

**MINUTES**  
**County Board Finance Committee**  
**MONTHLY MEETING**  
**Monday, February 14, 2022**  
**6:00 p.m.**  
**ROE Conference Room**

**PRESENT:** Bret Austin, Travis Cooley, Bob Reich, Dave Hoskins

**ABSENT:** Matt Obert

**OTHER:** Ryan Niekamp, Drew Zimmerman, Todd Eyler, Anthony Foster, Bryden Cory

**5:58 pm meeting was convened**

**Bills**

**Approval of Prior Meeting Minutes**

Travis Cooley states that the January 10, 2022 minutes need amended to show the meeting ended at 7:15. Dave Hoskins makes the motion to amend Bob Reich seconds the motion. Motion carried by committee.

**Credit Card Approval**

Brett Austin asked Ryan Niekamp if the amount being requested as a credit limit for Lowell Klassert is the same as what his predecessor had as a limit. Ryan Niekamp stated that it would be different as the credit they had previously was to support both the County Board Office and IT but since then has been separated into separate departments. Ryan Niekamp states that \$1000 limit is the standard Bret Austin countered it might be a little low and may need to be amended at a later date. Ryan stated that he can get it changed as needed.

**Speaker**

None

**Reports**

None

**Resolutions**

**ARPA Projects**

**Village of Liberty**

Bret Austin states this project has been approved by the executive committee. Liberty is needing to update its water main system by replacing the water meters. They are looking at a total cost of \$113,782 with additional \$5,100 from Agricom for the meter replacements. The village is requesting ARPA funds to pay for **\$59,500** which is approximately half of the total cost for replacement. The village will put up the other half of the amount needed to complete the project. The meters will be more efficient. Bret Austin states that since it's not internal, it will be tracked differently financially, and checks will be written to the contractors or to the village if they pay up front. They are beginning this project

next week. Travis Cooley makes the motion to approve. Bob Reich seconds the motion. Motion carried by committee.

### **Village of Camp Point**

Bret Austin states this project was also approved for by the executive committee. Camp Point is needing to remove their water tower. The tower is outdated and cost of repair and life expectancy will not work financially. The village has decided to have their water systems work without the water tower. It can be done using a pump fuel flow system so they will continue to receive water without the tower. They will remove the water tower and install new lines to spread the water from the south side of the village to the north side. Village of Camp Point received \$148,000 through ARPA program which they have allocated to specific projects which they have approved to improve their water infrastructure. The total cost for this upgrade will be \$150,000. Currently the village has received their first payment from ARPA of \$74,000 village also received \$40,000 which they used as an automatic meter system upgrade. They had an original estimate from Klingner's for approximately \$76,000 but was expanded it with materials to be \$150,000. The village is asking for **\$75,000** from the county ARPA funds to be matched to the money they will be using of their own funds for the water main replacement. Travis Cooley mentions the village has recently also requested \$35,000 on the tear down of the water tower, so they were asking for a total of \$110,000. Bret states that at the time only the water main replacement was approved by the executive committee as something they could help with through ARPA funding. If and when both the village and the county receive the second payment for ARPA they can look at moving forward with the removal of the water tower. It can't be removed until the water lines are replaced. Dave Hoskins makes the motion to approve. Travis Cooley seconds the motion. Motion carried by committee.

### **Sheriff Mobile Computers**

The executive committee approved of an \$80,000 budget to work with for the mobile laptops for the sheriff's department. Marketplace found they missed a few things in first quote that would be necessary for connectivity such as docking stations, so the new quote presented includes 24 Toughbook laptops and all the associated connections needed to go with them. The final quote came out to **\$102,984**. This quote has been looked over by David Hochgraber (IT Department) and the Sheriff. Marketplace vetted 4 different quotes, and this was the best one. There is one cheaper, but it is not able to be used for remote work. Travis Cooley make motion to approve. Bob Reich seconds the motion. Motion carried by committee.

### **Non-Profit Organizations**

Vetting program was previously started for non-profit organizations to apply for supplemental funds to replace revenue loss as designated under rules of the ARPA funding for recovering losses to their fundraising due to Covid pandemic. It had to be a 501C-3 or 501C-6 member-based organization, show true revenue loss from at least three years of tax forms, and where they are at year-to-date. A committee was set up and organized by United Way to evaluate and recommend objectively.

