Kent Snider, Chairman

507 Vermont Street Quincy, IL 62301

### **ADAMS COUNTY BOARD**

**COUNTY BOARD MEETING** 

**September 15, 2020** 

7 P.M.

# PROCEEDINGS OF THE COUNTY BOARD ADAMS COUNTY, ILLINOIS

## COUNTY OF ADAMS ) STATE OF ILLINOIS )

The County Board of Adams County, Illinois met at the Courthouse, Quincy, Illinois, on Tuesday, September 15, 2020 at 7:00 P.M., pursuant to recess.

PRESENT: Kent Snider, Chairman

Ryan Niekamp, County Clerk

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Mr. Matt Obert gave the invocation which was followed by the Pledge of Allegiance to the flag of the United States of America.

Chairman Snider called the meeting to order.

The County Clerk called the role and the following members were present: Mark Peter, Matt Obert, Robert Reich, John Brady, Seldon Totsch, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Rebecca Weed, Barbara Fletcher, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Raquel Piazza, Taylor Rakers, Barney Bier and Kent Snider.

Total Present: 21 Absent: 0

Chairman Snider declared a quorum present.

Officeholders, department heads, and/or their representatives also present were: Lori Geschwandner-Circuit Clerk, Anthony Foster- Director of Court Services, John Myers-Adams County Coroner, John Simon-EMA & Ambulance Director, Jim Frankenhoff-County Engineer, Rich Wagner from the Sheriff's Department, Sue Hester- County Board Director of Administrator Services.

Marcel Wagner from GREDF was present to give the following update to the board: December, GREDF revised plan to have bigger focus on work force. Build and attract. Adapted and worked hard on core missions. Actively working with Adams County Together to help he community weather this pandemic. Work force, existing business retention, attraction of new businesses. Transitioned from face to face to virtual platform. Working with employment security on virtual job fairs which will be done online. Companies want to hire. Shortage in manufacturing and logistic industries. Started "Girls Rule the World". At-risk ladies in the community. A speaker spoke to teen moms. Helping the people in our community to understand they can develop skills and take leadership. Town-Attraction- Bigger cities are losing populations. Worked with Whig for geofencing

COUNTY BOARD, ADAMS COUNTY, ILLINOIS

program. Avance USA Consulting- Working with people from Puerto Rico to come to work in this country. We are meeting with them for businesses here that want to recruit. Pilot program that can hopefully expand to other companies.

Business retention- Check in with companies to see what we can do to help them. Company 6 million investment with 22 new jobs. 60,000 square foot expansion 10-15 new jobs. Competing with site in Omaha for this site.

Business Attraction- We have workforce shortage but still working on this. We are one of the final sites on for a business. We will be in strong consideration. Consolidated Logistics – largest barge carrier in US- worked to sign lease. They will begin moving steel. Could be a great advantage for us if we can get in on this. Have to have a 3<sup>rd</sup> party company for that.

GREDF has a great team that has been working hard.

Goal to build more homes and build the community

Mr. Austin moved to approve the minutes of the August 11<sup>th</sup>, 2020 county board meeting as printed and distributed.

Mr. Brady seconded the motion.

Motion to approve the minutes of the August 11, 2020 meeting as printed was adopted.

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# Transportation, Building & Technology

# **Committee Report (Mr. Post)**

<u>Bills</u> – The committee met on September 15, 2020 at 6:00 to review the bills for the Highway Department, the Maintenance Department, and the Technology Department. All of the bills were in order.

#### Reports

County engineer, Jim Frankenhoff, reported to the committee that they were finishing a lot of summer maintenance projects. The 30<sup>th</sup> street project started that day. He reported they had a very productive summer.

The IT department reported to the committee that things were moving along good for the time being.

John Simon, Director of EMS, had given the committee a presentation. Mr. Bellis recapped the presentation for the board staying they spoke about COVID related things and a building the department needed to store equipment. They have an opportunity to build this new building with a grant. The committee gave Mr. Simon the okay to get a 30 by 150 feet building. There will be no additional expense to the county. It should be done by December 31st.

Mr. Obert asked where the building will be.

Mr. Bellis stated it would be right behind the highway maintenance department.

Mr. Reich asked if we had a contractor.

Mr. Bellis stated they had a bid and the bidder thinks they can have it done by December 31st.

Mr. Obert made a resolution to allow the chairman to sign off on all things related to this project.

Mr. Bellis seconded the motion.

The motion was approved.

The committee's next meeting is scheduled for October 13<sup>th</sup>, 2020.

# Legislative & Judicial

## Committee Report (Mr.Bier)

<u>Bills</u> – The committee met on September 1<sup>st</sup>, 2020 to review the bills from the circuit Clerk, Juvenile Detention Center, Probation Department, Public Defender, State's Attorney, and the Supervisor of Assessments. All of the bills were in order.

#### Reports-

Public Defender, Todd Nelson spoke about his monthly report. The committee reviewed its contents and got an explanation on some things from the report. The committee might want that in the future minutes under monthly reports.

States Attorney Gary Farha explained to the committee that he is working on new software for the office.

#### Appointments-

The following appointments were approved together:

- a. Re-Appointment of David Schaffer for the Indian Grave Drainage District for a three-year term commencing the first Tuesday of September 2020 until the first Tuesday of September 2023.
- b. Re-Appointment of Gary L. Hillebrenner for the Quincy Drainage and Levee District for a three-year term commencing the first Tuesday of September 2020 until the first Tuesday of September 2023.

