

ADAMS COUNTY BOARD FINANCE COMMITTEE

MINUTES

Monday, November 9, 2020

The Adams County Board Finance Committee held their regular meeting in the ROE Conference room at 507 Vermont Street, Quincy, Illinois, November 9, 2020.

The following members were present:

Bret Austin, Chairman
David Hoskins
Matt Obert
Dr. Robert Reich

Others present:

Kent Snider
Sue Hester
Ryan Niekamp
Gary Farha
Anthony Foster
Bryden Cory
Todd Eyer
Jessica Douglas

The meeting was called to order at 6:00 p.m. by Bret Austin.

Mr. Hoskins made a motion to approve the October 12, 2020 meeting minutes. Mr. Hoskins seconded the motion. The minutes were approved.

The committee reviewed bills and stamped as "Checked."

Resolutions

- a. Tax Sale Resolution – Parcel# 01-0-0542-000-00 located in the Clayton Township
- b. Tax Sale Resolution – Parcel# 02-0-0703-001-00 located in the Northeast Township
- c. Tax Sale Resolution – Parcel# 09-0-1054-001-00 located in the Ursa Township
- d. Tax Sale Resolution – Parcel# 18-0-0878-000-00 located in the Payson Township
- e. Tax Sale Resolution – Parcel# 21-0-0420-000-00 located in the Fall Creek Township
- f. Tax Sale Resolution – Parcel# 21-0-0473-000-00 located in the Fall Creek Township
- g. Tax Sale Resolution – Parcel# 23-1-0893-000-00 located in the Quincy Township
- h. Tax Sale Resolution – Parcel# 23-1-0986-000-00 located in the Quincy Township
- i. Tax Sale Resolution – Parcel# 23-4-0536-000-00 located in the Quincy Township
- j. Tax Sale Resolution – Parcel# 23-4-0571-000-00 located in the Quincy Township
- k. Tax Sale Resolution – Parcel# 23-4-0972-000-00 located in the Quincy Township
- l. Tax Sale Resolution – Parcel# 23-4-1176-000-00 located in the Quincy Township
- m. Tax Sale Resolution – Parcel# 23-5-0504-000-00 located in the Quincy Township
- n. Tax Sale Resolution – Parcel# 23-5-0910-000-00 located in the Quincy Township
- o. Tax Sale Resolution – Parcel# 23-5-0987-000-00 located in the Quincy Township
- p. Tax Sale Resolution – Parcel# 23-5-1027-001-00 located in the Quincy Township
- q. Tax Sale Resolution – Parcel# 23-5-1135-000-00 located in the Quincy Township

- r. Tax Sale Resolution – Parcel# 23-7-0010-000-00 located in the Quincy Township
- s. Tax Sale Resolution – Parcel# 23-7-0823-000-00 located in the Quincy Township
- t. Tax Sale Resolution – Parcel# 23-5-0860-000-00 located in the Quincy Township
- u. Tax Sale Resolution – Parcel# 21-0-0439-000-00 located in the Fall Creek Township
- v. Tax Sale Resolution – Parcel# 01-0-0684-000-00 located in the Clayton Township
- w. Tax Sale Resolution – Parcel# 20-0-0626-009-00 located in the Melrose Township

Mr. Obert made a motion to approve the tax sale resolutions a-w. Mr. Hoskins seconded the motion. The motion carries.

Fund Appropriation

i. Additional Fund Appropriation from Bryden Cory, Treasurer – in the amount of \$149,911.01 from revenue account line 001-001-4991 – Transfer from Working Cash Fund – for a revised budget amount of \$149,911.01 and \$149,911.01 from expense line item 003-001-5995 – Transfer to County General – for a revised budget amount of \$149,911.01.

Mr. Hoskins made a motion to approve the additional fund appropriation contingent to move funds to general and abolish the fund. Dr. Reich seconded the motion. The motion carries.

ii. Additional Fund Appropriation from James Frankenhoff – County Engineer – in the amount of \$5,000.00 from revenue account line 504-501-4730 – Flood Control – Revenue – Payments, Federal – for a revised budget amount of \$30,000.00 and \$5,000.00 from expense account line 504-501-5713 – Flood Control Fund – All Expenses – for a revised budget amount of \$30,000.00.

iii. Additional Fund Appropriation from James Frankenhoff – County Engineer – in the amount of \$350,000.00 from revenue account line 511-501-4630 – Count MFT Fund – Revenue – Payments, State – for a revised budget amount of \$1,680,000.00 and \$30,000.00 from expense account line 511-501-5105 – County MFT Fund – Salaries – Engineering Staff – for a revised budget amount of \$50,000.00, and \$25,000.00 from expense account line 511-501-5110 – County MFT Fund – Salaries – Maintenance Staff – for a revised budget amount of \$465,000.00, and \$295,000.00 from expense account line 511-501-5767 – County MFT Fund – Road & Bridge Construction – for a revised budget amount of \$895,000.00.

iv. Additional Fund Appropriation from James Frankenhoff – County Engineer – in the amount of \$400,000.00 from revenue account line 521-501-4630 – Township MFT Fund Revenue – Payment, State – for a revised budget amount of \$2,055,000.00 and \$400,000.00 from expense account 521-501-5713 – Township MFT Fund Distributions – Motor Fuel Tax – for a revised budget amount of \$2,100,000.00.

v. Additional Fund Appropriation from James Frankenhoff – County Engineer – in the amount of \$20,000.00 from revenue account line 522-501-4240 – Road District Revenue – Revenue – Payments, Townships – for a revised budget amount of \$173,000.00 and \$20,000.00 from expense account line 522-501-5105 – Road District Revolving - Salaries Engineering Staff – for a revised budget amount of \$120,000.00.

