

Adams County Ambulance Board Meeting

June 17th, 2020

Call to Order: The meeting was called to order by Mr. Reich at 4:19p.m.

Members present were Mr. Bob Reich, Mr. Jeff Mayfield, Ms. Casey Mercurio, and Ms. Karla Paris

Administrative staff attending included Mr. John Simon, Ms. Jessica Frese, and Ms. Sue Hester

A Quorum was present

Minutes: Motion to approve minutes from April 2020 meeting by Mr. Mayfield, 2nd by Ms. Paris

Operation Report: Call volume is down. QFD discontinued their response to calls with EMS in March but resumed May 21st. Transfers are still being completed but slightly down from December. We only decline a transfer if the facility chooses not to wait for an ambulance to return from out of the county or if there is not an off duty crew available. Mr. Simon reported that call volume is down in the Mendon and Liberty districts. Mr. Simon explained that he is looking at how to reduce response times in the rural areas in the county. Mr. Simon stated there have been two full time employees have been hired in place of vacant spots. They will be fully staffed by the end of the month.

FLEET: A 2016 ambulance blew a motor. The motor was replaced. We can to have 3A27 remounted.

Financial Report: Mr. Simon reported that revenue is up over \$600,000.00 compared to this time last year. There has been a reduction of over \$240,000.00 in old money. The business office is doing a good job of keeping caught up.

Expenses: Finance has asked for a 5% reduction (non-salary related) to come out of the budget for each department. Mr. Simon stated that PR was cut \$2,000.00 from the \$2,500.00 that was budgeted. Also cut were: cameras for the stations, training, equipment, and traffic emitters.

Old Business: None

New Business: Mr. Simon spoke about the need to regulate ground transports in the county and that a permit was to be put in place to do so. The requirements and application was discussed.

Motion to adopt the permit as corrected made by Mr. Mayfield, 2nd by Ms. Paris

Mr. Simon discussed ambulance replacement. He advised that the bid specifications will be out by June 29th and there will be a pre bid conference on July 13th 2020. Opening bids will be August 28th and will be completed and ready for presentation at the September Ambulance Board Meeting. The goal is to replace 4 or 5 ambulances. Two of the older ambulances cannot be remounted. Mr. Simon stated he is targeting to purchase a van style for out of town transports as they are much more economical. There will be options for alternative bids. August 31st 2020 is the date for the formal bid.

Motion to move forward with ambulance bids made by Mr. Mayfield, 2nd by Ms. Paris

Executive Session: None

Motion to adjourn made by Mr. Mayfield, 2nd by Ms. Paris

Meeting Adjourned at 5:20pm

Submitted by

Jessica Frese

Deputy Chief of Administration