Mr. Bier made a motion to approve the appointments.

Mr. Reich seconded the motion.

The appointments were approved.

Mr. Bier told the board that there is litigation in Sangamon County regarding November 3<sup>rd</sup> and that there is a hearing scheduled for October 15<sup>th</sup>.

The committee's next meeting is scheduled for October 6<sup>th</sup>, 2020.

COUNTY BOARD, ADAMS COUNTY, ILLINOIS

# Public Health & Safety

### Committee Report (Mr. Peter)

<u>Bills</u> – The committee met on August 18<sup>th</sup>, 2020 and reviewed the bills for the Sheriff's Office, Coroner's Office, Emergency Management Agency and Animal Control. All of the bills were in order.

#### Reports-

During the committee's meeting, the following reports were given:

Mr. John Simon, director of Emergency Management gave this report: Covid-19 disease prevalence is stable. The numbers are not increasing exponentially. There are between 140 and 150 active cases today. The Covid-19 relief money is beginning to come in. There is about 4 million in relief funds in 6 different pots of money. They are awaiting the beginning of school to see what that does to the number of Covid cases. They expect to close out the Flood of 2019 in the next month. Representatives from Adams, Pike and Calhoun Counties to meet with Representative Davis regarding the Sny Levee District. It has been an unusually long time to close out the Flood monies, but they hope to have it completed by the end of the fiscal year so that nothing is carried over into fiscal year 2021.

Coroner, John Myers, gave this report: There were 71 reported deaths, 4 autopsies, 1 unclaimed/indigent cremation and 26 cremation permits issued in the month of July 2020.

Rich Wagner, Chief Deputy Sheriff gave this report: The current jail population is 119. On August 5th and 6th they transported 32 inmates sentenced to the DOC to Graham Correctional Facility. On both days they were turned away and they refused to take out inmates. The Sheriff's Department is working with the Illinois Sheriff's Association to come up with a solution to make the DOC change their current policy on accepting inmates during the Covid-19 time. The jail has only had one inmate test positive for Covid-19. The inmate is set to come off quarantine any day now (as of August 18) and was doing well. All corrections staff except for one that either suspected or tested positive for Covid-19 are back to work and doing well. They had a labor meeting scheduled with the corrections sergeants that week over staffing concerns in the new jail. Deputies Logan Peter and John Schone have completed their field training and are now working patrol duties on their own.

The committee's next meeting is scheduled for Tuesday, September 15, 2020 at 6:30 PM.

# Finance

# Committee Report (Mr. Austin)

<u>Bills</u> – The committee met on September 14, 2020 to review the bills. All of the bills were in order.

#### Report-

Representatives from RSVP, Two Rivers and GREDF were present at the committee meeting to give updates.

#### Resolution –

a. Tax Sale Resolution – Parcel# 16-0-0551-000-00 located in the Gilmer Township (Attachment A-1)

Mr. Austin made a motion to approve the resolution.

Mr. Rakers seconded the motion.

A roll call vote was taken to approve the tax sale resolution. The following members were in favor: : Mark Peter, Matt Obert, Robert Reich, John Brady, Seldon Totsch, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Rebecca Weed, Barbara Fletcher, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Raquel Piazza, Taylor Rakers, Barney Bier and Kent Snider.

Total in Favor: 21 Total Against: 0

The tax sale resolution was approved.

b. Reclassification of Expense and Revenue Entry – Adams County Health Department

Mr. Austin made a motion to approve the resolution.

Mr. Hoskins seconded the motion.

Mr. Austin explained that the Health Department received over \$700,000 from federal cares act money. They started distributing into things we thought we could use it for. They will classify the money to one spot and then distribute from there. They are reclassifying all of that into a new budget line-item. The county will pay for things from there. There are concerns about money getting reimbursed.

A roll call vote was taken to approve the resolution. The following members were in favor: : Mark Peter, Matt Obert, Robert Reich, John Brady, Seldon Totsch, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Rebecca Weed, Barbara Fletcher, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Raquel Piazza, Taylor Rakers, Barney Bier and Kent Snider.

Total in Favor: 21 Total Against: 0

The resolution was approved.

#### Finance-

a. Transfer of Budget Appropriation – From Aaron Arnold – Juvenile Detention Center – a transfer of \$56,750.00 from line item 001-001-59999 County General Administration - Contingency for a revised budgeted amount of \$43,250.00 and an increase of \$56,750.00 to expense account 001-321-5506 Maintenance – JDC Building for a new budget amount of \$81,750.00. (Attachment A-2)

Mr. Austin made a motion to approve the transfer of budget appropriation.

Mr. Rakers seconded the motion.

Mr. Austin explained that this is for a generator for the Juvenile Detention Center that was approved through committee. This just gets the money into the area on the budget.

A roll call vote was taken to approve the transfer of budget appropriation. The following members were in favor: : Mark Peter, Matt Obert, Robert Reich, John Brady, Seldon Totsch, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Rebecca Weed, Barbara Fletcher, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Raquel Piazza, Taylor Rakers, Barney Bier and Kent Snider.

