, and


WHEREAS, the Local Fiscal Recovery Fund and additional guidance from the Treasury Department's Interim Final Rule, 31 C.F.R. Part 35, authorize use of the funds to not only respond to public health emergency caused by COVID-19, and to make necessary investments in infrastructure; including necessary investments in water, sewer, or broadband infrastructure, and

WHEREAS, the Adams County Board has defined a strategy for the use of American Rescue Plan Act State and Local Fiscal Recovery Funds to support continued COVID mitigation infrastructure, including necessary investments in water, sewer, or broadband infrastructure, and

NOW THEREFORE, the Adams County Board hereby ordains the following:

1. The Adams County Board authorizes the use of \$350,000.00 from the current balance of American Rescue Plan Act, State and Local Fiscal Recovery funds for the implementation and replacement of the Payson, Illinois water tower;
2. The Adams County Board has assigned clear responsibilities for periodic reporting of progress on this project to the Adams County Board or its designated agent, Bellwether LLC.

Passed by the Board of Adams County this 12th day of July, 2022.



 Adams County Chairman

ATTEST:


 Adams County Clerk



— VILLAGE OF —
PAYSON *Illinois*

To the Adams County Board,

The Village of Payson is currently in need of a multitude of water related projects to improve the lives of our people. With thorough and extensive research, we have determined that the highest priority project that would positively impact the lives of our people is that of a new water tower.

Water Tower Replacement

- The current tower was built in 1938 and is nearing a century old
- Internal and external inspections have shown that it is in need of immense repair and repainting
- The IEPA has regularly noted that we operate with a 40,000 gallon tank, but are in need of 100,000 gallons

This project is vital to the stability and functionality of our water systems and would provide our community with a more reliable infrastructure. The current tower is nearing a century in age and the complex nature of the structure, as well as surrounding buildings, has increased the cost to repair the current tower. It is in need of a multitude of repairs internally and externally, is less than half the size of what the EPA recommends that our community has and exterior deterioration negatively impacts the perception of our community. Additionally, this water tower is part of our water system that impacts not only our primary community, but those around us who purchase water from our Village.

This includes a decade-plus relationship with Clayton-Camp Point Water, who notes that "the Village of Payson provides finished water to help with the increased water demand in the southern half of Adams County. On average the Commission purchases around 6 million gallons a month from Payson. The water that the Commission purchases from Payson is vital for the demand on our system and meet the needs of the water customers in this area of Adams County. The Village of Payson supplies the Commission with clean, safe, and quality drinking water for all of our customers. The Commission has around 800 rural customers in Adams County, and also supplies water to ABS Water Co-Op, Adams County Water District, and to the Villages of Camp Point, Clayton, Golden, La Prairie, Liberty, Loraine, Mendon, and Ursa."

The total estimated cost of this project is expected to be near \$1.5 million.

PaysonIL.com

— VILLAGE OF —
PAYSON *Illinois*

The Village of Payson has been awarded grant funds of approximately \$133,000 through the American Rescue Plan Act 2021, ARPA, also known as the Covid-19 Stimulus package. These funds have been chosen to supplement the cost of this project. Additionally, water generated funds on hand will be utilized. However, these funds are inadequate for the scale of this necessary project and lending options through local entities and state are being explored.

On behalf of the Village of Payson, we ask that the Adams County Board consider supporting the replacement of our current water tower with a new tower by contributing a total of **\$350,000** of ARPA funds towards the project with the Village assuming responsibility for the remaining amount.

This amount is itemized as:

- **\$133,000 of direct match to Payson ARPA funds**
- **\$120,000 in lieu of our participation in the County's restroom funding project**
- **\$97,000 supplemental contribution to allow for accelerated payback of the loan and due to the scale of impact on other Adam's County communities.**

Additionally, if for any reason, we are unable to secure appropriate loan terms for the water tower project, the County contribution funds will be used to support our consolidated water systems improvement projects, which includes updating water meters that are at the end of their life and water lines in the Briarwood subdivision that were installed in the 1970's using pvc pipe. Should we not be able to use the funds for a new water tower, we will report back to the County how the contributed funds were used in detail.

Without your support, this project will not be reasonably accomplished and will likely force further challenges to our community. However, with your support, we can complete a significant project that will positively impact our community for another century.

Thank you for your time, consideration and support for our local community.

Respectfully,

The Village of Payson Town Board:

PaysonIL.com

VILLAGE OF
PAYSON *Illinois*

Kyle Beckman, Trustee

Chris Dever, Village President

Roger Sunde, Trustee

Kristi Shelton, Trustee

Robert Stock, Trustee

Don Benjamin, Trustee

Gary Epperson, Trustee

Amanda Window, Village Clerk

PaysonIL.com

— VILLAGE OF —
PAYSON *Illinois*
 Water Systems Improvements

Water Tower Replacement			
	Itemized Cost		Initial Funding
Water Tower Replacement	\$1,500,000	Subtotal	\$1,500,000
		Requested County Support	\$350,000
		Adjusted Payson Subtotal	\$1,150,000
		IEPA Loan Forgiveness	\$400,000
		Payson COVID Funds	\$133,000
		Payson Water Funds on Hand	\$150,000
Subtotal	\$1,500,000	Remaining Amount	\$467,000

	Net Cost Funding
Remaining Amount	\$467,000
Loan/month	\$1,526 ^{1.11%}
Customer Rate Increase (per mo)	\$2,000
Variance/month	\$474
Variance/year	\$5,691

Gallons per month sold to C-CP	6,000,000
Total Households Impacted	2,622 (90 pathlay/household for C-CP plus 400 Payson households "Klinger")
Monthly income from selling to Camp Point/Clayton	\$12,500
Monthly sales income used towards Liberty Bank loan	\$3,500
Net income from water sales per month	\$9,000
Liberty Bank loan end date	End of 2024

Monthly income from selling to Camp Point/Clayton	\$12,500
Monthly sales income used towards Liberty Bank loan	\$3,500
Water Tower Payment x3	\$4,577
Net income from water sales per month	\$4,423
Payback term	10 years

RESOLUTION NO. 2022-07-001-036

RESOLUTION TO CONTRIBUTE ARPA FUNDS TO THE VILLAGE OF CLAYTON

WHEREAS, The American Rescue Plan Act provides for State And Local Fiscal Recovery Funds, a definition which includes Adams County, Illinois and authorizes \$12,709,982 in total funds for Adams County, and

WHEREAS, the American Rescue Plan Act (ARPA), 42 U.S.C. 802 *et seq.*, amended Title VI of the Social Security Act to add Section 603, the "Local Fiscal Recovery Fund," giving local governments resources to address the impacts of COVID-19, and

WHEREAS, the Local Fiscal Recovery Fund and additional guidance from the Treasury Department's Interim Final Rule, 31 C.F.R. Part 35, authorize use of the funds to not only respond to public health emergency caused by COVID-19, and to make necessary investments in infrastructure; including necessary investments in water, sewer, or broadband infrastructure, and

WHEREAS, the Adams County Village of Clayton, Illinois has requested a contribution of funds towards the overall costs of its replacement of water mains;

NOW THEREFORE, the Adams County Board hereby ordains the following:

1. The Adams County Board awards the Village of Clayton \$200,000.00 in ARPA Funds, as a contribution towards its costs for the updating and replacement of Village water mains.

Passed by the Board of Adams County this 12th day of July, 2022.



Adams County Chairman

ATTEST:



Adams County Clerk



RESOLUTION NO. 2022-07-001-037

RESOLUTION TO CONTRIBUTE ARPA FUNDS TO THE ADAMS COUNTY FAIR

WHEREAS, The American Rescue Plan Act provides for State And Local Fiscal Recovery Funds, a definition which includes Adams County, Illinois and authorizes \$12,709,982 in total funds for Adams County, and

WHEREAS, the American Rescue Plan Act (ARPA), 42 U.S.C. 802 *et seq.*, amended Title VI of the Social Security Act to add Section 603, the "Local Fiscal Recovery Fund," giving local governments resources to address the impacts of COVID-19, and

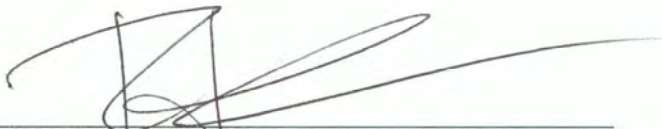
WHEREAS, the Local Fiscal Recovery Fund and additional guidance from the Treasury Department's Interim Final Rule, 31 C.F.R. Part 35, authorize use of the funds to not only respond to public health emergency caused by COVID-19, and to make necessary investments in infrastructure; including necessary investments in water, sewer, or broadband infrastructure, and

WHEREAS, the Adams County Fair Board has requested a contribution of funds to be used for the updating and replacement of both water mains and public restroom facilities;

NOW THEREFORE, the Adams County Board hereby ordains the following:

1. The Adams County Board awards the Adams County Fair Board \$250,000.00 in ARPA Funds, as a contribution towards its costs for the updating and replacement of fairground water mains and public restrooms.

Passed by the Board of Adams County this 12th day of July, 2022.



Adams County Chairman

ATTEST:


Adams County Clerk



RESOLUTION NO. 2022-07-001-038

RESOLUTION FOR REIMBURSEMENT TO ADAMS COUNTY

WHEREAS, The American Rescue Plan Act provides for State And Local Fiscal Recovery Funds, a definition which includes Adams County, Illinois, and

WHEREAS, The United States Treasury Department was tasked with administration of the American Rescue Plan Act and in July 2021 issued instructions, criteria, and limitations for the use of funds provided by the American Rescue Plan Act compiled titled U.S. TREASURY INTERIM FINAL RULE & GUIDANCE FOR STATE AND LOCAL FISCAL RECOVERY FUNDS (31 CFR Part 35 / RIN 1505-AC77) henceforth U.S. TREASURY INTERIM FINAL RULE, and

WHEREAS, in January 2022, the U.S. TREASURY issued U.S. TREASURY FINAL RULE AND GUIDANCE FOR STATE AND LOCAL FISCAL RECOVERY FUNDS (31 CFR Part 35 RIN 1505-AC77) henceforth U.S. TREASURY FINAL RULE

WHEREAS, Adams County elected the Standard Allowance method of calculating Lost Revenue as allowed by the U.S. TREASURY FINAL RULE, thus enabling Adams County to use available ARPA STATE AND LOCAL FISCAL RECOVERY FUNDS for *"a broad range of government services, programs, and projects outside of typical eligible used of recovery funds under the final rule"* and in accordance with cited restrictions defined in the U.S. TREASURY FINAL RULE.

