



Jessica Douglas
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QUINCY/ADAMS COUNTY 9-1-1 JOINT EMERGENCY TELEPHONE SYSTEM
BOARD (ETSB) MEETING
Minutes
November 3, 2021

7 members present: Joint ETSB Chairman Mike Farha, Adams County Board Member Barb Fletcher, Quincy Alderman Jeff Bergman, Quincy Alderman Ben Uzelac, Adams County EMS Chief John Simon Adams County Rural Fire Association Representative Tom Bentley, Adams County Public Member Duane Venvertloh.

2 members absent: Quincy Police Chief Rob Copley, PSAP Representative Brian Vonderhaar.

Also present: 911 Director Jessica Douglas, 911 Systems Administrator John Frankenhoff.

Quorum Call. Chairman Mike Farha called the meeting to order and indicated a quorum was present.

Tom Bentley made a motion to approve the minutes of the July 21, 2021 meeting. Ben Uzelac seconded the motion. The motion carried and the minutes were approved as presented.

204 Fund Balance. Director Douglas reported an Emergency Telephone System Fund (Illinois 9-1-1 surcharge) balance of \$1,918,016.87 as of November 3, 2021.

Personnel Report. Director Douglas reported that the center is currently staffed with 9 full-time dispatchers (7 qualified, 2 in training) and 5 part-time dispatchers, 2 of which are very active in filling vacant shifts.

She noted that there are currently 7 vacant dispatch positions. Out of 9 applicants hired to fill vacant dispatch positions since June, only 2 have been successful in the training program. It was discussed that many agencies are reporting having difficulty recruiting qualified candidates. Director Douglas stated that she continues to look at ways to improve recruiting and modify the training program in an effort to improve staffing, and there was discussion amongst the board on sustainable solutions to staffing and retention.

Director Douglas stated that overtime was, on average, 115 hours higher per month this past quarter 2021 compared to the same quarter in 2020. Management continues to be very active in filling scheduling holes.

Next Generation 9-1-1 (NG911) Project Status. Director Douglas provided an update on the Statewide NG911 project. The State of Illinois has selected AT&T as their vendor and anticipates the ESInet to be built and ready to connect to in June 2022. AT&T will be performing site surveys and installing circuits in preparation for connection to the ESInet in the coming weeks.

VHF Simulcast Radio System Update. Director Douglas provided the board with an update on actions taken to address noted deficiencies in the southwest quadrant of the county. She reported that John Myers and a deputy with the Adams County Sheriff's Office had conducted testing of radio signals along Highway 57, using an antenna belonging to Northeast Missouri Communications Center (NECOMM) located just north of Hannibal along Highway 61, to see if a solution to coverage issues in the area could be resolved. Following the testing, it was concluded that having a site located in Missouri could alleviate communications issues along Highway 57 and in the southern portion of the county.

It was discussed that NECOMM has indicated a willingness to allow equipment to be placed at their location and on their tower. John Simon stated that Wireless USA is building out a proposal for an additional transmit site to be placed in the Hannibal area.

Further, it was discussed that Motorola will need to perform an analysis of radio frequencies to see which, if any, interfere. Director Douglas sought approval to expend an amount no greater than \$10,000.00 from the capital outlay to cover the cost of analysis.

Tom Bentley motioned to approve the expenditure. Duane Venvertloh seconded the motion. The motion carried.

2022 Joint ETSB Meeting Schedule. Director Douglas recommended that the board continue meeting quarterly in January, April, July and October on the third Wednesday of the month at 5:15 p.m. A copy of the proposed meeting schedule was provided to the board.

Ben Uzelac motioned to approve the 2022 meeting schedule as proposed. Tom Bentley seconded the motion. The motion carried and the meeting schedule was approved.

Old Business. There was no old business.

New Business. There was no new business.

Next Meeting. The next quarterly meeting of the Joint ETSB is scheduled for January 19, 2022 at 5:15 p.m.

Meeting Adjournment. Duane Venvertloh made a motion to adjourn the meeting. John Simon seconded the motion. The motion carried and the meeting was adjourned.



11/5/2021