

Adams County Board of Health

Minutes

October 26, 2020

The Adams County Board of Health held their regular meeting via Zoom on October 26, 2020.

The following members were present:

Richard Wright, DDS

Ann Reich, RN, BSN

Tom Miller, MD

Harry Ruth, MD, MHA

Chris Larson

Mark Peter

Jan Poulter, RN

Glori Traeder, MSN, RN, FNP

Others present:

Jerrod Welch, Public Health Director

Cori Moore, Administrative Assistant

The meeting was called to order at 7:02 pm by Glori Traeder.

Motion was made to approve the agenda for October 26, 2020. Motion Carried.

Motion was made by Ann Reich to approve the minutes from the September 10, 2020 meeting. Motion was seconded by Glori Traeder. Motion Carried.

APPROVE FINANCIAL PACKET

Approve Financial Packet: We have made the budgetary adjustments to the previously approved expenses. Most of the budget items are in good order. On the revenue side, state fiscal grants have been paying out steady. SIU is a little behind on dental bills. We are required to by December 30th to spend 50% of our CARES funding for the contact tracing grant.

Motion to approve the financial packet was made by Dr. Wright and seconded by Glori Traeder.

OLD BUISNESS

Jerrod provided an update to the board of where the county stood with COVID numbers. Also discussed was the testing event held at the department and the realized need for additional free testing.

NEW BUISNESS

Parking Lot Bids: The department needs to get the cracks sealed in the parking lot before winter if possible. Triena reached out to three vendors for the parking lot sealing. Bids were reviewed and Motion was made to select Matticks with the clarification on their bid that Duple coat means two coats of sealant and is not a brand. The motion was seconded by Gloria Traeder. Roll call was taken with 8 yes votes, 0 no votes and 1 absent. Motion Passes

Staff Overtime: Staff continues to accrue overtime as it relates to COVID. Motion to approve OT payment as presented was made by Ann Reich and seconded by Chris Larson. Roll call vote was taken with 8 yes votes, 0 no votes and 1 absent. Motion Passes.

Motion to approve additional overtime payment of \$34,000 max by May 31, 2020 as it relates to COVID only and not to exceed what we have budgeted in the grant was made, seconded by Mark Peter. Roll call vote was taken with 8 yes votes, 0 no votes and 1 absent. Motion Passes.

Vacation Payout: Vacation is to be used by December 31st or lost. It must be booked by November 30th. There is currently time on the books that the staff could not take because of staffing issues with COIVD. They have been taking some time but it has been very limited. This is time due to employees. Discussion about a rollover versus payout was had and the decision was made that it was in the best interest to pay out. Motion was made to make a onetime vacation payout by December 15th, with the understanding that this will not set any precedent for future payout was made by Ann Reich and seconded by Chris Larson. Roll call was taken with 8 yes votes, 2 no votes and 1 absent.

Holidays 2021: The 2021 holiday schedule was presented with the health department will have the same holidays as they traditionally have had. Motion to approve the Holiday schedule for 2021 was made by Mark Peter and seconded by Ann Reich.

Meetings 2021: Meeting schedule for 2021 was presented with one amendment noted to reflect that the board will meet in person or by zoom. Motion to approve the 2021 meeting schedule was made by Jan Poulter. Motion passes.

BUISNESS REPORTS

Reviewed business reports.