NOW THEREFORE, the Adams County Treasurer shall make American Rescue Plan Act, State And Local Fiscal Recovery funds available and shall properly record such distribution as follows:

1. Reimbursement of \$703,068.48 to Adams County's general fund for financial losses resulting from the COVID-19 pandemic up through and including the present date.

Passed by the Board of Adams County this 12th day of July, 2022.



Adams County Chairman

ATTEST:



Adams County Clerk



RESOLUTION NUMBER 2022-07-001-033

**RESOLUTION FOR THE APPROVAL OF AN ORDINANCE #2022-07-001-033
TO INCREASE THE ANNUAL SALARY OF THE STATES ATTORNEY AND
THE PUBLIC DEFENDER**

RESOLVED, that the States Attorney's annual salary be increased to \$188,753.77 retroactive to July 1, 2022. Likewise, be it resolved, that the Public Defender's annual salary be increased to \$169,878.39 retroactive July 1, 2022.



Adams County Board Chairman

ATTEST.


County Clerk





Illinois Department of Revenue
Salary Reimbursement

ADAMS COUNTY
 507 VERMONT
 QUINCY, IL 623010000

Letter Date: 6/9/2022
 Fiscal Year: 2023
 Effective as of: 7/1/2022

The state's attorney and assistant state's attorney salary reimbursement amounts will be:

Base Salary	2.90 % COLA	New Salary
\$183,434.18	\$5,319.59	\$188,753.77

Reimbursement breakdown

	Total Reimbursement	Monthly Reimbursement
1 State's Attorney Salary	\$166,922.77	\$13,910.23
2 Assistent State's Attorney Mental Health Institution:	\$0.00	\$0.00
3 Assistent State's Attorney Higher Education Facility:	\$0.00	\$0.00
Total	\$166,922.77	\$13,910.23

Our records indicate that your county has a full-time Public Defender, per Statute (55 ILCS 5/3-4007) you are required to maintain a salary of at least 90% of the county's State's attorney's annual salary. Your new Public Defender's Salary should be \$169,878.39. Your new monthly Public Defender's reimbursement amount will be \$9,436.74. We will require a PTAX-451 completed for the Public Defender's salary increase, along with authorizing documentation.

If you have any questions, please contact our Springfield office weekdays between 8:30 a.m. and 4:30 p.m.

PROPERTY TAX DIVISION 3-450
 ASSESSMENT EDUCATION
 ILLINOIS DEPARTMENT OF REVENUE
 PO BOX 19033
 SPRINGFIELD IL 62794-9033

217 785-1356
 217 782-9932 fax
 rev.propertytaxed@illinois.gov

TRANSFER OF BUDGET APPROPRIATION
FY 2021/2022

Requested by: Anthony Foster Juvenile Detention Center
Name Dept./Title

WHEREAS, The County Board of Adams County, Illinois, has adopted an Annual Budget for the Fiscal Year beginning December 1, 2021 and ending November 30, 2022, and

WHEREAS, it now appears desirable and necessary that certain adjustments be made between Appropriation items in the said Fund in said Annual Appropriation Ordinance,

NOW THEREFORE BE IT RESOLVED, by the County Board of Adams County, Illinois, that the amounts herein below set forth be and are hereby transferred from the unexpended balance of certain appropriation items in the said Fund, as contained in said Budget and Appropriation Items within the same Fund, as follows:

AMOUNT		APPROPRIATION NUMBER	LINE ITEM DESCRIPTION	REVISED BUDGET
\$ 25,000.00	From	001-321-5115	Salary-Part-Time Staff	\$ 65,508.00
\$ 25,000.00	To	001-321-5150	Salary Overtime	\$ 50,000.00
	From			
	To			
	From			
	To			

The Revised Appropriation as herein above set forth shall be in full force and effect from and after this date.

ADOPTED BY THE COUNTY BOARD OF ADAMS COUNTY, ILLINOIS, THIS
12th DAY OF JULY, 2022



[Signature]
Chairman, Adams County Board
[Signature]
County Clerk

**ADDITIONAL FUND APPROPRIATION
FY 2021/2022**

Requested by: Lori Geschwandner Circuit Clerk
Name Dept./Title

WHEREAS, The County Board of Adams County, Illinois, has adopted an Annual Budget for the fiscal year beginning December 1, 2021 and ending November 30, 2022, and

WHEREAS, it now appears desirable and necessary that certain additions be made to a fund account of said Fiscal Year Budget,

NOW THEREFORE BE IT RESOLVED by the County Board of Adams County, Illinois, that the amounts herein below set forth be hereby added to the revenue and/or expense of said fund account within the Annual Budget as follows:

AMOUNT		APPROPRIATION NUMBER	LINE ITEM DESCRIPTION	REVISED BUDGET
\$ 10,500.00	REVENUE ACCOUNT	001-421-4995	Transfer from Circuit Clerk Op & Admin	\$ 10,500.00
\$ 10,500.00	EXPENSE ACCOUNT	421-421-5195	Transfer-to County General for Salaries	\$ 10,500.00
	ACCOUNT			
	ACCOUNT			

The Revised Appropriation as herein above set forth shall be in full force and effect from and after this date.

ADOPTED BY THE COUNTY BOARD OF ADAMS COUNTY, ILLINOIS, THIS

12th DAY OF July, 2022



[Signature]
Chairman, Adams County Board

[Signature]
County Clerk

**ADDITIONAL FUND APPROPRIATION
FY 2021/2022**

Requested by: Richard Wagner Sheriff
 Name Dept./Title

WHEREAS, The County Board of Adams County, Illinois, has adopted an Annual Budget for the Fiscal Year beginning December 1, 2021 and ending November 30, 2022, and

WHEREAS, it now appears desirable and necessary that certain additions be made to a fund account of said Fiscal Year Budget,

NOW THEREFORE BE IT RESOLVED, by the County Board of Adams County, Illinois, that the amounts herein below set forth be hereby added to the revenue and/or expense of said fund account within the Annual Budget as follows:

AMOUNT	REVENUE ACCOUNT	APPROPRIATION NUMBER	LINE ITEM DESCRIPTION	REVISED BUDGET
\$ 28,000.00	REVENUE ACCOUNT	001-231-4651	Sheriff Salary Reimbursement	\$ 28,000.00
_____	ACCOUNT	_____	_____	_____
_____	ACCOUNT	_____	_____	_____
_____	ACCOUNT	_____	_____	_____

The Revised Appropriation as herein above set forth shall be in full force and effect from and after this date.

ADOPTED BY THE COUNTY BOARD OF ADAMS COUNTY, ILLINOIS, THIS

12th DAY OF July, 2022



[Signature]
 Chairman, Adams County Board

[Signature]
 County Clerk

**ADDITIONAL FUND APPROPRIATION
FY 2021/2022**

Requested by: John Simon Ambulance
 Name Dept./Title

WHEREAS, The County Board of Adams County, Illinois, has adopted an Annual Budget for the Fiscal Year beginning December 1, 2021 and ending November 30, 2022, and

WHEREAS, it now appears desirable and necessary that certain additions be made to a fund account of said Fiscal Year Budget,

NOW THEREFORE BE IT RESOLVED, by the County Board of Adams County, Illinois, that the amounts herein below set forth be hereby added to the revenue and/or expense of said fund account within the Annual Budget as follows:

AMOUNT	EXPENSE ACCOUNT	APPROPRIATION NUMBER	LINE ITEM DESCRIPTION	REVISED BUDGET
\$ 20,000.00		621-621-5775	Training	\$ 45,000.00
_____	ACCOUNT _____	_____	_____	_____
_____	ACCOUNT _____	_____	_____	_____
_____	ACCOUNT _____	_____	_____	_____

The Revised Appropriation as herein above set forth shall be in full force and effect from and after this date.

ADOPTED BY THE COUNTY BOARD OF ADAMS COUNTY, ILLINOIS, THIS

12th DAY OF July, 2022



[Signature]
 Chairman, Adams County Board

[Signature]
 County Clerk

Adams County Circuit Clerk
 Monthly Report
 June 2022

TOTAL MONTHLY RECEIPTS: \$ 233,120.64
CCP COLLECTIONS \$ 10,773.45
COMPTROLLER COLLECTIONS \$ 3,819.30

CASE FILINGS:	May-22	Jun-22	YTD
AD - Adoption	5	4	33
CC - Criminal Contempt	1	0	2
CF - Criminal Felony	63	64	395
CH - Chancery	1	1	11
CL - Civil Law	0	0	1
CM - Criminal Misdemeanor	13	21	120
CV - Conservation	1	0	5
DC - Divorce with Children	9	8	53
DN - Divorce no Children	7	11	50
DT - DUI	3	7	49
DV - Domestic Violence	13	8	40
EV - Eviction	27	28	144
FA - Family	12	3	69
FC - Foreclosure	5	6	35
GR - Guardianship	7	6	30
JA - Juvenile Abuse	6	8	48
JD - Juvenile Delinquent	2	0	20
LA - Law	1	3	18
LM - Law Magistrate	4	8	54
MH - Mental Health	18	16	135
MR - Misc Remedy	7	4	23
MT - Major Traffic	41	68	300
MX - Misc Criminal	44	18	185
OP - Order of Protection	55	44	250
OV - Ordinance Violation	32	39	211
PR - Probate	14	13	86
SC - Small Claims	73	93	404
TR - Minor Traffic	251	327	1410
TX - Tax	13	0	48

