

MINUTES
County Board Finance Committee
MONTHLY MEETING
Monday, May 10, 2021
6:00 p.m.
R.O.E. Conference Room

Chairman Austin called the meeting to order at 6:00pm on Monday, May 10, 2021. Members Present were: Bret Austin, Bob Reich, Taylor Rakers, and David Hoskins. Members absent were: Mat Obert. Others in attendance were: Gary Farha, Ryan Niekamp, F. Bryden Cory, Todd Eylers, and Travis Cooley.

1) **Bills**

The committee reviewed bills and stamped as “Checked.” There were two bills the committee needed more information on.

2) **Approval of Prior Minutes**

Mr. Austin entertained a motion to approve the minutes from the April meeting as printed. Mr. Rakers made the motion, seconded by Mr. Hoskins. The committee approved the minutes unanimously.

3) **Speaker**

None.

4) **Reports**

5) **Resolutions**

- a) Tax Sale Resolution for Parcel Number 18-0-0858-007-00 located in the Payson Township.
- b) Tax Sale Resolution for Parcel Number 22-0467 located in the Quincy Township
- c) Tax Sale Resolution for Parcel Number 23-0298 located in the Quincy Township

Mr. Hoskins made a motion to approve the three tax sale resolutions. Mr. Rakers seconded the motion. The motion carries.

6) **Finance**

A. **Additional Fund Appropriations**

- a) Additional Fund Appropriation from F. Bryden Cory – County Treasurer – in the amount of \$6,200,000.00 to revenue line item 213-211-4627 – COVID-19 Pandemic: Local Recovery Funds – for a revised budgeted amount of \$6,200,000.00 and \$6,200,000.00 to expense line item 213-211-5713 – COVID-19 Pandemic: Recovery Expenses – for a revised budgeted amount of \$6,200,000.00.

Mr. Astin explained that this is to be able to put money into an account and this will help them distribute it and track it. Mr. Cory stated this is the rescue plan act.

Mr. Rakers made a motion to approve the additional fund appropriation. Mr. Reich seconded the motion. The motion carries.

b) Additional Fund Appropriation from F. Bryden Cory – County Treasurer – in the amount of \$50,656.66 for a revised budgeted amount of \$56,656. Mr. Cory stated it is a reimbursment from CERMA for the lightening strike. Mr. Rakers made a motion to approve the additional fund appropriation. Mr. Hoskins seconded the motion. The motion carries.

c) Additional Fund Appropriation from Judge Larson – Adams County Courts – in the amount of \$3,354.29 to revenue account item 432-431-64627 – Grants-COVID Rapid Relief – for a revised budget amount of \$3,354.29 and \$3,354.29 to expense account item 432-431-5733 – COVID Grant Expense – for a revised budget amount of \$3,354.29.

Mr. Austin stated that this is in line with putting the money where it need sto be to be able to spend it.

Mr. Reich made a motion to approve the additional fund appropriation. Mr. Rakers seconded the motion. The motion carries.

B. Transfer of Budget Appropriation

a) Transfer of Fund Appropriation from Rich Wagner – County Sheriff – in the amount of \$40,000.00 from account line item 001-301-5110 – Salary – Corrections Officers – for a revised budgeted amount of \$1,473,470.00 and \$40,000.00 to account line item 001-301-5105 – Salary – Chief Jailer – for a revised budgeted amount of \$102,706.00.

Mr. Austin made a motion to approve the transfer of Fund Appropriation. Mr. Hoskins seconded the motion. Mr. Austin explained this is budget neutral and is due to having two chief jailers. The transfer of Fund Appropriation was approved.

b) Transfer of Fund Appropriation from David Hochgraber – Information Technology – in the amount of \$34,153.33 from account line 001-001-5999 – Contingency – for a revised budgeted amount of \$65,846.67 and \$34,153.33 to account line item 001-104-5825 – Equipment Hardware & Upgrades – for a revised budgeted amount of \$60,153.33

Mr. Reich made a motion to approve the transfer of fund appropriation. Mr. Hoskins seconded the motion.

Mr. Austin stated they are taking money from the contingency fund for work that needed done on the servers.

The transfer of fund appropriation was approved.

7) Budget/Levy

a. Mr. Austin just asked the committee to review the items that the treasurer’s office sends to them in terms of the monthly finance reports. Mr. Reich asked when tax bills will go out. Mr. Cory stated around Memorial Day with installments day of July 1st and September 1st. Mr. Austin asked how many pre-payments there are. Mr. Cory stated about a half million which is pretty standard. Mr. Austin stated that there is money in accounts that we have, but there are restrictions on them. Mr. Austin stated most departments are tracking well with the budget, except for overtime. Mr. Snider

stated that it will correct itself. Mr. Cory stated that the medical insurance expense concerns him. He stated only 35% of that budget is left. He stated last month's bill was one of the highest he's ever seen. Mr. Hoskins stated that \$81,000 will come back to us as a former reimbursement because of our deductible. Mr. Austin stated we are \$170,000 higher than last year at this time. Mr. Reich stated that this is what it is. Mr. Austin stated we would have to talk about it during budget time.

8) **Old Business**

- a. There was no old business to cover.

New Business

- a. Mr. Snider stated that he wants to move Mark Peter to the chair of Legislative and Judicial. He would leave Becky Weed where she is in Public Health and Safety and move Barbara Fletcher to second chair. He wants to put Travis on Public, Health and Safety.

Mr. Snider stated that Marley Kill is doing payroll, Caitlin has trained on payroll as cross-training, but they are not switching. Right now, Marley is Caitlin's boss and David is the boss of the IT department. Mr. Cory asked if that allows Marley to sign as a department head. Mr. Snider stated that he can have Marley sign vouchers now. Mr. Cory stated that would be good as far as accountability. Mr. Cory also said that some of their spending was from the jail spending account, and he wasn't comfortable going to them to tell them they couldn't. Mr. Niekamp stated when he saw a jail one, he just redid the voucher himself. Mr. Snider stated that in 45 days, they will have a boss, so we need to make everything work until then. Mr. Niekamp asked for clarification that they are okay with Marley signing off on everything for the time being. Mr. Snider stated yes, temporarily. Mr. Cory stated that there was different vouchers for different departments that he didn't think was correct for Caitlin to voucher for. Mr. Austin stated that was correct. Mr. Snider stated he would rather be contacted instead of approaching the county board office.

Mr. Austin stated Mr. Snider met with the mayor to work on ideas to work together on economic development topics. With caution, Mr. Austin stated you can do some infrastructure things. There are recommended infrastructure items, but the rest are a gray area. Mr. Snider stated that 4 new elevators and all of the IT stuff such as broadband items are definitely going through. Mr. Austin stated we could expand on that to say we are doing prep-work for possible remote work. Mr. Snider stated that the only go-ahead with the money right now is the IT stuff and the health department items. The committee spoke further in depth about the items that the new COVID money coming in can be spent on. Mr. Reich brought up ambulance services and making sure we take a look at that. Mr. Austin stated they could pay for the planning of that.

Mr. Austin stated the committee would come up with a spreadsheet with the possible projects to do.

Mr. Farha stated we have their facility dog now. They have raised \$5700 to support it. There will be a press conference to introduce Hoagie.

Mr. Farha also stated they have a 28 year employee retire and they have had 28 applicants for that position in two weeks.

Mr. Snider stated we have gotten 6 applications for the County Board Office position.

Mr. Austin made a motion to adjourn the meeting. Mr. Reich seconded the motion. The motion and the committee adjourned at 7:12pm on May 10, 2021. Mr. Austin adjourned the meeting at 7:12 PM.

END OF MINUTES