

**MINUTES
EXECUTIVE COMMITTEE
MONTHLY MEETING
MONDAY, June 6, 2022
5:30 p.m.
COUNTY BOARD ROOM**

PRESENT: R. Kent Snider, Mark Peter, Dave Bellis, Barbara Fletcher, Bret Austin

ABSENT: None

OTHER: Todd Eycler, Gary Farha, David McCleery, Anthony Foster, Caitlin Waterman, Travis Cooley, David McCleery, and Ryan Niekamp.

5:30 pm meeting was convened.

The committee reviewed the minutes from the previous meeting. Mark Peter moved to approve them as written, seconded by Bret Austin. The minutes were approved.

Speaker – N/A

Reports

A.) David McCleery – Park restrooms

This was moved to the ARPA Projects portion of the agenda.

Resolutions

A.) Two Rivers Regional Council of Public Officials – Intergovernmental Agreement

Dave Bellis made a motion to approve the above resolution. Bret Austin seconded the motion. Motion carried.

New Business

A. Union Negotiations

a. PBPA Deputies will be sent the final draft of the contract within the week.

B. Two Rivers Land Bank

a. Mr. Austin reported that all entities have signed off on the inter-governmental agreement. The City of Quincy did vote in favor for and funded the land bank at \$150,000. The City of Jacksonville has funded the project at \$50, 000 and Adams County has funded the program at \$200,000. The first property on the market was given to the land bank and currently there are 15 other potential properties in Quincy, and ten in Jacksonville. Mr. Austin anticipates that the program will be fully up and running by the end of summer.

C. Vermont Street Parking Lot

a. The City of Quincy is donating the alleyway to the County of Adams as long as the County maintains the five-foot sidewalk. The county is contracting through Klingers to do a survey of the property and then will

have the City of Quincy conduct the engineering for the new parking lot and alleyway. Mr. Austin stated that the County has money in its TIF account. The main objective of the parking lot would be for staff utilization and office holder parking with an exit on Vermont Street.

D. County Board Budget Software

a. Mr. Austin states that they are currently working with Marketplace City to see vendors for different software's. Only looking at software's that can export out of Financial Edge.

E. Health Insurance Update

a. Mr. Austin states that currently the County is slightly over budget for Health Insurance. There are 12 higher cases over \$80,000. The option to convert into a "Trust Pool" still weighs.

F. Circuit Clerk Wage Increase

a. Mr. Austin states that the Circuit Clerk's term is up in two years. Chief Judge McCarney mentioned to the County Board that there is case precedent of changing the Circuit Clerk's salary mid-term – Judge McCartney had three other Clerk's within his jurisdiction that has received a mid-year salary change. Mr. Austin states that this change would get the Circuit Clerk into the 75% percentile with the recommendation that the Board continues to move it forward as it's budget neutral. Mr. Bellis asked if the State would help with this increase. Mr. Austin stated that currently they do not. Mr. Peter asked if this would be the same case for the Coroner. Mr. Austin stated that they are slightly different, but the Board may take the same action. Mr. Snider asked if they need to act on it, since it's already been through the full board. Mr. Austin replied that he would like for the State's Attorney's Office to review the matter. Mr. Austin made a motion to forward with the salary increase, pending State's Attorney review. Mr. Peter seconded the motion. The motion carried unanimously.

G. Election Judge Worker Pay Increase

a. Mr. Niekamp provided a brief overview of the current election judge pay which is \$120.00 per day. The Clerk's Office is having a hard time finding election judges for this election. The \$120.00 comes out to \$8.57 per hour for the average 14 hour day. The Clerk is requesting to increase the rate to \$180.00 a day to be around \$12.88 per hour. Mr. Niekamp stated that the County does get reimbursement from the State \$45 per election judge and would implement these changes immediately. We are wanting around 280 judges. The townships are where we are having issues finding judges. Mr. Niekamp stated that at this time, no sites have been consolidated. Mr. Austin makes a motion to approve the increase with checking into the State's Attorney's office to see if we can use some Special Use Funds and approve \$5,500.00 for the June Election. David Bellis seconded the motion. Motion carried unanimously.