2

PASSPORTS PROCESSED: 16

PERSONNEL:

We have one open position

Monthly Report of Juvenile Detention					
ADAMS COUNTY ILLINOIS					
Monthly Report of:---->	JUVENILE DETENTION	Month---->	JUNE	Year---->	2022
FINANCIAL SECTION					
Account Name or Purpose	NONE				
Institution Where Acct Held					
Account Number					
Your Books Beginning Balance					
Your Books Monthly Revenue					
Your Books Monthly Expense					
Your Books Ending Balance	\$0.00				
Deposits in Transit					
Expense's)/Checks not Cleared	=	=====	=====		
Institution Ending Balance					
PERSONNEL SECTION					
	Beginning Number	Leaving Employment	Declined Benefit	Ending Number	
Full Time Employees w/ Medical	20	0	1	21	
Full Time Employee that declined medical benefit - Andy Eyler (1)					
Who entered ----->					
Part Time Employees Not Medical Insured	5	0	0	5	
Who left----->					
Who entered ----->					
GENERAL SECTION					
STATISTICS					
		RESIDENTS	# OF DAYS		
DETENTION		6	88		
TREATMENT		0	0		
OUT OF COUNTY		4	56		
TOTAL		10	144		
LOW POPULATION		4			
HIGH POPULATION		6			
AVERAGE POPULATION		5			
1 OUT OF COUNTY RESIDENTS WERE HELD AT A PER DIEM OF \$105.00 FOR 3 DAYS			\$315.00		
3 OUT OF COUNTY RESIDENTS WAS HELD AT A PER DIEM OF \$120.00.00 FOR 53 DAYS			\$6,360.00		
			\$6,675.00		
3 Out of County Transports at a rate of \$.40 per mile for 486 miles = \$194.40			\$194.40		
	Total		\$6,869.40		

Public Defender's Office

ATTACHMENT F-1

Cases Appointed 2022

CASE TYPE	TREND												TOTAL				
	January	February	March	April	May	June	July	August	September	October	November	December					
Felony	50	47	67	62	52	56											
Felony PTR	20	27	32	17	21	33											
Misdemeanor	29	17	21	18	19	23											
Misdemeanor PTR	6	8	13	4	9	5											
Traffic	88	76	92	66	94	75											
Abuse/Neglect-Parent	13	9	12	18	7	4											
Abuse/Neglect-Child	4	6	10	14	10	6											
Inter/Super-Parent	0	0	0	0	0	0											
Inter/Super-Child	0	0	0	0	0	0											
Delinquency	2	3	3	0	2	4											
Invol Hosp/Med	0	2	4	2	0	1											
Bond Appearance	56	55	81	68	90	95											
Bond Prepare Only	9	10	10	9	28	21											
TOTAL	277	260	345	278	332	323	0	0	0	0	0	0	0	0	0	0	0

/s/ Todd R. Nelson

Public Defender

Public Defender's Office

Cases Closed 2022

CASE TYPE	TREND												TOTAL	
	January	February	March	April	May	June	July	August	September	October	November	December		
Felony	42	59	72	32	99	41								
Felony PTR	22	25	29	8	47	25								
Misdemeanor	31	27	16	19	36	17								
Misdemeanor PTR	3	5	8	3	7	5								
Traffic	59	74	76	63	27	73								
Abuse/Neglect-Parent	19	26	5	2	10	13								
Abuse/Neglect-Child	9	5	14	2	4	7								
Inter/Super-Parent	0	0	0	0	0	0								
Inter/Super-Child	0	0	0	0	0	1								
Delinquency	3	4	6	3	6	3								
TOTAL	188	225	226	132	236	185	0	0	0	0	0	0	0	0

/s/ Todd R. Nelson

Public Defender

ADAMS COUNTY ILLINOIS

Monthly Report of:—>

SUPERVISOR OF ASSESSMENTS
BOARD OF REVIEW

June, 2022

FINANCIAL SECTION

Account Name or Purpose
Institution Where Account Held
Account Number

NONE

RECEIVED

JUN 30 2022

Your Books Beginning Balance
Your Books Monthly Revenue
Your Books Monthly Expense

ADAMS COUNTY CLERK

Your Books Ending Balance
Deposits in Transit
Expenses/Checks not Cleared

Institution Ending Balance

PERSONNEL SECTION

	Beginning Number	Leaving Employment	Entering Employment	Ending Number
Full Time Employees w/ Medical	3			3

Who left—>

Who entered —>

Part Time Employees Not Medical Insured	3			3
--	---	--	--	---

Who left—>

Who entered —>

GENERAL SECTION

During June we have received either in person or by mail 114 Senior Citizen Homestead Exemption renewals, 301 PTAX 340 Freeze Applications, 3 Disabled Veterans' Exemption renewals, and 5 Person with Disabilities Exemption renewals. We processed 142 MyDec real estate declarations for the month of May. We printed, folded, stuffed and sealed in envelopes 15,432 notices of assessment change that will be mailed July 6, 2022.

The Board of Review did not meet in June.

**ADAMS COUNTY CLERK
RYAN A. NIEKAMP
June 2022
FEE ACCOUNT**

Receipts

Postage - 001-111-5549	\$63.00
Liquor Licenses - 001-001-4135	\$2,400.00
Marriage Licenses -001-111-4105	\$585.00
Civil Union Licenses - 001-111-4105	\$0.00
Miscellaneous Fees - 001-111-4105	\$7,045.00
Equipment Fund - 111-111-4105	\$1,144.00
Automation Fund- 111-111-4105	\$1,144.00
Marriage Licenses DV - Disbursements	\$195.00
Redemptions - 001-002-3551	\$36,641.88
D.C Surcharge - Disbursements	\$168.00
TOTAL RECEIPTS	\$49,385.88

Disbursements

Marriage Licenses DV - State	\$195.00
Redemptions - Tax Buyers	\$35,577.88
D.C. Surcharge - State	\$168.00
TOTAL DISBURSEMENTS	\$35,940.88
+Overages or -Shortages:	

TOTAL FEES DEPOSITED	\$13,445.00
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ADAMS COUNTY CLERK/ RECORDER

7/1/2022
DATE

**Office of Recorder
Adams County, Illinois
JUNE, 2022**

RECEIPTS:

Recording fees	\$	16,855.00
Revenue stamps	\$	54,399.00
Miscellaneous	\$	(346.00)
Recorders Automation Fund	\$	3,600.00
Recorders equipment fund fee	\$	5,663.00
Recorders Laredo Fund	\$	4,763.75
G.I.S. (County) fees	\$	23,345.00
Rental Housing Support fees	\$	7,164.00
Recorders G.I.S. fees	\$	805.00
Total Receipts	\$	116,248.75

CHARGES:

Fees charged on account	\$	-
Total Charges	\$	-

DISBURSEMENTS:

State Tax Stamps	\$	36,266.00
Refunds	\$	-
Total Disbursements	\$	36,266.00
Net Income	\$	79,982.75

DISTRIBUTION CHECKS

Earnings Recorder 001-131-4105	\$	34,642.00
G.I.S.(Highway)(Recorder) 505-501-4105	\$	23,345.00
Recorders G.I.S. 132-131-4105	\$	805.00
Recorder Automation Fund 133-131-4105	\$	3,600.00
Equip. Fund/Laredo 131-131-4125	\$	4,763.75
Rental Housing Support	\$	7,164.00
Recorders Equipment 131-131-4105	\$	5,663.00
Total Distribution	\$	79,982.75

Submitted by: Ryan A. Niekamp, Clerk & Recorder



ADAMS COUNTY ILLINOIS

Monthly Report of:----> **PROBATION DEPT** **June** **2022**

FINANCIAL SECTION

Account Name or Purpose NONE
 Institution Where Acct Held
 Account Number

Your Books Beginning Balance
 Your Books Monthly Revenue
 Your Books Monthly Expense

Your Books Ending Balance
 Deposits in Transit
 Expense(s)/Checks not Cleared

=====

Institution Ending Balance

PERSONNEL SECTION

	Beginning Number	Leaving Employment	Entering Employment	Ending Number
Full Time Employees w/ Medic without	24			24
Who left----->				
Who entered ----->				
Part Time Employees Not Medical Insured				
Who left----->				
Who entered ----->				

GENERAL SECTION Monthly Activities

Adult Probation	662	Drug Tests	548
Adult Pretrial	239	Breathalyzers Investigations	17
Juvenile Probation	32	Completed	18
Community Service Work	145	Public Service Hours Completed	2030
Administrative Supervision	136	Case Contacts	709
		Bond Reports	39
Total	1214		

FINANCIALS

Account	Flex Account		Medical Insurance Expense Fund	Treasurer Cash	Federal Drug Traffic
Beginning Balance	\$15,121.87	Beginning Balance	\$49,408.05	\$4,419,538.16	\$31,790.95
Posted Interest	\$6.98	Revenue	\$232,738.62	\$3,269.74	\$1,377.17
Flex Transfers In	\$9,970.02	Transfers In	\$250,000.00	-	-
Flex Claims	\$5,705.51	Transfers Out	\$1,200.00	\$4,400,000.00	-
Flex Admin Expenses	\$162.06	Expenses	\$301,546.25	-	\$11,181.03
Flex Transfers Out	-				
Subtotal:	\$19,231.34	Bank Balance	\$229,400.42	\$22,807.90	\$21,987.09
Flex Cash on Deposit	-	Deposits in Transit	-	-	-
Posted Interest (total YTD)	\$26.23	Outstanding Checks	-	-	-
Ending Balance	\$19,231.34	Ending Balance	\$229,400.42	\$22,807.90	\$21,987.09

PERSONNEL

Full Time Employees w/Medical	4
Full Time Employees w/o Medical	1

GENERAL

Real Estate Tax collection is underway. A first distribution to taxing bodies will take place mid-July.