Twenty-six organizations applied and ten of those were not approved mostly due to the fact they couldn't prove revenue loss. United Way is to receive 2% as a fee for organizing and doing the legwork and they were ideal for this as they would not be applying because they had no revenue loss and already serve as an umbrella organization for non-profits. Sixteen organizations were approved and the total of requests from these was \$2,105,000. Through the committee they were able to approve \$645,287.03 for the organizations and \$12,905.74 of that

goes to United Way. As a supplemental consideration the committee approved \$25,000 to go to Quincy Area Partnership for Unmet Needs. They were given a separate evaluation due to the faith-based partnerships of the organizations within the partnership. **\$683,192.77** is the total being requested. Salvation Army had requested \$917,000 to expand programming as they were attempting to start when Covid began, but their true revenue loss was \$96,250. Of the organizations not approved most were because they could not prove revenue loss and some of those were related to housing that were not approved because they wanted to start new programs which these funds were not earmarked for. United Way will not receive the total amount, separate checks will be made out to each of the 16 organizations, Unmet Needs, and United Way. Dave Hoskins motions to approve. Travis Cooley seconds the motion. Motion carried by committee.

## **Finance**

### **Additional Fund Appropriations**

Requested by Jerrod Welch, Public Health Administrator, in the amount of \$150 to be added to revenue line 611-151-4165 TB Interest on Taxes for a budget of \$150 and \$10,000 to revenue account line 611-611-4250 TB Testing Revenue for a budget of \$10,000. This is just to clean up the accounts and have the money going into the appropriate line items. Bob Reich motions to approve. Dave Hoskins seconds the motion. Motion carried by committee.

### **Transfer of Budget Appropriations**

Requested by Anthony Foster, Director of Court Services, in the amount of \$43,475 to come from the American Rescue Plan Expense 005-001-5713 for a revised budget amount of \$8,659.525 and transfer of the \$43,475 to line item 005-001-5905 A.C.E. Program Expense for a revised budget of \$43,475. Dave Hoskins motions to approve. Travis Cooley seconds the motion. Motion carried by committee.

Request by Georgene Zimmerman, Supervisor of Assessments, in the amount of \$7500 from account line item 001-001-5999 Contingency for a revised budget amount of \$142,500 and the \$7500 to account 001-161-XXXX Reimbursement/Stipend for a revised budget amount of \$7500. This falls between the County Clerks office and the Supervisor of Assessments offices and is to get through property descriptions and the property splits done so there is not a backlog of those. Ryan Niekamp asks if out of this \$7500 annual amount if it should be paid monthly or quarterly. Bret states that Ryan and Georgene can decide what works best. Bob Reich motions to approve. Travis Cooley seconds the motion. Motion carried by committee.

## **Budget/Levy**

None

## **Old Business**

None

## **New Business**

### **ARPA Upcoming Requests**

Mill Creek Revisions

Bathrooms in Adams County parks that don't currently have restrooms. They cost about \$111,000 for each bathroom and will be handicap accessible.

Health Department requesting funds for work already done such as ladders, handrails, asphalt maintenance, and flooring throughout the building. It was about \$200,000 worth of routine maintenance.

Upgrade of courtroom digital evidence presentation equipment. This will be for 4 courtrooms total. The summary for the cost of equipment and installation is approximately \$185,000 and there's also electrical work that will need to be done to support the new equipment which will be an additional \$12,000-15,000.

Circuit Clerk and Highway Department are also working on requests.

Probation Department resubmitted a request.

Ryan Niekamp asked if Bret Austin still had his request for digitalization of the Recorder's Office. Bret confirmed that they do still have that request.

### **Housing Related Programs**

The three organizations that were seeking funding to start programs and were denied because the funds they applied for were for revenue losses, Recovery Resources sent in a representative to speak about the sober living house they are wanting to start, Quanaa, CASA, YWCA, and the general assistance program. Bret Austin and Kent Snider met with city officials Mayor Mike Troup and Jeff Mays they have decided to start having some initial dialogue with some of these organizations. Referencing Welcome Inn that once it was shutdown regardless of why or who was at fault the city and county were at a disadvantage of having places for everyone to go.

### **Sheriff Cyber Liability Insurance**

There was some doubt on whether the county was able to get a cyber liability policy. That is included as part of the amount that was approved.

### **Pike County IT**

The state reached out to Adams County to assist the Pike County offices in upgrading their current infrastructure. Pike County has not agreed to it at this point. The quote has been sent to them and it's up to them to make the decision on it.

### **Executive Session**

None

Bob Reich motions to adjourn the meeting. Travis Cooley seconds the motion. Committee carries.

**Meeting was adjourned at 7:07pm.**

**End Of Minutes**