Total in Favor: 21 Total Against: 0

The transfer of budget appropriation was approved.

b. Transfer of Budget Appropriation – From Brian VonderHaar – Sheriff – a transfer of \$35,000 from line item 001-001-5999 County General Administration - Contingency for a revised budgeted amount of \$1,500.00 and an increase of \$35,000.00 from line item 001-002-5873 sheriff Vehicles for a revised budgeted amount of \$175,000.00. (Attachment A-3)

Mr. Austin made a motion to approve the transfer of budget appropriation.

Mr. Peter seconded the motion.

Mr. Austin explained that this is for the final total on the last of the car purchases. They didn't know if we would have the money in the accounts to get the last car. He stated that the Sheriff did a great job getting money from other parts to make this happen. This moves from contingency to where he can pay the bill.

A roll call vote was taken to approve the transfer of budget appropriation. The following members were in favor: : Mark Peter, Matt Obert, Robert Reich, John Brady, Seldon Totsch, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Rebecca Weed, Barbara

Fletcher, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Raquel Piazza, Taylor Rakers, Barney Bier and Kent Snider.

Total in Favor: 21 Total Against: 0

The transfer of budget appropriation was approved

c. Additional Fund Appropriation – From Bryden Cory, Treasurer – a transfer of \$20,000.00 from revenue line item 722-001-4610 – Small Business Stabilization Program— for a revised budget amount of \$20,000.00 and a transfer of \$20,000.00 from expense line item 722-001-5990 – Small Business Stabilization Program for a revised budgeted amount of \$20,000.00. (Attachment A-4)

Mr. Austin made a motion to approve the additional fund appropriation.

Mr. Obert seconded the motion.

Mr. Austin explained that this is the DCEO-led state program for business relief. The county will write a check from this account to the company that receives the loan. The first one was approved for their money. He stated they will get the numbers for the accounts and that this is budget-neutral.

A roll call vote was taken to approve the additional fund appropriation. The following members were in favor: : Mark Peter, Matt Obert, Robert Reich, John Brady, Seldon Totsch, Les Post, Theresa Bockhold, Joe Zanger, David Hoskins, Todd Duesterhaus, Bret Austin, Steven Demoss, Rebecca Weed, Barbara Fletcher, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Raquel Piazza, Taylor Rakers, Barney Bier and Kent Snider.

Total in Favor: 21 Total Against: 0

The transfer of additional fund appropriation was approved

#### Budget/Levy-

Mr. Austin gave this update on the budget and levy process: All of the meetings have been done with department heads. The committee got through that very quickly. We have a good system for doing those. We will work through those department budgets to go back and ask more questions. We are going to go through the project of doing the 5% truth in taxation process. It does not mean we are going to do that, it just covers us and helps us have options. Going over this, we are very close to having a zero-tax levy raise. No promises, but we might find ourselves in a much better spot than we thought we would

be. We are down on fees because of being out of some business, but it is catching back up. Surprisingly, our sales tax numbers aren't down as much as we expected. We can get to a point where the taxpayers see a levy rate that does not go up.

#### Insurance

Dave Hoskins stated that the county is facing a large percentage of increase as of now for the county's health insurance. He stated they have been looking at a way to potentially make that increase only 8% by doing a slight increase of deductibles to employees, but that won't be a popular option.

Mr. Austin stated we will keep communications going every year. He stated Mr. Hoskins has also been working a lot through CIRMA for our insurance.

Mr. Obert stated he has stated concerns with the ambulance department in regards to revenue. He stated that Mr. Simon and the ambulance department has been doing a much better job to be where we need to be and praised them for that.

Mr. Austin stated the number at the end of August was good. It has been a huge component to this budget.

Mr. Snider stated he was also going to mention this and was glad Mr. Obert did.

The committee's next meeting will be October 12<sup>th,</sup> 2020.

# **Executive Committee**

# Committee Report: Mr. Austin

#### 1) Resolution/Action

#### a. DEVNET contract

Mr. Austin stated that this program is the backbone of our property parcels and is used in multiple offices for taxes.

Mr. Niekamp stated it would be 3 year contract with a slight increase. The county will pay quarterly the amount of \$11,576.25. He stated DEVNET has worked very well for us in the past.

Mr. Austin stated that they have been looking at bidding things out to make sure we are getting competitive pricing. DEVNET has been with the county for a long

time and they look to continue with them. This type of software doesn't have a lot of companies that carry it.

- b. Cure Certification Ordinance Number 2020-09-001-024 An Ordinance Approving and Authorizing the Execution and Delivery of Local CURE Program Financial Support Conditions and Certifications. (Attachment B-1)
- Mr. Austin made a motion to approve the ordinance.
- Mr. Post seconded the motion.
- Mr. Austin explained this is a catch-all ordinance basically saying we are allowing the receipt of this money and that we are going to authorize giving money out to different departments. We didn't think it was necessary, but counties around us and the city passed something similar. It helps track the money we are receiving and getting reimbursed.

The ordinance was approved.

- c. CARES Act Grant & FY21 Postage Grant Agreements County Clerk's Office
- Mr. Niekamp stated these are 2 grants the office got related to COVID elections. He stated they are reimbursable. They have already been allocated to State Board of Elections to be handed out. We need approval for chairman to sign these agreements for us. (Attachment B-2 & B-3)
- Mr. Peter made a motion to approve the agreement.
- Mr. Demoss seconded the motion.