 F. Bryden Cory, Adams County Treasurer

Adams County Board for the Care and Treatment
of Persons With a Developmental Disability

Date: June 15, 2022
 To: Mr. Kent Snider, Chairman, Adams County Board
 From: Ceil Dix, Chair
 Re: Nominations for Appointment

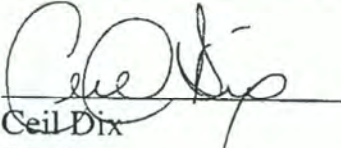
I am writing to request the re-appointment of an individual on the 377 Board (for the Care and Treatment of Individuals with a Developmental Disability) whose term expires on 6/30/22.

Clairice Hetzler has been serving on the 377 Board and is interested in continuing that service for another 3-year appointment (as provided in the Adams County Code).

I am requesting that this appointment occur at the July Adams County Board Meeting, so that the 377 Board can convene a late July meeting (as required by statute and the county code).

Matt Obert's term is also expiring, and he had indicated that he does not wish to stand for reappointment. This will leave one vacancy to be filled at your discretion. I understand that you may wish to appoint a new county board representative into this position as has been the convention. My understanding is that this appointment could occur at a later date and does not necessarily need to occur prior to our annual meeting in July.

If you'd like to discuss this request with me, I can be reached at 217-277-0153.


 Ceil Dix
 Chair

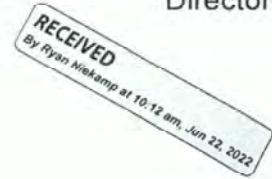
Board Members

Cel Dix, Art Tenhouse, Clairice Hetzler, Matt Obert, Rich Zeidler

JB Pritzker
Governor



Rob Jeffreys
Director



The Illinois Department of Corrections

1301 Concordia Court, P.O. Box 19277 • Springfield, IL 62794-9277 • (217) 558-2200 TDD; (800) 526-0844

June 3, 2022

Sheriff Rich Wagner
Adams County Sheriff's Department
535 Vermont Street
Quincy, Illinois 62301

Ryan A. Niekamp
Adams County Clerk
507 Vermont Street
Quincy, Illinois 62301

Dear Sheriff Wagner and Clerk Niekamp

A copy of the recent Monitoring report for the Adams County Jail is enclosed. The *Illinois Compiled Statutes [730 ILCS 5/3-15-2(b)]* mandates the Illinois Department of Corrections to inspect each county jail annually and to make the results of such inspections available for public review. Your offices should make this monitoring report available for public review in the records of Adams County and you are encouraged to give notice to the citizens of your county, by news release or other means, that this monitoring report is available for the public's review.

The Jail and Detention Standards Unit staff is available for consultation should you desire. Please call (217) 558-2200, extension 4212.

Sincerely,

Edwin R. "Bob" Bowen
Manager
Jail and Detention Standards Unit

cc: Superintendent Sue Hester
Superintendent Brian Curran
Adams County Board Chair Kent Snider
Criminal Justice Specialist Doug Brubaker

Mission: To serve justice in Illinois and increase public safety by promoting positive change in offender behavior, operating successful reentry programs, and reducing victimization.

www.illinois.gov/idoc

ILLINOIS DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
County Jail Inspection Checklist
P.O. Box 19277
Springfield, Illinois 62794-9277
217-558-2200 ext. 4212
Fax: 217-558-4004

May 3, 2022
Date of Inspection

Name of Facility: <u>Adams County Jail</u>	Phone Number: <u>217-277-2200</u>
Address: <u>537 Vermont Street</u>	
City/State: <u>Quincy</u> <u>IL</u>	Zip Code: <u>62301</u>
Sheriff: <u>Rich Wagner</u>	Phone Number: <u>217-277-2200</u>
Address: <u>535 Vermont Street</u>	
City/State: <u>Quincy</u> <u>IL</u>	Zip Code: <u>62301</u>
Chairman, County Board: <u>Kent Snider</u>	
Address: <u>521 Vermont Street</u>	
City/State: <u>Quincy</u> <u>IL</u>	Zip Code: <u>62301</u>
Chief Judge: <u>John Frank McCartney</u>	Judicial Circuit: <u>8th</u>
Address: <u>521 Vermont Street</u>	
City/State: <u>Quincy</u> <u>IL</u>	Zip Code: <u>62301</u>
Resident Judge: <u>Scott Larson</u>	
Address: <u>521 Vermont Street</u>	
City/State: <u>Quincy</u> <u>IL</u>	Zip Code: <u>62301</u>
Jail Superintendent: <u>Sue Hester, Brian Curran</u>	

Officials and titles interviewed, other than above: Booking Officer, Ryan Wohfeil; Classification/Commissary Officer, Deana Coleman; Nurse, Renee VanZant; Kitchen Supervisor, Christian Lundberg

Date of construction: 2020 **Date of last renovation:** N/A

Capacity:	Total: <u>194</u>	Male: <u>146</u>	Female: <u>48</u>		
		Juv. Male: <u>0</u>	Juv. Female: <u>0</u>		
Inspection date pop.:	Total: <u>134</u>	Male: <u>116</u>	Female: <u>18</u>		
		Juv. Male: <u>0</u>	Juv. Female: <u>0</u>		
Number of cells:	Single: <u>14</u>	Double: <u>34</u>	Other: <u>Two 8-bed dorms</u>		
Number of detention rooms:	Single: <u>0</u>	Double: <u>0</u>	Other: <u>Twenty-Four 4-bed cells</u>		
Employees specifically assigned full-time jail duties:	Male: <u>28</u>	Female: <u>8</u>			
a. Part-time jail officers:	Male: <u>0</u>	Female: <u>0</u>			
b. Non-jail staff persons: performing jail duties:	Male: <u>0</u>	Female: <u>0</u>			

Distribution: Sheriff
County Board Chairman
County Clerk
Jail and Detention Standards Unit

Printed on Recycled Paper

DOC 0464 (Eff 02/2015)
[Replaces DC 483-C]

ILLINOIS DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
County Jail Inspection Checklist

	YES	N/A	NO
Has the jail been approved to hold detainees who are under 18 years of age?	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Has the jail held detainees who are under 18 years of age since the last inspection conducted on the jail?	<input type="checkbox"/>		<input checked="" type="checkbox"/>
Were the detainees under 18 years of age held in the jail since the last inspection separated by sight and sound at all times from other jail detainees 18 years of age and older?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

701.10 ADMINISTRATION

1. Are full-time jail officers trained in accordance with current law?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are jail officers trained in security and emergency procedures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is staff training documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Has a written jail procedures manual been established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are emergency procedures (evacuations, riots, escapes, control devices, medical emergencies including suicide prevention and crisis intervention, severe weather, natural disasters and bomb threats) part of the manual?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is a comprehensive duty description of each jail post available in writing and furnished to each employee performing the function?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are all jail records required by law maintained and available for examination?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is discrimination and harassment of employees and detainees prohibited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Has a code of conduct for jail staff been established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Does staff training include first aid, CPR and identification of signs and management of detainees with a mental illness or a developmental disability?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Do jail officers and other personnel assigned to correctional duties receive annual training conducted by or approved by mental health professionals on suicide prevention and mental health issues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Do jail officers that have contact with juvenile detainees receive additional training specific to juvenile issues within correctional settings, as approved by the Illinois Law Enforcement Training Standards Board?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.20 PERSONNEL

1. Are sufficient personnel assigned to provide 24 hour supervision of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Has a jail administrator been appointed when the average daily population exceeds 25?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is the appointed Jail Administrator qualified by training and experience?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ILLINOIS DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
County Jail Inspection Checklist

- | | YES | N/A | NO |
|---|-------------------------------------|-------------------------------------|--------------------------|
| 4. When each floor of detention has 15 or more detainees, is there one officer assigned to each floor? | <input type="checkbox"/> | <input checked="" type="checkbox"/> | <input type="checkbox"/> |
| 5. Is same gender supervision provided during periods of personal hygiene activities such as showering and toileting, when feasible? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Do jail officers working in direct contact with detainees have a thorough knowledge of the personnel rules and emergency procedures of the jail which has been documented? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are jail officers thoroughly acquainted with all security features of the jail and the location and use of all emergency equipment and first aid supplies which has been documented? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Are jail officers prohibited from recommending or furnishing advice concerning the retention of a specific lawyer? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Is a list of local lawyers made available? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.30 RECORDS

- | | | | |
|---|---|---|---|
| 1. Are booking and personal records maintained for each detainee? | ☒ | ☐ | ☐ |
| 2. Is the monthly jail population report forwarded to the Jail and Detention Standards Unit in a timely manner? | ☒ | ☐ | ☐ |
| 3. Are extraordinary or unusual occurrences properly reported? | ☒ | ☐ | ☐ |

701.40 ADMISSION PROCEDURES

- | | | | |
|---|---|---|---|
| 1. Are Notices of Rights and Jail Rules conspicuously posted in all receiving rooms and common areas? | ☒ | ☐ | ☐ |
| 2. Are detainees given an immediate pat down search? | ☒ | ☐ | ☐ |
| 3. Do receiving jail officers determine the legality of confinement? | ☒ | ☐ | ☐ |
| 4. Is the identity of the person being detained verified? | ☒ | ☐ | ☐ |
| 5. Are detainees fingerprinted and photographed in accordance with current law? | ☒ | ☐ | ☐ |
| 6. Are seriously injured, seriously ill or unconscious persons given a medical examination by a licensed physician or a medical staff member prior to detainment? | ☒ | ☐ | ☐ |
| 7. Are detainees strip searched? | ☒ | ☐ | ☐ |
| a. Is the search conducted in privacy? | ☒ | ☐ | ☐ |
| b. Is the search conducted by a person of the same gender? | ☒ | ☐ | ☐ |
| c. Is personal clothing searched? | ☒ | ☐ | ☐ |
| 8. Is probing of body cavities prohibited unless reasonable suspicion of contraband exists? | ☒ | ☐ | ☐ |

