

ADAMS COUNTY BOARD EXECUTIVE COMMITTEE**MINUTES****Monday, February 3, 2020**

The Adams County Board Executive Committee held the regularly scheduled meeting in the ROE Conference Room at 507 Vermont Street, Quincy, Illinois, on February 3, 2020.

The following members were present:

R. Kent Snider
Bret Austin
Ryan Niekamp
Rebecca Weed
Les Post

Others present:

Gary Farha
Todd Eyler
Chuck Venvertloh
Sue Hester
John Frankenhoff

The meeting was called to order at 5:30 p.m. by Chairman Snider.

Mr. Niekamp made a motion to approve the January 6, 2020 meeting minutes. Mr. Post seconded the motion. The meeting minutes were approved.

Elected official salaries, we have to approve by June 30th.

Tablets for County Board Members – Received some preliminary information from John Simon on tablets he recently purchased for EMS. The Board will need to consider if they want data, how they want to use the tablets, etc. Discussions will continue over the next several months.

Port Statistical Update – Bret gave a quick update.

Highway contract – Les made a motion to move the contract to the County Board for approval. Bret Austin seconded the motion. The motion carries.

ID Badge Maker – Mrs. Hester stated the department heads are beginning discussions about an ID Badge Maker, and maybe consolidating into one machine for the County or possibly just the Courthouse. She would like to see all employees issued a badge to identify them as County employees.

Website Update – John Frankenhoff provided an update on the County's website.

Bret asked if the Treasurer and Sheriff's office been involved. John Frankenhoff stated that early on he asked who wanted to be involved, and they were involved early on. In the last 6-8 months they have not been involved. Mr. Niekamp asked what the turn on date is. Mr. Frankenhoff said he cannot give a date, but he is thinking weeks rather than months. He wants to get it done, push it out to people and have them review it. Mr. Post asked if there is anything we can sub out to help him. Mr. Frankenhoff said not really because so much of it

is going to different departments asking if that's what they want. He now has a new employee that has website experience and capabilities to do more. At this point we do not have to outsource anything. Mr. Post asked if the new employee is on the website, can we outsource anything else. John stated that it takes so long to ramp an employee up that he doesn't feel that outsourcing is an answer.

Bret stated he worked with Bryden to view tax reporting online, and he wants John to make sure it links up right to the website that is user friendly.

Lease Tracking Software – Mrs. Hester stated that the Treasurer is seeking a new lease tracking software that will need to be implemented this year based on new requirements and audit findings. Mr. Austin asked that the Treasurer bring this to the Finance Committee.

Resignations – Chuck Venvertloh reports that he is retiring as County Clerk & Recorder effective April 4, 2020. The position will be on the general election in November. The party will have the opportunity to put forth a candidate. The County Board has 60 days to appoint the position.

Mr. Niekamp made a motion to adjourn the meeting. Mr. Austin seconded the motion. Chairman Snider adjourned the meeting at 6:05 p.m.

Minutes submitted by: Sue Hester, Director of Administrative Services, Adams County Board