The agreement was approved.

# **New Business**

- Approval of Board member Travel Vouchers \$69.00 to Seldon Totsch for travel to the August 18<sup>th</sup> committee meeting and the September 15<sup>th</sup> county board meeting for a total of 120 miles. (Attachment C-1)
  - Mr. Peter made a motion to approve the travel vouchers.

    COUNTY BOARD. ADAMS COUNTY. ILLINOIS

Mr. Bier seconded the motion.

A roll call vote was taken to approve the travel voucher. Those in favor were: Mark Peter, Matt Obert, Robert Reich, John Brady, Seldon Totsch, Les Post, Theresa Bockhold, Joe Zanger, Todd Duesterhaus, Steven Demoss, Rebecca Weed, Barbara Fletcher, Ryan Hinkamper, Dave Bellis, Marvin Kerkhoff, Raquel Piazza, Barney Bier and Kent Snider.

Those against were: Dave Hoskins, Bret Austin and Taylor Rakers

Total in Favor: 18 Total Against: 3

The travel voucher was approved

#### 2) Monthly Reports -

The County Clerk had monthly reports from the Supervisor of Assessments/Board of Review, the Probation Department, Juvenile Detention center, The County Clerk & Recorder's office, Treasurer's Office, the Sheriff's Office, Public Defender, and Monthly check register for August 2020, and Funds Summary report for August 2020 including revenue and expenses.

Mr. Zanger made a motion to receive and file the monthly reports with the appropriate committee.

Mr. Rakers seconded the motion.

Motion to receive and file the monthly reports with the appropriate committee adopted.

#### 3) Resignation

a. Adams County Sheriff

The chairman read Mr. VonderHaar's letter of resignation. (Attachment C-2)

The chairman entertained a motion to accept the resignation.

Mr. Obert made a motion to accept the resignation.

Mrs. Weed seconded the motion.

The resignation was accepted.

#### 4) Appointments

a. Adams County Sheriff- Resolution 2020-09-001-024- Appointment of Richard Wagner to Sheriff effective September 25<sup>th</sup>, 2020. (Attachment C-3)

Mr. Obert made a motion to approve the appointment.

Mr. Demoss seconded the motion.

COUNTY BOARD, ADAMS COUNTY, ILLINOIS

The Chairman stated that the Democratic Party endorsed Wagner as well.

The appointment was approved.

The Chairman announced that Anthony Foster is the new director of court services.

# Correspondence

- 1) Ameren-Tree Trimming
  - Mr. Zanger moved to receive and file the correspondence with the appropriate committee.
  - Mr. Obert seconded the motion.

Motion to receive and file the correspondence with the appropriate committee adopted.

- Mr. Austin made a motion to move into executive session.
- Mr. Bier seconded the motion.

The board went into executive session.

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Mr. Austin made a motion to suspend the September 15, 2020 County Board meeting for the purpose of setting the levy.

Mr. Beir Seconded the motion

The September 15, 2020 meeting was suspended until Tuesday, December 8<sup>th</sup>, 2020 for the purpose of setting the levy.

09-20-001

#### RESOLUTION

2016-0088



WHEREAS, The County of Adams, as Trustee for the Taxing Districts therein, has undertaken a program to collect delinquent taxes and to perfect titles to real property in cases in which the taxes on such real property have not been paid, pursuant to 35ILCS 200/21-90, and

WHEREAS, Pursuant to this program, the County of Adams, as Trustee for the Taxing Districts therein, has acquired an interest in the following described real estate:

LOT 5 BLK 12FOWLER S 3/4 LOT 5

PERMANENT PARCEL NUMBER: 16-0-0551-000-00

As described in certificate(s): 2016-0088 sold on October 30, 2017

Commonly known as: 1317 HIGHWAY 24

and it appearing to the Finance Committee that it is in the best interest of the County to dispose of its interest in said property, by a reconveyance, to the owner of a former interest in said property.

WHEREAS, Marion John, For Clinton L John, has paid \$1,089.79 for the full amount of taxes involved and a request for reconveyance has been presented to the Finance Committee and at the same time it having been determined that the County shall receive \$410.50 as a return for its Certificate(s) of Purchase. The County Clerk shall receive \$10.00 for cancellation of Certificate(s) and Clerk Notice Fee, the Tax Liquidation Fund shall receive \$98.52 to reimburse the revolving account the charges advanced from this account, and the Recorder of Deeds shall receive \$71.00 for recording. Marion John, For Clinton L John shall receive \$760.95 for overpayment. The remainder is the amount due the Agent under his contract for services.

WHEREAS, your Finance Committee recommends the adoption of the following resolution:

BE IT RESOLVED BY THE COUNTY BOARD OF ADAMS COUNTY, ILLINOIS, that the Chairman of the Board of Adams County, Illinois, be hereby authorized to execute a deed of conveyance of the County's interest or authorize the cancellation of the appropriate Certificate(s) of Purchase, as the case may be, on the above described real estate for the sum of \$410.50 to be paid to the Treasurer of Adams County, Illinois, to be disbursed according to law. This resolution to be effective for sixty (60) days from this date and any transaction between the above parties not occurring within this period shall be null and void.