Distribution: Sheriff
County Board Chairman
County Clerk
Jail and Detention Standards Unit

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DOC 0464 (Eff 02/2015)
[Replaces DC 483-C]

ILLINOIS DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
County Jail Inspection Checklist

	YES	N/A	NO
a. Is the body cavity search conducted by medically trained personnel?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is the body cavity search conducted in a private location under sanitary conditions?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. When an item of personal property is taken from a detainee, including medication, is the item identified and described on a property receipt in the presence of the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Do property receipts contain the signatures of the admitting officer and the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the original property receipt placed in the detainee's personal record and a duplicate given to the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is personal property securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If personal property is released to a third party, is a written release containing the detainee's authorizing signature and signature of the receiving individual obtained and kept as part of the jail's records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is there a policy for the disposal of abandoned property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are detainees allowed to make a reasonable number of completed telephone calls as soon as practicable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are the dates and times of telephone calls made during the admission process documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Does the admitting officer observe detainees for any obvious injuries or illnesses requiring emergency medical care?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Does the admitting officer question detainees to determine if the detainee has any medical condition which requires medical attention?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the admitting officer question detainees regarding past treatment for mental disorders, mental illness, developmental disabilities or dual diagnosis?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Does the admitting officer question detainees regarding an imminent risk of self-harm by use of an approved screening instrument or history of medical illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Does the admitting officer question detainees to determine if the detainee is on medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Does the admitting officer question female detainees to determine if they are pregnant?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. When a detainee shows signs of or reports unusual physical or mental distress, is the detainee referred to health care personnel as soon as possible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are all mental health screenings conducted either by an assessment of a mental health professional or by an assessment of a jail officer using an approved screening instrument for assessing mental health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ILLINOIS DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
County Jail Inspection Checklist

	YES	N/A	NO
17. Are detainees exhibiting psychiatric symptoms such as acute psychotic features, mood disturbances or who have a known psychiatric history evaluated by a mental health professional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are detainees exhibiting suicidal behavior or ideations placed in a reasonable level of care that provides for their safety and stability?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Is any medication in a detainee's possession at the time of admission withheld until identification and verification of the proper use of the medication is obtained and documented by a licensed medical professional?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Does medical staff obtain verification of the proper use of medication in the detainee's possession at the time of admission as soon as possible, but no later than the time interval specified for the next administration of the medication as provided on the medication's prescription container?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is a record established for each detainee at the time of admission and maintained for the duration of the period of confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the record contain the required information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Is a medical record part of the detainee's personal record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the medical record contain the health and physical condition, including treatment and medication administered to the detainee:			
(1) Upon admission?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(2) During confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
(3) Upon release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Is medication administered as prescribed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Does the record contain an itemized record of the detainee's cash and other valuables, expenditures and receipts while in custody?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Is a record of authorized absences from the jail part of the detainee record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Is a record of visitors' names and dates of visits maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Is a record of each detainee's misconduct and any subsequent discipline administered maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Is a record of case disposition, judge and court maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
29. Is immediate treatment initiated upon detection of body pests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
30. Are all detainees required to take an admitting shower?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
31. Are detainees assigned to suitable quarters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
32. Are detainees issued clean bedding, a towel, necessary clothing and soap?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
a. Does bedding include a mattress cover?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are flame-retardant mattresses issued?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is bed covering appropriate to the season?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Is the towel made of cloth and of bath size?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
33. Are detainees permitted to purchase toothbrushes and dentifrice?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
34. Are detainees without funds issued such items by staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
35. Are detainees held accountable for all jail property issued to them?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.50 ORIENTATION

1. Is an orientation given to each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does orientation include all required information?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is special assistance given to detainees as needed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.60 RELEASE PROCEDURES

1. Is positive identification of each detainee made prior to discharge, transfer or release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is a record made as to date, time and authority of each release of a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is each detainee given a physical inspection and a record made of wounds or injuries?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees searched prior to release?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are all personal property items inventoried and returned to the detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is a written record retained that documents the name and amount of any maintenance medication released with a detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Is a copy of the itemized and signed personal property receipt maintained by the jail as a permanent record?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainees delivered to the custody of the Illinois Department of Corrections in accordance with <i>Illinois Compiled Statutes</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

DISCHARGE OF MENTALLY ILL DETAINEES

9. When a mentally ill detainee is released, is the detainee given a listing of community mental health resource addresses and telephone numbers?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is the detainee provided with the opportunity to receive a copy of his/her jail's mental health, medical and medication records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Does linkage and aftercare include a referral to a mental health provider, a prescription for medications or a two week supply of prescribed medications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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YES N/A NO

701.70 CLASSIFICATION AND SEPARATION

- | | | | |
|---|-------------------------------------|--------------------------|--------------------------|
| 1. Is there a classification plan that specifies criteria and procedures for determining and changing the status of a detainee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are required segregation policies followed? | | | |
| a. Are female detainees separated by sight and sound from male detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Are witnesses separated from detainees charged with an offense? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. When possible, are non-criminal detainees separated from criminal detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Are charged detainees segregated from convicted detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Are mentally ill, developmentally disabled, dually diagnosed or emotionally disturbed detainees housed or tiered as recommended by a mental health professional? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| f. Are suspected mentally ill, developmentally disabled, dually diagnosed or emotionally disturbed persons examined by a mental health professional? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| g. Are detainees who have been determined by mental health professionals to be severely mentally ill, developmentally disabled or emotionally disturbed transferred to an appropriate facility? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Is detainee classification reviewed at least every 60 days? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.80 HOUSING

of Floors of detention: 1

- | | | | |
|--|-------------------------------------|--------------------------|-------------------------------------|
| 1. Do cells provide at least 50 square feet of floor space with a minimum ceiling height of eight feet? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Do detention rooms provide at least 64 square feet of floor space with a minimum ceiling height of eight feet? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are all cells and detention rooms designated for a maximum of double occupancy? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| 4. Is each cell and detention room equipped with: | | | |
| a. A rigidly constructed metal bed with solid or perforated metal bottom, securely anchored to the floor or wall or a concrete sleeping surface? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. A washbasin with piped hot and cold water? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. A prison-type toilet? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| d. Illumination sufficient for comfortable reading? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| e. Tamper-proof light fixtures? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

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	YES	N/A	NO
f. A secured metal mirror?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do dormitories provide at least 50 square feet of floor space per occupant with a minimum ceiling height of 8 feet?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is each dormitory equipped with:			
a. A rigidly constructed metal bed with solid or perforated metal bottom, securely anchored to the floor or wall for each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. A washbasin with piped hot and cold water for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. A prison-type toilet for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. A shower with piped hot and cold water for every eight occupants?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Illumination sufficient for comfortable reading?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Tamper-proof light fixtures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Seating for each detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Do cells or detention rooms conform to current building and accessibility codes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is a dayroom provided in conjunction for each cell block or detention room cluster?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Does the day room area provide at least 35 square feet of floor space for each cell block and/or detention room cluster built prior to July 1 st , 1980?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Does the day room area contain no less than 35 square feet of floor space for each cell or detention room in the cell block or detention room cluster for each cell block or detention room cluster built since July 1, 1980 or in which major renovations have occurred since July 1, 1980?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is adequate and appropriate seating provided for the number of detainees that make use of each dayroom?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are showers provided in each cellblock area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is the jail comfortably heated or cooled according to the season?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Does the system eliminate disagreeable odors and routinely provide temperatures within the normal comfort zone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.90 MEDICAL AND MENTAL HEALTH CARE

1. Are all required medical and mental health services available to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is a medical doctor available to attend to the medical and mental health needs of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
3. If no mental health professional is on staff, are professional mental health services secured through linkage agreements with local and regional providers or independent contracts?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. If so, are linkage agreements and credentials of independent contractors documented?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is approved mental health training provided to jail officers and other personnel primarily assigned to correctional duties on suicide prevention and mental health issues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Does suicide prevention training include:			
a. The nature and symptoms of suicide?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. The specifics of identification of suicidal individuals through the recognition of verbal and behavioral cues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Situational stressors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Evaluation of detainee coping skills?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Other signs of potential risk?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Monitoring?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Evaluation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Stabilization?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Referral of suicidal individuals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Does mental health training include:			
a. The nature of mental illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Symptoms of mental illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Specifics of identification of mentally ill individuals through the recognition of verbal and behavioral cues?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Situational stressors?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Evaluation of detainee coping skills, and other signs of potential risk?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Monitoring of mental illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Evaluation of mental illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Stabilization of mental illness?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
i. Referral of the mentally ill detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Have arrangements been made for detainees to have access to emergency dental care?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
9. General medical services are provided by (select all that apply): <input type="checkbox"/> Staff physicians <input checked="" type="checkbox"/> Contractual services <input type="checkbox"/> A nearby hospital			
10. Are detainees suspected of having communicable diseases immediately referred to appropriate medical staff and isolated?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are detainees given a medical screening by a medical doctor, a physician's assistant, a nurse practitioner, a registered nurse or a licensed practical nurse within 14 days after confinement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is a schedule for daily sick call established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are the names of those detainees reporting to sick call recorded in the medical log?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are detainees with emergency complaints attended to as quickly as possible?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Has the attending physician provided written approval for non-medical staff to issue over-the-counter medication at the request of the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are detainee medical and mental health treatment logs maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is all the treatment and medication prescribed recorded including date and time of treatment and medication is administered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a written record kept of all detainees' special diets?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are all medications securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is a jail officer present when a physician or other medical personnel attend to detainees at the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are proper precautions taken to ensure detainees actually ingest received medication?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Before a detainee may be approved by the jail administrator to retain lifesaving medication on his or her person, is there consultation with and concurrence by a physician or other medical professional with the safety and security of the jail and detainee taken into consideration?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are detainees prohibited from having access to medical supplies, patients' records and medications?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Has at least one member of the jail staff on each shift successfully completed and subsequently received biannual recertification from a recognized course in first aid training which included cardiopulmonary resuscitation (CPR)?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Is there a proper stock of first aid supplies available to staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is there a TB isolation room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is proper air supply maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
b. Are all air returns permanently sealed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is all air from the room exhausted to the exterior of the building?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Is the air pressure switch or sail switch properly installed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Is a differential air pressure gauge used to monitor isolation rooms?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Are all windows permanently closed or inoperable?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Does the corridor door to the isolation room have a door closer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.100 CLOTHING, PERSONAL HYGIENE, AND GROOMING

1. Are mechanical washing and drying equipment and cleaning agents provided when detainees are required to supply and wear personal clothing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is clean clothing issued at least twice weekly when clothing is provided by the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees without funds provided with necessary equipment and articles to maintain proper grooming and hygiene?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees allowed to shower or bathe at least three times weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are detainees allowed to shave daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are females provided with shaving supplies appropriate for personal hygiene needs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are barber and beautician services available?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are female detainees provided with necessary articles for personal hygiene?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.110 FOOD SERVICES

Meal service type (select all that apply):

- Contract for catered food service.
- Provide frozen or otherwise pre-prepared meals that have been processed by the procedure required to produce a condition suitable for consumption.
- Food preparation and service in an on-site kitchen with food service staff who are employees of the facility.