Mr. Obert made a motion to approve the additional fund appropriations from Highway as stated. Mr. Hoskins seconded the motion. The motion carries.

vi. Additional Fund Appropriation from Rich Wagner – Sheriff – in the amount of \$22,000.00 to expense account 235-231-5713 – Vehicle Expense – for a revised budget amount of \$26,000.00.

Mr. Hoskins made a motion to approve the additional fund appropriations from Sheriff as stated. Mr. Obert seconded the motion. The motion carries.

vii. Additional Fund Appropriation from Bryden Cory – Treasurer – in the amount of \$40,000.00 to expense account 945-999-5915 – Distributions – Child Advocacy – for a revised budget amount of \$40,000.00

Mr. Obert made a motion to approve the additional fund appropriations from Treasurer. Dr. Reich seconded the motion. The motion carries.

viii. Additional Fund Appropriation from Bryden Cory – Treasurer – in the amount of \$10,000.00 to revenue account 001-001-4178 – County General: Tax – Cannabis Use Tax – for a revised budget amount of \$10,000.00 and \$60,000.00 to revenue account line 001-001-4195 – County General: Tax – Cannabis Sales Tax – for a revised budget amount of \$60,000.00.

Mr. Hoskins made a motion to approve the additional fund appropriations from Treasurer. Mr. Obert seconded the motion. The motion carries.

ix. Additional Fund Appropriation from Bryden Cory – Treasurer – in the amount of \$4,000,000.00 from revenue account line 001-001-4510 – Tax Anticipation Loan Proceeds – for a revised budget amount of \$4,000,000.00 and \$4,000,000.00 to expense account line 001-001-5890 – Tax Anticipation Loan Repayment – Principal – for a revised budget of \$4,000,000.00.

Dr. Reich made a motion to approve the additional fund appropriations from Treasurer at the revised amount of \$2,000,000 and not \$4,000,000. Mr. Obert seconded the motion. The motion carries.

x. Additional Fund Appropriation from Bryden Cory – Treasurer – in the amount of \$10,000.00 to expense account line 001-001-5891 – Tax Anticipation Loan Repayment – Interest – for a revised budget amount of \$10,000.00.

Mr. Obert made a motion to approve the additional fund appropriations from Treasurer. Mr. Hoskins seconded the motion. The motion carries.

Transfer of Budget Appropriation

i. Transfer of Fund Appropriation from James Frankenhoff – County Engineer – in the amount of \$8,000.00 from account line 501-501-5115 – County Highway Fund Salary – Office Staff – for a revised budget amount of \$32,000.00 and \$8,000.00 to account line 501-501-5100 – County Highway Fund Salary – County Engineer – for a revised budget amount of \$139,000.00 and \$20,000.00 from account line 501-501-5506 – County Highway Fund Maintenance Building & Grounds – for a revised budget amount of \$30,000.00 and \$20,000.00 to account line 501-501-5105 – County Highway Fund Salary – Engineering Staff – for a revised budget amount of \$130,000.00.

ii. Transfer of Budget Appropriation from James Frankenhoff – County Engineer – in the amount of \$35,000.00 from account line 501-501-5665 – County Highway Fund Vehicle Fuel & Oil – for a revised budget amount of \$245,000.00 and \$65,000.00 from account line 501-501-5770 – County Highway Fund Road & Bridge Maintenance – for a revised budget amount of \$105,000.00 and \$100,000.00 to account line 501-501-5850 – County Highway Fund Other Machinery – for a revised budget amount of \$405,000.00.

iii. Transfer of Budget Appropriation from James Frankenhoff – County Engineer – in the amount of \$7,000.00 from account line 505-501-5519 – GIS Fund – Maintenance GIS Software / Hardware – for a revised budget amount of \$23,000.00 and \$3,000.00 to account line item 505-501-5105 – GIS Fund Salary – for a revised budget

amount of \$61,000.00 and \$4,000.00 to account line item 505-501-5519 – GIS Fund Web Page – for a revised budget amount of \$4,125.00.

Mr. Hoskins made a motion to approve the transfers of budget appropriations. Dr. Reich seconded the motion. The motion carries.

iv. Transfer of Budget Appropriations from Bryden Cory – Treasurer – in the amount of \$235.00 from account line 001-141-5735 – County Treasurer: Mileage – for a revised budget amount of \$65.00 and \$235.00 to account line 001-141-5650 – County Treasurer: Office Supplies – for a revised budget amount of \$365.00.

Mr. Oberts made a motion to approve the transfer of budget appropriation. Dr. Reich seconded the motion. The motion carries.

Budget

Mr. Austin shared that the FY2020-2021 levy is flat. The finance committee accomplished several wins this year including solving the ambulance deficit that had been building. He did warn that the County may need a cash flow loan one more year, but hopefully by next year a 2-month reserve will be built and that won't be needed. Those are goals that will be set for next year's budget.

Mr. Hoskins reported that property & casualty increased by 10%, and the county's loss ratio for workers comp is #6 with on the CIRMA policy. The county should look into occupational health training for the departments that are seeing the most claims.

Mr. Hoskins made a motion to adjourn the meeting. Mr. Obert seconded the motion. Mr. Austin adjourned the meeting at 7:18 p.m.

Minutes submitted by: Sue Hester, Director of Administrative Services, Adams County Board