ADOPTED by roll call vote this 15<sup>th</sup> day of September , 2020

ATTEST:

CLERK

CLERK

COUNTY BOARD CHAIRMAN

09-20-001

# TRANSFER OF BUDGET APPROPRIATION FY 2019/2020

Name of Department Head requesting budget change: <u>Juvenile Detention Center</u>
Title

WHEREAS, The County Board of Adams County, Illinois, has adopted an Annual Budget for the Fiscal period beginning December 1, 2019 and ending November 30, 2020, and

WHEREAS, it now appears desirable and necessary that certain adjustments be made between Appropriation items in the General Fund in said Annual Appropriation Ordinance,

NOW THEREFORE BE IT RESOLVED by the County Board of Adams County, Illinois, that the amounts herein below set forth be and are hereby transferred from the unexpended balance of certain appropriation items in the General Fund, as contained in said Budget and Appropriation Items within the same Fund, as follows:

AMOUNT	FROM OR TO	APPROPRIATION NUMBER	LINE ITEM DESCRIPTION	REVISED BUDGET
\$56,750	FROM	001-001-5999	County General Admin Contingency	\$43,250
\$56,750	то	001-321-5506	Maintenance - JDC Building	\$81,750

The Revised Appropriation as herein above set forth shall be in full force and effect from and after this date.

ADOPTED BY THE COUNTY BOARD OF ADAMS COUNTY, ILLINOIS, THIS DAY OF September, 2020

Chairman of the Board

County Clerk

# TRANSFER OF BUDGET APPROPRIATION FY 2019/2020

Name of Department Head requesting budget change:	Sheriff
	Title

WHEREAS, The County Board of Adams County, Illinois, has adopted an Annual Budget for the Fiscal period beginning December 1, 2019 and ending November 30, 2020, and

WHEREAS, it now appears desirable and necessary that certain adjustments be made between Appropriation items in the General Fund in said Annual Appropriation Ordinance,

NOW THEREFORE BE IT RESOLVED by the County Board of Adams County, Illinois, that the amounts herein below set forth be and are hereby transferred from the unexpended balance of certain appropriation items in the General Fund, as contained in said Budget and Appropriation Items within the same Fund, as follows:

AMOUNT		APPROPRIATION NUMBER /DESCRIPTION	REVISED BUDGET
\$35,000	From	001-001-5999 Contingency	\$1,500.80
\$35,000	То	001-002-5873	\$175,000.00
		Sheriff Vehicles	

The Revised Appropriation as herein above set forth shall be in full force and effect from and after this date.

ADOPTED BY THE COUNTY BOARD OF ADAMS COUNTY, ILLIMOIS, THIS 15th DAY OF September 2020

County Clerk

hairman of the Board

# ADDITIONAL FUND APPROPRIATION FY 2019/2020

Requested by:		Treasurer Title		
		ms County, Illinois, has adopted an Annu and ending November 30, 2020, and	al Budget for the	
WHEREAS, it now account of said Fiscal		and necessary that certain additions be	made to a fund	
	set forth be hereby	D by the County Board of Adams County added to the revenue and expense of sa		
AMOUNT	APPROPRIATION NUMBER	LINE ITEM DESCRIPTION	REVISED BUDGET	
REVENUE \$20,000 ACCOUNT	XXX-XXX-XXXX	State Business Stabilization Program	\$20,000	
EXPENSE \$20,000 ACCOUNT	xxx-xxx-xxxx	State Business Stabilization Program	\$20,000	
The Revised Apprafter this date.	opriation as herein	above set forth shall be in full force and	effect from and	
ADOPTED BY THE COUNTY BOARD OF ADAMS COUNTY, ILMNOIS, THIS  DAY OF September, 2020.				

Chairman, Adams County Board

OF WWW.



# ORDINANCE NO. 2020-09-001-024 AN ORDINANCE APPROVING AND AUTHORIZING THE EXECUTION AND DELIVERY OF LOCAL CURE PROGRAM FINANCIAL SUPPORT CONDITIONS AND CERTIFICATION

WHEREAS, the County of Adams, ("COUNTY") a body politic and corporate of the state of Illinois, 55 ILCS 5/5-100,1 is a non-home rule unit of local government pursuant to Article VII, § 8 of the 1970 Illinois Constitution; and

WHEREAS, COUNTY is eligible for reimbursement of funds through the Local Coronavirus Urgent Remediation Emergency Support Program (Local CURE Program), 20 ILCS 605/605-1045; and

WHEREAS, the Local CURE Program is funded from financial assistance the State of Illinois received through the U.S. Department of the Treasury's Coronavirus Relief Fund (CFDA No. 21.019) authorized under section 601(a) of the Social Security Act, as added by section 5001 of the Coronavirus Aid, Relief and Economic Security Act, P.L. 116-136 ("CARES Act"); and

WHEREAS, as a local government recipient of financial support through the Local CURE Program, the COUNTY is required to utilize the financial support received from the Illinois Department of Commerce and Economic Opportunity for the specific purposes and in compliance with the terms and certifications of the Local CURE Program; and

WHEREAS, the County Board has determined that it is advisable, necessary, and in the best interest of the COUNTY to enter into the Local CURE Program Financial Support Conditions and Certification ("CERTIFICATION"), attached hereto as EXHIBIT, in order to participate in and receive the funding pursuant to the Local CURE Program.