Menu on day of inspection:

Breakfast: Peanut Butter, Jelly, Bread(2), Oatmeal Cake, Margarine, Calcium Drink Mix

Lunch: Spanish Rice Cassarole, Beans, Cornbread, Margarine, Frosted Bar, Drink Mix

Dinner: Meatloaf Patty, Gravy, Mashed Potatoes, Beans, Margarine, Cookie, Drink Mix

1. Are meals of sufficient nutritional value?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Does food quantity appear sufficient?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
3. Are meals served at appropriate intervals?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is a drink, other than water, served with each meal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is at least one complete, balanced and hot meal served each 24 hours?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are special meals adhered to when medically prescribed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. If the food preparation and service is provided by an on-site kitchen, does at least one full-time cook employed by the facility have proper food service sanitation certification from the Illinois Department of Public Health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. If the facility has contracted for catered food service, does the food service provider have proper food service sanitation certification from the Illinois Department of Public Health?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are menu items substituted when a detainee's religious beliefs prohibit eating of particular foods?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Do detainees submit written requests for alternative diets?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are dietary restrictions confirmed with religious leaders?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are menus preplanned?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Retained for at least 3 months?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Diversified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Do food service operations conform to the <i>Food Sanitation Code</i> ?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are food service trustees screened by medical staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are employees and trustees visually evaluated at the beginning of each shift and any individual found to have boils, infective wounds or respiratory infections cleared by medical staff before being permitted to work in any food service area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are kitchen trustees required to bathe and dress in clean clothing prior to their daily work shift?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is the jail cook or kitchen staff familiar with security aspects of jail operation, training and supervision of trustees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are heated or insulated carts or trays used for transportation of food from the jail kitchen to detainees when a significant distance is involved?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are food and drinks protected from contaminants during preparation and delivery?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are divided or compartmented trays used for meal service?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are eating utensils removed from detainee quarters soon after the meal is finished?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are openings to the outside protected to prevent the entrance of rodents and insects?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
21. Are ranges, stoves and ovens equipped with accurate thermostats or temperature gauges?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Is the kitchen equipped with:			
a. A mechanical dishwasher?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. A three-compartment sink?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are dishes and trays drain dried?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Are dry goods properly stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Are refrigerators and freezers operated at appropriate temperatures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.120 SANITATION

1. Are non-carpeted floors swept and mopped with detergent or a germicidal agent at least once daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are germicidal cleaning agents used on all floors in the toilet, shower and food service areas?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are the windows clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are openings to the outside effectively protected to prevent the entrance of rodents and insects?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is ventilation sufficient to provide at least 10 cubic feet of air per minute per person?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are walls kept clear of etched or inscribed graffiti or writing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Is the jail free of trash and debris?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are cleaning implements and equipment cleaned, dried and securely stored after use?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are detainee work details supervised by a jail officer?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are toilets, washbasins, showers and sinks cleaned and sanitized daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Is trash and garbage contained and disposed of in a sanitary manner?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is a source of drinking water provided in each cell and day room?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is an adequate supply of clean clothing, bedding, towels, soap and cleaning equipment maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are sheets, pillowcases and mattress covers changed and washed at least once a week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are vinyl covered mattresses washed with hot water, detergent and disinfected monthly, or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are blankets laundered or sterilized monthly, or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
17. Are cotton or fiber-filled mattresses and mattress pads aired and spray-sanitized monthly, or before reissue?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are detainees issued a clean towel at least twice weekly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are shaving and barber tools thoroughly cleaned, disinfected and secured?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Are floors in rooms where food or drink are stored, prepared or served kept clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Are all counters, shelves, tables, equipment and utensils in which food or drink comes in contact kept in good repair?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
22. Are utensils stored in a clean, dry place protected from flies, dirt, overhead leakage and condensation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
23. Are plumbing facilities in good working order?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
24. Are range cooking surfaces, hoods, vents and filters cleaned regularly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
25. Are windows, walls and woodwork clean?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
26. Are frequent inspections of living areas made for the control of body pests?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
27. Are immediate control or extermination measures taken when body pest infestation occurs?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
28. Does the jail have an established rodent, pest and vermin control program?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.130 SUPERVISION

1. Are sufficient jail officers present in the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is continuous 24-hour supervision provided in direct supervision housing?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are supervisory checks conducted at least once every 30 minutes and documented in the shift record for indirect supervision housing?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
4. Are all supervisory checks recorded by time, signed by the jail officer conducting the check and noted for any relevant remarks?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are dormitories housing more than 25 detainees provided with continuous observation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Do radio operators who conduct 30 minute personal observation checks have jail officer training?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Are detainees prohibited from having control or authority over anyone?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainees locked in their individual cells between designated times of lights out and arising in the morning?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Time of lights out: 10:00 pm

701.140 SECURITY

1. Are detainees searched prior to exiting and entering the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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ILLINOIS DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
County Jail Inspection Checklist

	YES	N/A	NO
2. Are jail officers and other personnel assigned to jail duty trained in security measures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees prohibited from exercising control of security measures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are all locks, doors, bars, windows and other security equipment frequently inspected?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are all cell block doors and doors opening into a corridor kept locked?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Are security vestibule doors opened one at a time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are all unoccupied cells and rooms kept locked at all times?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are backup personnel available when doors to living quarters are opened?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are glass and unsecured metal items prohibited in the detention area?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Are trustees carefully supervised and not permitted unrestricted movement?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are detainees who present special security concerns checked more frequently than 30 minutes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Is a master population record, locator board or computer printout indicating the various jail sections and housing assignments maintained at the control center?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Are keys inventoried and documented at the beginning of each shift?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are random, unannounced shakedowns of detainees and jail and detention areas conducted?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Frequency: <u>Weekly</u>			
15. Are bars, walls, windows and floors of the jail regularly and frequently inspected and kept clear of posters, pictures, calendars and articles of clothing that obstruct direct observation of detainee activity?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Are tools and equipment inventoried and securely stored?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Are eating utensils accounted for after each meal?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Is damaged or nonfunctioning security equipment promptly repaired?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are detainees prohibited access to all jail records?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Is a physical head count made and recorded at least three times daily?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Is a record of all keys inventoried and issued maintained?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are keys not in use stored in a secure key locker?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is one full set of keys, separate from those in current use, securely stored in a separate area accessible to designated jail staff for use in the event of any emergency?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Are all detainees, including trustees, not permitted to handle, use or possess jail keys of any type?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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 OFFICE OF JAIL AND DETENTION STANDARDS
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- | | YES | N/A | NO |
|---|-------------------------------------|--------------------------|--------------------------|
| 22. Are weapons prohibited in the secure section of the jail? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Are weapons secured in a locked drawer, cabinet or container outside of the security area? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Are reserve firearms, ammunition, control devices and other protective equipment stored in a secure room? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 23. Are persons authorized to use control devices trained in the proper employment of the device? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Is the training documented? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. When control devices are used, is a record of the incident made? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| c. Are detainees affected by control devices given a thorough medical examination and appropriate treatment after security control has been gained? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 24. Is an emergency electrical power source available? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Date last tested: weekly Type: Diesel

701.150 SAFETY

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Does the jail maintain written procedures covering response and drills for preparation of handling emergency situations that includes, but not limited to, natural disasters and mass evacuation of the jail and is documented training provided to all jail staff? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is there at least one fire extinguisher for each 5,000 square feet of floor area? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are fire extinguishers readily accessible to staff, but not detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Are fire extinguishers examined at least once a year and tagged with date of inspection and initials of the inspector? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Are all jail personnel familiar with the characteristics and operation of all types of fire extinguishers in the jail? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. Does the jail have a posted fire plan and evacuation procedures? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Are simulated fire drills conducted? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Are all emergency exits known to jail personnel and exit keys immediately available? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Are there two exits from each floor of detention? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Are all means of egress kept clean and open? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Are detainees prohibited from engaging in wrestling, contact sports, horseplay or any activity likely to cause injury? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Are detainees assigned vocational tasks given a safety orientation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