H. ARPA Projects

a. Adams County Housing Proposal

- i. Kyle Moore, President of GREDF, proposed to the Committee on behalf of GREDF information on a secure housing program. This would be like what the County did for the Non-Profits previously. Submit the requests to GREDF to vet through. One person from the County Board will sit on the vetting committee. This will more than likely be a 3-month process. GREDF just asks for the 2% administrative fee, similar to the United Way. This is completely separate from the \$30,000 that has already been given to GREDF. No action was taken.
- b. Clayton, IL Water Main Project
 - i. Clayton is currently using all their ARPA Funds toward the replacement of water lines within their district. Water is leaking everywhere and needs to be replaced. Some mains have already been replaced in the past 6 years, but the rest will need replaced as well. This serves around 890 residents. Clayton also currently purchases water from Clayton/Camp Point Water. The district is asking for \$200,000 because the total cost is \$300,000. The committee asked the district to go back get together their Business plan to present to the Committee.
- c. Adams County Park Restrooms
 - i. Mr. McClearly talked about the restroom project across the County. Currently there are five areas that are interested: Bailey Park (Camp Point), Coatsburg, Golden, Liberty and Plainville. Mr. McClearly discussed that he spoke with the Mayor of Columbus and that area was taken out of this particular project as they are needing an entirely new facility as they are a polling site for elections and that might be better suited under another ARPA project in the future. The total cost per site would be \$120,294.10. Mr. McClearly talked with Mr. Farha and the best course of action would be to lump all the projects together and get bids as one project. Mr. McClearly is seeking approval of the board for \$120,000 per site to be paid with ARPA funds – another over that amount, the local jurisdiction would need to pick up. Mr. Austin stated that the Committee would not be approving anything at tonight's meeting – the board needs to take a step back and see where they are globally before making any more decisions. The project was tabled.
- d. Village of Ursa – Lagoon Pump
 - i. Mike Rabe presented to the Committee that currently all sewage goes to a farm. Looking for a two-stage aeration cell. Already purchased the land to the north for this lagoon project. The Village has looked at alternatives, however, it would lead to more costs in the future. The lagoon is currently in the flood plain. Currently serving 600 residents. The total project cost is

\$1.65 million. \$402,000 contributed currently They are asking for \$400,000 in ARPA. Committee has decided to go to separate committees for review.

e. Village of Payson – Water

i. Kyle Beckman presented the project. Payson is asking for \$500,000 for a new water tower. Currently they have a 40,000-gallon tank and are needing a 100,000 gallon. An EPA inspection states the current tower needs repaired as it is a century old. They currently buy 6 million gallons of water a month. A total of \$350,000. Tabled until next month. Mr. Beckman states the Village is putting priority on this project over the park restrooms.

f. Ameren Line Burial Project

i. This is part of the first phase of the Riverfront Development Project. Jill Tracy is contributing \$330,000; the City of Quincy is contributing \$300,000 and Ameren is contributing \$700,000. The park district is giving up the easement and access from Jersey to Broadway. This is all drawn up in the Master Plan. They are asking for \$200,000. Mark Peter made a motion to move forward with this project. Bret Austin seconded the motion. Motion passed.

g. Summary

i. Mr. Austin states that Adams County is to receive a total of \$12.7 million with the second ½ tranche coming anytime. Currently allocated \$6.503 million. \$3.29 million has been expensed. \$2.67 million is allocated but not expensed. The County will owe Bellwether another \$10,000 soon for their consulting work for ARPA. Mr. Austin will be creating a spreadsheet of projects to help the Board's decision on prioritization.

h. JDC HVAC Repair

i. This will be another big project to take into consideration. This will be talked about next month.

I. Bicentennial Commission and Appointments

i. Mr. Snider states that he will be forming a Bicentennial Commission to plan and execute Adams County's founding in 1825. Member to be appointed are: R. Kent Snider, Gary L. Farha, Reg Ankrom, Jack Frieberg, Chuck Sholz, Barb Fletcher, Dave Bockhold, Theresa Bockhold, Erin Knapheide, Judge Dennis Cashman, Brad Kestner, Carol Shaffer, Pam Shaffer, and Katie Shelp.

Miscellaneous

A. Building and Grounds Maintenance agreement

a. Dave Bellis suggested that we assign Terry Bower, Courthouse Maintenance Supervisor, to oversee all the Maintenance responsibilities at all county buildings and facilities.

Executive Session

a. A motion to go into executive session was made by Dave Bellis. Seconded by Bret Austin. Motion passed. Executive Session started at 07:01. A motion to resume regular session was made at 07.06p.m. by Dave Bellis. Mark Peter seconded the motion. Motion carried to resume regular session.

Adjournment

A motion to adjourn the meeting was made by Bret Austin. Dave Bellis seconded the motion. Meeting adjourned at 7:06 p.m.

End of Minutes