**NOW, THEREFORE, BE IT ORDAINED** BY THE COUNTY BOARD OF THE COUNTY OF ADAMS AS FOLLOWS:

- **SECTION 1.** Recitals. The foregoing recitals shall be and are hereby incorporated as findings of fact as if said recitals were fully set forth herein.
- **SECTION 2.** Approval. The CERTIFICATION, in substantially the form thereof that has been presented to and is now before the meeting of the County Board at which this Ordinance is adopted, is hereby authorized and approved.
- **SECTION 3. Execution & Delivery.** For and on behalf of the COUNTY, the County Board Chairperson is hereby authorized to execute and deliver the CERTIFICATION in substantially the form of the EXHIBIT appended hereto, and the County Clerk is hereby authorized to attest to the same.



**SECTION 4.** Conflicting Provisions. All ordinances and resolutions, or parts thereof, in conflict with the provisions of this Ordinance are, to the extent of the conflict, expressly superseded on the effective date of this Ordinance.

**SECTION 5.** Severability. If any provision of this Ordinance, or the application of any provision of this Ordinance, is held unconstitutional or otherwise invalid, such occurrence shall not affect other provisions of this Ordinance, or their application, that can be given effect without the unconstitutional or invalid provision or its application. Each unconstitutional or invalid provision, or application of such provision, is severable, unless otherwise provided by this Ordinance.

**SECTION 6.** Effective Date. This Ordinance shall be in full force and effect from and after its passage and approval.

Passed by the County Board th	is 15 day of September, 20
AYES: NAYS: PRESENT: ABSTAIN/ABSENT:	2
Approved this 15 <sup>±</sup> day	of September ,2000.
ATTEST COUNTY CLERK	SEAL

FOF ILLINGO



# Illinois State Board of Elections Acceptance Agreement

#### **CARES ACT Grant**

You are receiving this CARES Act Grant pursuant to Section 101 of the Help America Vote Act of 2002, ("HAVA") (P.L.107-252) (CFDA 90.404). Generally stated, the purpose of this grant is to prevent, prepare for, and respond to coronavirus, domestically or internationally, for the 2020 Federal election cycle. Your election jurisdiction, **Adams County** ("Election Authority"), will receive the amount of **\$94,014.20**, which will be distributed in a lump sum payment unless you request to receive funds in smaller portions.

The State Board of Elections and you, the Election Authority, have responsibilities under HAVA both as to spending the grant for its intended purposes and tracking grant expenditures in accordance with applicable State and Federal laws and regulations. By accepting this grant, you agree to document all expenditures for audit purposes in accordance with generally accepted auditing standards, Federal Single Audit requirements, and any specific additional provisions contained in HAVA (42 U.S.C. § 15542). You must keep all expenditure documentation and receipts in your records until you are notified by the State Board of Elections to dispose of them. Furthermore, you agree to provide all documentation (i.e., receipts, invoices, copies of checks) applicable to activity under this grant program to the State Board of Elections or other auditing entity upon request.

Under no circumstances is this grant money to be supplanted into the county's election budget by the County Board or the Board of Election Commissioners. These grant funds must be kept separate and segregated. These funds may not be used in any way in a private residence. For example, they may not be used to make permanent improvements to the building(s) or property of a private residence. These grant funds may be used only to make improvements to publicly owned buildings and/or property. Furthermore, purchases made with this grant shall become the responsibility and property of the Election Authority, or to whom the assignment of any permanent property is made by the Election Authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the Election Authority. The Election Authority must follow the federal equipment management requirements included in 41 CFR 105-71.132 and maintain adequate records of equipment purchased with HAVA funds. Likewise, the Election Authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections.

As a condition of receipt of this grant, the Election Authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105). There are certain federal financial controls applicable to this grant. According to the regulations of the U.S. Treasury, recipients of Federal monies (State governments) that pass the funds on to sub-recipients in advance (Local governments) must ensure that only those monies determined necessary for immediate cash needs are advanced (34 CFR 80.20). The State Auditor General has interpreted 'immediate cash needs' as receiving advance funds 30 days or less from the expected date of paying the sub-recipient's vendors. Please submit only when you are ready to pay your vendors for qualifying expenses under this Program within the timelines given above. Therefore, the grant may be applied toward any expenditures meeting the above criteria made between May 1, 2020 and December 31, 2020.

The Election Authority agrees to indemnify and hold the State Board of Elections harmless against any claims brought against it by the Comptroller General or other agency of the federal government, for reimbursement of the grant funds in the event that the Election Authority is found liable for misapplication, misuse, or misappropriation of funds.

The Election Authority agrees that it will not purchase goods/services with HAVA funds with any party which is debarred or suspended or is otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549. These can be found on the Excluded Parties List System located at <a href="www.gsa.gov">www.gsa.gov</a> (http://www.gsa.gov/Portal/gsa/ep/contentView.do?contentType=GSA BASIC&contentId=19944 &noc=T)

The Election Authority will follow the Lobbying certification as required by Section 1352, Title 31 of the U.S. Code. The recipient certifies that: (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement; and (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form – LLL, "Disclosure of Lobbying Activities."

THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.