ILLINOIS DEPARTMENT OF CORRECTIONS
 OFFICE OF JAIL AND DETENTION STANDARDS
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<u>701.160 DISCIPLINE</u>	YES	N/A	NO
1. Does the jail maintain written standards and provide detainees with:			
a. Disciplinary rules and regulations governing behavior?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Conduct constituting a penalty offense?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Types and duration of penalties, including loss of visiting privileges, that may be imposed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Information on who may impose penalties?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Authorized methods of seeking information and making complaints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. All other matters necessary to enable the detainee to understand both his or her rights and obligations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is special assistance provided to detainees when needed?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are detainees allowed to make requests or complaints to the jail administrator in written form without censorship of substance?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees permitted to submit a complaint to the Jail and Detention Standards Unit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Do jail officers observing a disciplinary violation submit a written report?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Do supervisory staff conduct a review of the factors of an alleged minor rule violation within 24 hours after its occurrence?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Are detainees segregated as a result of a minor rule infraction informed by supervisory staff of the result of his or her review?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are detainees allowed to submit a grievance to higher authority?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are penalties for minor rule violations limited to a reprimand or the loss of privileges or segregation for no more than 72 hours?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Does someone other than the reporting officer conduct an investigation on major rule violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. If probable cause is established, is a hearing date scheduled?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are penalties withheld until after the hearing?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Are major rule violation hearings conducted in accordance with hearing rules for major violations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Do major rule violation disciplinary findings:			
a. Contain restrictions of privileges carefully evaluated and assessed as it relates to the infraction and does not impose a secondary penalty on another person?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Impose segregation only after lesser penalties have been considered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. Are restricted diets and corporal punishment prohibited?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
12. Do disciplinary rules, regulations and the forfeiture of good behavior allowance comply with <i>The County Jail Good Behavior Allowance Act</i> [730ILCS 130/3.1]?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Is the use of restraint devices prohibited from being applied as a penalty?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Are restraint devices used on detainees:			
a. As a precaution against escape during transportation?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. On medical grounds at the discretion of a physician?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. By order of the jail administrator in order to prevent a detainee from injuring others or to prevent a detainee from damaging or destroying property?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. If the county where the jail is located has less than 3,000,000 inhabitants, is use of restraint devices upon a pregnant female detainee in compliance with Section 17.5 of the County Jail Act [730 ILCS 125/17.5]?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. If the county where the jail is located has 3,000,000 or more inhabitants, is the use of restraint devices upon a pregnant female detainee in compliance with section 3-15003.6 of the Counties Code [55 ILCS 5/3-15003.6]?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
17. Is a written report placed on file whenever restraint devices are applied?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are individual cases reviewed once every 24 hours to determine the necessity for such restraints?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Are psychotropic medicines prohibited for use as disciplinary devices or control measures?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. When detainees are alleged to have committed a crime while in the jail, is documentation made and the case referred to the appropriate law enforcement official for possible prosecution?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.170 EMPLOYMENT OF DETAINEES

1. Is employment of detainees prohibited when such assignment may violate any personal right or jail standard?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is employment of detainees prohibited if the assignment is hazardous or potentially dangerous?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is employment of detainees prohibited if the assignment is in conflict with any law, ordinance or local labor working agreements?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Is employment of detainees prohibited if the assignment endangers jail security?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.180 MAIL PROCEDURES

1. Can detainees receive an unlimited number of letters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Is incoming mail opened and examined for contraband or funds?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

ILLINOIS DEPARTMENT OF CORRECTIONS
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	YES	N/A	NO
3. Are cashier's checks, money orders or certified checks discovered in a detainee's incoming mail recorded and securely kept as part of the detainee's personal property on a property receipt indicating the sender, amount and date, or deposited into the detainee's commissary fund account?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are personal checks and cash returned to sender along with a notification that funds may not be received in that form?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Is incoming mail containing contraband held for inspection and disposition by the jail administrator?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is the contraband labeled and logged?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate law enforcement agencies notified?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. Is incoming mail promptly delivered?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Is mail forwarded to discharged detainees or returned to sender if a forwarding address is known?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are detainees prohibited from opening, reading or delivering another detainee's mail without his or her permission?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Are detainees permitted to receive books and periodicals subject to inspection and approval by jail personnel?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
9. Does the jail administrator spot check and read incoming non-privileged mail when there is reason to believe that jail security may be impaired, or mail procedures are being abused?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
10. Is outgoing, non-privileged mail reproduced or withheld from delivery if it presents a threat to jail security or safety?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
11. When a detainee is prohibited from receiving a letter or portions thereof, are both the detainee and sender notified in writing of the decision?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
12. Are detainees allowed to send an unlimited number of letters?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
13. Have provisions been made to allow detainees to send packages?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
14. Is outgoing mail clearly marked with the detainee's name?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Is outgoing mail collected Monday through Friday and mailed promptly?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
16. Is outgoing, non-privileged mail submitted in unsealed envelopes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
17. Is the detainee notified in writing of any outgoing mail withheld?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
18. Are procedures established for processing certified or registered mail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
19. Is privileged mail submitted in sealed envelopes?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
20. Is incoming mail clearly marked "privileged" opened in the presence of detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
21. Are disciplinary restrictions prohibited from being placed on a detainee's mail or electronic mail privileges?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
22. If the jail administrator allows detainees to send and receive electronic mail:			
a. Does the jail have a Web site providing instructions how electronic mail can be sent to detainees?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Does the Web site set forth and are detainees notified that electronic mail is considered non-privileged and subject to inspection procedures for regular non-privileged mail including being viewed and read by jail staff?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Is inspected electronic mail, determined to have improper content or which compromises safety or security, not allowed to be sent by the detainee or delivered to the detainee?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. If electronic communication is rejected for delivery, is a report of occurrence completed which includes the name of the detainee involved, name and e-mail address of the other party, date and time the e-mail was sent or received, and the reason for rejection that is both dated and signed by the jail staff person making the determination?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Is the sender notified by designated jail staff when electronic mail is received for a detainee no longer in the custody of the jail?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.190 TELEPHONE

1. Are detainees permitted to place at least one 5-minute telephone call per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are telephone calls subject to monitoring?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
a. Can violations of telephone rules result in the suspension of the detainee's use of the telephone for a designated period of time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Is a notice stating telephone calls may be monitored or recorded posted by each telephone from which detainees may place calls?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Are rules governing the use of telephones established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Can violations of telephone rules result in the suspension of the detainee's use of the telephone for a designated period of time?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

701.200 VISITING

1. Are visiting procedures established?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
2. Are there at least two visiting days per week?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
3. Is one of the visits during the weekend?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
4. Are detainees allowed at least 15 minutes per visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
5. Are two or more visitors visiting at the same time counted as one visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
6. May children visit when accompanied by an adult?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
7. Are professional individuals associated with a defendant's case or involved with counseling needs granted liberal visitations?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
8. Is an area provided to ensure privacy during the visit?	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

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- | | YES | N/A | NO |
|--|-------------------------------------|--------------------------|--------------------------|
| 9. Are all visitors required to provide identification and sign in before being permitted to visit a detainee? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. When applicable, are detainees searched before and after each visitation? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11. Is a visitors "Search Notice" sign posted? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. Is constant visual supervision maintained in contact visitation areas? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.210 SOCIAL SERVICE PROGRAMS

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Are social service programs available on site to detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are volunteer workers and groups invited to participate in jail programs? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.220 EDUCATION

- | | | | |
|---|-------------------------------------|--------------------------|--------------------------|
| 1. Are relevant educational programs provided? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are educational information and academic materials permitted and made accessible to detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are vocational information and materials permitted and made accessible to detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.230 LIBRARY

- | | | | |
|---|-------------------------------------|--------------------------|--------------------------|
| 1. Are library services made available to detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| a. Is access to current <i>Illinois Compiled Statutes</i> provided? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| b. Is access to current jail rules and regulations provided? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Is there a written policy covering day-to-day activities and schedules? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. If a full-time librarian is not required, is a jail staff person assigned library administration responsibility? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.240 RELIGIOUS SERVICES

- | | | | |
|--|-------------------------------------|--------------------------|-------------------------------------|
| 1. Are detainees allowed to participate in religious services and obtain religious counseling? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are detainees required to participate in religious activities? | <input type="checkbox"/> | <input type="checkbox"/> | <input checked="" type="checkbox"/> |

701.250 COMMISSARY

- | | | | |
|--|-------------------------------------|--------------------------|--------------------------|
| 1. Has a commissary system been established? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Are prices charged detainees consistent with local community stores? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Are prices for postal supplies sold at post office cost? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4. Is commissary provided on a regular scheduled basis at least weekly? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. Are net profits of the commissary system used only for education, recreation or other purposes within the jail for the benefit of the detainees as deemed appropriate by the Sheriff? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

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OFFICE OF JAIL AND DETENTION STANDARDS
County Jail Inspection Checklist

- | | YES | N/A | NO |
|--|-------------------------------------|--------------------------|--------------------------|
| 6. Are net profits used for record keeping expenses of the commissary system? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Is there accurate accounting maintained for all purchases, sales and expenditures of the commissary system; which includes telephone access services and electronic mail access services provided to detainees? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. Has there been a completed timely annual audit of the commissary system arranged with the county auditor or county treasurer? | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

701.260 RECREATION AND LEISURE TIME

- | | | | |
|--|---|---|---|
| 1. Is out of cell indoor recreation provided? | ☒ | ☐ | ☐ |
| 2. Is out of cell outdoor recreation provided? | ☒ | ☐ | ☐ |
| 3. Are exercise areas appropriately equipped and utilized? | ☒ | ☐ | ☐ |
| 4. Are detainees allowed in the exercise area for at least one hour per day? | ☒ | ☐ | ☐ |
| 5. Are recreation and leisure time activities planned and scheduled? | ☒ | ☐ | ☐ |