Election authorities that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the State Board of Elections for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the State Board of Elections within 30 days of receipt of notice from SBE. Such interest payment shall be identified separately from any grant returns or other refunds.

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above. For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if

received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

In addition, you understand and accept that no additional HAVA CARES Act related funds will be forthcoming, or in the alternative, that additional grant funds may be reduced by the amount of any outstanding funds owed to the State Board of Elections, until the terms of those agreements are satisfied and any unspent or unaccounted for funds are returned with interest as indicated above.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

Chair of County Board of Board of Election Commission Authorized Agent	Election Authority Authorized Agent (County Clerk or Director of Election Commission)
Signature	Signature 1 Mu & TOX
Printed Name C. KINSHINGA	Printed Name RYAN A. NIEKAMP
Date <u>September</u> 15, 2020	Date September 15, 2020
Illinois State Board of Elections	
Signature	
Printed Name <u>Steven S. Sandvoss, Executive</u> <u>Director</u>	
Date	



#### Illinois State Board of Elections FY21 Postage Grant Acceptance Agreement



You are receiving a grant from the Illinois State Board of Elections. Generally stated; the purpose of this grant is to assist in preparing for and responding to increased costs for mailings due to coronavirus for the November 2020 General Election. Specifically, this grant is be used for postage costs related to:

- Mailings required by Public Act 101-641 and Public Act 101-642
- Postage on Vote by Mail Ballots
- Return postage on Vote by Mail Ballots
- Other mailed communications related to voting by mail
- Notifying the public of changes to procedures on Election Day due to the coronavirus pandemic

Your election jurisdiction received previous information regarding the amount your jurisdiction is entitled to, which will be distributed in a lump sum payment after the Illinois State Board of Elections has received copies of all current documented postage related expenditures. It is important to note that only documented expenditures and/or obligations to expend are eligible for reimbursement. Your election jurisdiction, Adams County, is eligible to receive an amount of \$31,938.72, which will be distributed in a lump sum payment. If your expenses exceed this amount, you will not be reimbursed for excess expenses.

The State Board of Elections and you, the Election Authority, have responsibilities both as to spending the monies for the intended purposes and tracking expenditures not previously covered or reimbursed by the HAVA election security, CARES Act or IVRS Grant or other grant monies. By accepting this money, you agree to send copies of all documented expenditures <u>and/or obligations to expend</u> for audit purposes in accordance with generally accepted auditing standards.

Purchases made from this fund shall become the responsibility and property of the Election Authority, not the State Board of Elections. All property control and custody responsibilities will be assumed by the Election Authority. Likewise, the Election Authority agrees that all future costs related to maintenance, repairs, and upgrades to equipment or property purchased with these grant funds shall be the sole responsibility of the Election Authority, not the State Board of Elections. Therefore, the grant may be applied toward any expenditure meeting the above criteria made July 1, 2020 through December 31, 2020.

As a condition of receipt of this grant, the Election Authority agrees to comply with the provisions of the Business Enterprise for Minorities, Females, and Persons with Disabilities Act (30 ILCS 575/) and the equal employment practices of the Illinois Human Rights Act (775 ILCS 5/2-105).

THIS GRANT IS SUBJECT TO THE ILLINOIS GRANT FUNDS RECOVERY ACT (30 ILCS 705/1, et seq.). THEREFORE, ANY UNSPENT PORTION OF THE GRANT THAT REMAINS AFTER 30 DAYS MUST BE RETURNED WITH INTEREST TO THE STATE BOARD OF ELECTIONS IMMEDIATELY. ANY MISSPENT OR IMPROPERLY HELD GRANT FUNDS ARE SUBJECT TO RECOVERY BY THE STATE BOARD OF ELECTIONS.

Election authorities that fail to pay their vendors for qualifying expenses within the 30-day time period as specified by the terms of this Agreement and underlying federal rule shall become liable to the State Board of Elections for interest penalties for failing to meet the 30-day interval (unless the applicable grant amount, or any unused portion thereof, is returned to the State before the 30-day period has elapsed). An election authority failing to meet this 30-day requirement will be liable for interest at the rate applicable to the State's payments to its vendors under the terms of the State Prompt Payment Act (30ILCS 540). The interest calculation for this mandatory reimbursement is based on the historical interest rates earned by the State HAVA fund and paid by the State Treasurer during the specific time periods the money was improperly held by the local jurisdiction. The election authority assessed this interest penalty must remit the penalty amount to the State Board of Elections within 30 days of receipt of notice from SBE. Such interest payment shall be identified separately from any grant returns or other refunds.

#### FY21 Postage Grant Acceptance Agreement

By signing this document, you certify that you agree to use the grant funds provided for the purposes articulated above and certify that you understand and agree to the record keeping and documentation requirements set forth above. Further, you certify that you will return to the SBE any of the unspent funds remaining within thirty days after receipt of such funds as noted above. For purposes of this paragraph, the unspent funds shall be considered timely returned if it is actually received in either of the SBE offices (Chicago or Springfield) within 30 days of receipt or, if received beyond such 30-day period, the envelope containing the unspent funds is postmarked within such 30-day period. If the postmark on the envelope containing the unspent funds is missing or illegible, the return of the unspent funds will be considered timely if such envelope is received by the SBE no later than 5 business days following the end of such 30-day period.

Any violations of this agreement may be reported to appropriate legal authorities for review and appropriate action.

Chair of County Board	Election Authority Authorized Agent
Board of Election Commissioners Authorized Agent	/ Ith
Signature	Signature 1 / W
Printed Name C. Sert Smoke	Printed Name Ryan A. WIEKAMP
Date September 15, 2000	Date September 15, 2020
Illinois State Board of Elections	
Signature	
Printed Name Steven S. Sandvoss, Executive Director	
Date	

## **COUNTY OF ADAMS**

Travel Voucher

Vendor # Name: Sellan Hysch Title or Office: Alams County Board  Purpose: M+95  Travel Date(s): 8/18 Committee M+9, 9/15 Dlams Co. Board  Origin: 575 Destination:  Mileage* 120 X \$0.35 = \$0.00 69.00  Transportation (airfare, etc)** Lodging**  Meals**  Registration Fees**  Other Costs**  Total Reimbursement Requested***  Total Reimbursement Requested***  Total Reimbursement Requested***  Total Expense \$0.00 69.00  Accounting Expense Codes  Total Expense \$0.00 69.00  Accounting Expense Codes  AMOUNT  Requestor's Signature  Date  Date	Vendor #,	,	21	/	Jan & Rome	
Travel Date(s): S/JS Committee M/9, 9/15 Alams Co. Board  Origin:	Name: Allon HISC	Title o	r Office: 📝 🖟 🖟	ms	county Sou	v ·
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Requestor's Signature Date Approved by Date	Sole DOTATALI	9/15/20	County 1	30ard	9-15-2020	
	Requestor's Signature	Date	Approved by		Date	

Refer to the Adams County Code, Section 1-11-1 for all reimbursement rules and regulations.

Colored which appears the total proper levels were those for the co

<sup>\*</sup> The mileage reimbursement rate is \$0.35 per mile unless a different rate is either authorized by your department or is directed by other agreements. Confirm the correct rate with your department head. If claiming mileage for local travel or multiple trips, attach a trip log or other documentation.

<sup>\*\*</sup> Submit receipts for all transportation and lodging expenses. Submit receipts for meal and other expenses over \$10.00 (unless the requester elected the accountable per diem plan). Submit a receipt, an agenda, or other supporting documentation for reimbursements of all registration fees.

<sup>\*\*\*</sup> Travel reimbursements over \$2000 requires County Board approval.

#### Ryan Niekamp

From: Adams County Board Chairman

Sent: Tuesday, September 01, 2020 9:57 AM

To:Ryan NiekampSubject:FW: RetirementAttachments:202009010835.pdf

From: Brian Vonderhaar <br/>
<br/>
bvonderhaar@co.adams.il.us>

Sent: Tuesday, September 1, 2020 8:38 AM

To: Adams County Board Chairman < rkentsnider@gmail.com>

Cc: Sue Hester <shester@co.adams.il.us>

Subject: Retirement

Mr. Chairman

As of 09-24-20 I will be retiring from the Adams County Sheriff Office. I want express my deepest gratitude to you and the entire Adams County Board. Being Sheriff has been one of my greatest experiences and the support I received from the board is one of the main reasons why.

I would like to recommend Chief Deputy Rich Wagner be appointed to fill the remainder of my term. Rich has been with the Sheriff's office for over 20 years. In that time he has served as a co, deputy, juvenile officer, task force agent, ERT team leader, sergeant, captain and chief deputy.

If there is ever anything Adams County needs please do not hesitate to reach out to me.

I have also attached a letter from the democratic party. I have the original that I will get to you

Sheriff Brian VonderHaar Adams County Sheriff's Office (217) 277-2206



#### RESOLUTION NO. 2020-09-001-024

# A RESOLUTION TO APPOINT RICHARD WAGNER AS THE SHERIFF OF ADAMS COUNTY EFFECTIVE SEPTEMBER 25, 2020

- WHEREAS, after serving over 30 years in the Adams County Sheriff's Department with the past four as Sheriff, Brian VonderHaar, will be retiring from Adams County; and,
- WHEREAS, it is the responsibility of the Adams County Board to accept Brian VonderHaar's resignation and appoint his successor by November 23, 2020 according to the Illinois Election Code (10 ILCS 5/25-11; Ch. 46); and,
- WHEREAS, the Adams County Board has received a letter of resignation from Sheriff VonderHaar effective September 24, 2020; and,
- WHEREAS, the Chairman of the Adams County Board has received official notification from the Adams County Democratic Party recommending the appointment of a successor; and,

**NOW, THEREFORE, BE IT RESOLVED,** that the Adams County Board has hereby accepts the resignation of Sheriff VonderHaar and appoints Mr. Richard Wagner as Sheriff of Adams County effective September 25, 2020.

Economia propo

Adopted by the Board of Adams County this 15th day of September 2020.

Adams County Board Chairman

County Clerk

CHAIRMAN

ATTEST:

COUNTY CLERY

COUNTY OF ADAMS ) STATE OF ILLINOIS )

I, Ryan A. Niekamp, County Clerk in and for said County of Adams, State of Illinois, do herby certify that the foregoing is true and complete copy of the proceedings of the Adams County Board's meeting held on September 15, 2020 as shown by my records in my office.

Witness my hand and official seal at Quincy, Illinois this 13<sup>th</sup> day of October, 2020.