701.270 JUVENILE DETENTION

- | | | | |
|---|---|---|---|
| 1. Are status offenders prohibited from being detained? | ☒ | ☐ | ☐ |
| 2. Does the jail detain juveniles? | ☐ | ☐ | ☒ |
| 3. Is the detention six hours or less? | ☐ | ☒ | ☐ |
| 4. Is periodic supervision maintained and recorded? | ☐ | ☒ | ☐ |
| a. Are supervisory checks made on each juvenile at least once every 15 minutes? | ☐ | ☒ | ☐ |
| b. Are juveniles detained sight and sound separate from adults? | ☐ | ☒ | ☐ |
| 5. Are minors informed of the purpose of the detention, the time it is expected to last and that detention cannot exceed six hours? | ☐ | ☒ | ☐ |
| 6. Are minors 12 years of age or older confined for more than six hours but less than 36 hours (excluding Saturdays, Sundays and court holidays)? | ☐ | ☐ | ☒ |
| 7. Are parents, legal guardians or persons with whom the minor resides notified of the minor's detention, if the law enforcement officer or court officer has been unable to do so? | ☐ | ☒ | ☐ |
| 8. Are juvenile records maintained separately from adult records? | ☐ | ☒ | ☐ |
| 9. Are juvenile records prohibited from being open to public inspection or disclosure, except by appropriate authority? | ☐ | ☒ | ☐ |
| 10. Is same-gender supervision of minors provided: | | | |
| a. During the performance of established procedures which require physical contact or examination such as body searches? | ☐ | ☒ | ☐ |

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	YES	N/A	NO
b. During periods of personal hygiene activities such as showers, toilet and related activities?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
11. Is periodic supervision maintained?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are periodic checks made once every 15 minutes for the first six hours of confinement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are periodic checks made once every 30 minutes after the first six hours of confinement?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are periodic checks made once every 15 minutes of minors subject to isolation or segregation?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Are checks recorded by a mechanical device or logged in ink?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
e. Are the times of the checks recorded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
f. Does the supervisory check log allow for entries of relevant remarks?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
g. Do the checks contain the signature of staff conducting the check?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
12. Are minors assigned to single occupancy cells or detention rooms?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
13. Are minors provided with meals when detained during the facility's normal meal periods?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
14. Is evidence of child abuse reported to the Illinois Department of Human Services?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
15. Are staff trained in juvenile supervision with training approved by the Illinois Law Enforcement Training Standards Board?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

701.280 TEMPORARY DETENTION STANDARDS

1. Are minors detained for more than 36 hours, but less than seven days (including Saturdays, Sundays and court holidays)?	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
2. Are youth offered a minimum of two hours of day room activity daily?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are youth offered a minimum of one hour of physical activity daily?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate reading materials, table games and radios and/or televisions provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Is appropriate social interaction provided for youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Is an outdoor recreation area available for detainee use?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Are outdoor activities for youth scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Is academic instruction provided a minimum of four hours per day?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is the instruction appropriate to the individual needs of each youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Is the instruction provided by a trained teacher or tutor?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

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	YES	N/A	NO
6. Are medical, psychiatric, psychological, casework and counseling services provided as needed in all individual cases?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
7. Is a daily visiting schedule established?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is one visit per day afforded?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are liberal visits afforded to persons professionally associated with a youth's case?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Are youth allowed to place or receive at least one telephone call per day?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Is each youth provided with a copy of written rules and regulations?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Do the rules contain a description of conduct constituting a penalty offense?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Do the rules contain the types and duration of penalties?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Do the rules contain the method or conditions under which penalties maybe imposed and persons so authorized to impose discipline?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
d. Do the rules contain procedures for seeking information, making complaints and filing appeals?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
10. Are rule violations reviewed by the jail administrator?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Are minor rule violations reviewed within 24 hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are major rule violations reviewed within 36 hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

701.290 YOUTH PROSECUTED UNDER THE CRIMINAL CODE OF 1961

1. Do jail officers determine that a minor being detained is confined under proper legal authority?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
2. Is a day room of no less than 35 square feet per cell or room provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
3. Are youth allowed eight hours of day room activity each day?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is recreation of an energetic nature offered?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Are appropriate reading materials, table games, radios or televisions provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
4. Is an outdoor recreation area available for detainee use?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
5. Are outdoor activities for youth scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
6. Is regularly scheduled academic instruction provided?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is the instruction appropriate to the individual needs of each youth?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Have educational arrangements been made through the appropriate local school district?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are co-educational classes scheduled?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

ILLINOIS DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
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	YES	N/A	NO
7. Is access to psychiatric, psychological, casework and counseling services provided as needed in individual cases?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
8. Has a visiting schedule been established identifying no fewer than two visiting days per week?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
a. Is at least one visit allowed during evening hours?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
b. Is at least one visit allowed during the weekend?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
c. Are visits permitted on holidays?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
9. Are liberal visits afforded to professional persons associated with a youth's case?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Distribution: Sheriff
County Board Chairman
County Clerk
Jail and Detention Standards Unit

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DOC 0464 (Eff 02/2015)
[Replaces DC 483-C]

ILLINOIS DEPARTMENT OF CORRECTIONS
OFFICE OF JAIL AND DETENTION STANDARDS
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Inspector's comments:

An updated variance dated July 12, 2021, for (2) detention rooms exceeding maximum occupancy requirements/ insufficient floor space (*section 701.80*) is on file with Illinois Department of Corrections and should be reviewed annually.

Currently the Adams County Jail does not have complete sight and sound separation for male and female detainees, thus limiting use areas to maintain compliance with the standard. Corrective measures are being implemented.

Mental Health Services are provided by Preferred Family Healthcare DBA Clarity Healthcare and includes a telemedicine portal and/or in person visits with a qualified mental health professional.

Medical Services and associated administrative supports are provided by Quincy Medical Group which include health assessments, sick call management, medication management, and referral services, all by a physician or appropriately licensed staff working under the direction of a physician.

Detainee phone services are provided by Securus Technologies.

Commissary Items are provided by Summit Food services, LLC.

Meals are provided by Summit Food Services, LLC.

Douglas A. Brubaker

Criminal Justice Specialist Name (Print)



The Illinois Department of Corrections

1301 Concordia Court, P.O. Box 19277 • Springfield, IL 62794-9277 • (217) 558-2200 TDD: (800) 526-0844

**ADAMS COUNTY JAIL
2022 COMPLIANCE MONITORING REPORT**

The Adams County Jail compliance monitoring was conducted on May 3, 2022. Entrance and exit interviews were conducted with Jail Administrators Brian Curran and Sue Hester.

IMPROVEMENTS SINCE LAST COMPLIANCE MONITORING

Additional phones placed in work release area.

Two additional kiosks added to facility.

Window tinting put in place to help with sight separation of males and females.

Upgraded suicide smocks purchased.

On call mental health services added through Clarity Healthcare.

NONCOMPLIANCES WITH ILLINOIS COUNTY JAIL STANDARDS

Section 701.130 Supervision

- a) Shift Coverage
 - 2) A jail officer shall provide personal observation, not including observation by a monitoring device, at least once every 30 minutes. A record of the observation shall be documented in the shift record.

A review of 288 personal observation determined 63 personal observations exceeded the 30-minute check requirement indicating an on-time percentage of 78%. It is recommended that staff ensure all personal observations are documented regardless of the primary purpose of the round being conducted.

Douglas A. Brubaker, Monitor

Jail and Detention Standards

Mission: To serve justice in Illinois and increase public safety by promoting positive change in offender behavior, operating successful reentry programs, and reducing victimization.

www.illinois.gov/idoc

JB Pritzker
Governor



Rob Jeffreys
Director

The Illinois Department of Corrections

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Sheriff Rich Wagner
Adams County Sheriff's Department
535 Vermont Street
Quincy, Illinois 62301

Chair Kent Snider
Adams County Board
521 Vermont Street
Quincy, Illinois 62301

730 ILCS 5/3-15-2 outlines the responsibility of the Illinois Department of Corrections, Jail and Detention Standards Unit to inspect county and municipal jails and identify noncompliance with established standards. This requirement is outlined in paragraph (b) of the statute and is included below.

As the Director I am required to give notice of noncompliance and ensure follow up inspections are completed six months after notice is given. This will allow for the county or municipality to take the steps necessary to correct noncompliance findings.

(b) At least once each year, the Department of Corrections may inspect each adult facility for compliance with the standards established and the results of such inspection shall be made available by the Department for public inspection. At least once each year, the Department of Juvenile Justice shall inspect each county juvenile detention and shelter care facility for compliance with the standards established, and the Department of Juvenile Justice shall make the results of such inspections available for public inspection. If any detention, shelter care or correctional facility does not comply with the standards established, the Director of Corrections or the Director of Juvenile Justice, as the case may be, shall give notice to the county board and the sheriff or the corporate authorities of the municipality, as the case may be, of such noncompliance, specifying the particular standards that have not been met by such facility. If the facility is not in compliance with such standards when six months have elapsed from the giving of such notice, the Director of Corrections or the Director of Juvenile Justice, as the case may be, may petition the appropriate court for an order requiring such facility to comply with the standards established by the Department or for other appropriate relief.

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Jail and Detention Standards Unit Monitor, Doug Brubaker conducted Adams County's 2022, Jail and Detention Standards compliance monitoring on May 3, 2022. The following issues of noncompliance was identified:

Section 701.130 Supervision

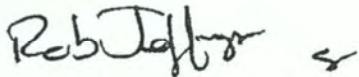
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A review of 288 personal observation determined 63 personal observations exceeded the 30-minute check requirement indicating an on-time percentage of 78%. It is recommended that staff ensure all personal observations are documented regardless of the primary purpose of the round being conducted.

Pursuant to 730 ILCS 5/3-15-2 (b) I am notifying you of this finding of noncompliance.

Members of the Office of Jail & Detention Standards are available for consultation should you desire. You may contact the office at (217)558-2200 ext. 4212.

Sincerely,



Rob Jeffreys, Director
Illinois Department of Corrections
1301 Concordia Court
Springfield, IL 62794
217-558-2200





CHAIRMAN

ATTEST:



COUNTY CLERK

COUNTY OF ADAMS)
STATE OF ILLINOIS)

I, Ryan A. Niekamp, County Clerk in and for said County of Adams, State of Illinois, do hereby certify that the foregoing is true and complete copy of the proceedings of the Adams County Board's meeting held on JULY 12, 2022 as shown by my records in my office.

Witness my hand and official seal at Quincy, Illinois
this 9th day of AUGUST, 2022.





COUNTY CLERK